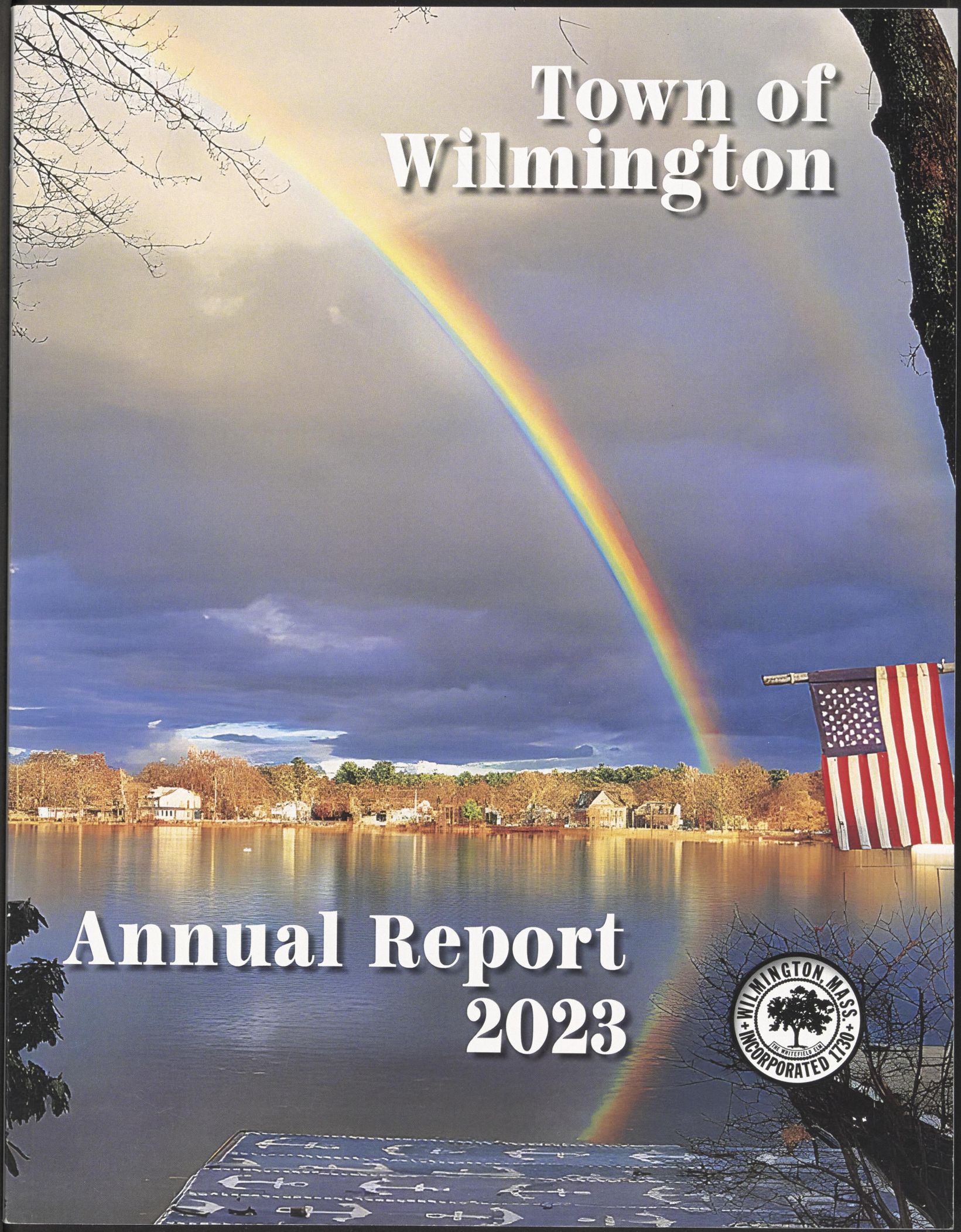
Town of Wilmington



Annual Report 2023

In Memoriam

Charles Adie
Kelly A. Bradbury
Denise A. Brown
Neil L. Buckley
Janice M. Burke
Cornelia A. DeLuca
William J. Fay, Jr.
Raymond G. Forest
John R. Forrest
Louise A. Fuller
Scott C. Garrant
Patricia A. Gearty
John A. Gould, Jr.
Albert B. Hale
Jean S. Hartka
Peter L. Holzmeister
Charles H. Lyons
Robert A. McLean
Gary P. Robichaud
Elinor Mary Rogers
Kathleen M. Scanlon
Paul M. Tarantino
Janet M. Urquhart
Jane E. Vasseur
Margaret M. White

Cover:
Double Rainbow Over Silver Lake

Table of Contents

Title		Page
Mission Statement		1
Select Board		2
Town Manager		4
Administration & Finance	Town Clerk	7
	Board of Registrars	8
	Town Counsel	8
	Board of Assessors	12
	Information Technology	13
	Town Treasurer/Collector	14
	Town Accountant	15
Public Safety	Fire Department	37
	Police Department	41
	Animal Control	44
Facilities & Infrastructure	Public Buildings Department	45
	Permanent Building Committee	46
	Department of Public Works	47
Human Services & Consumer Affairs	Library	61
	Carter Lecture Fund Committee	68
	Commission on Disabilities	68
	Historical Commission	70
	Recreation Department	73
	Elderly Services Department	77
	Veterans' Services	80
	Board of Health	82
	Sealer of Weights and Measures	85
Education	Shawsheen Valley Reg. Voc. Tech. H. S.	86
	Wilmington Public Schools	96
Community Development	Planning/Conservation Department	133
	Middlesex Canal Commission	137
	Inspector of Buildings	140
	Board of Appeals	142
Town Meetings & Elections	Constable	144
	Annual Town Election – April 22, 2023	145
	Annual Town Meeting – April 29, 2023	146
Directory of Officials		171
	Boards, Committees & Commissions	172
	Officers and Department Heads	175
	Municipal Services Guide	176
Meeting Dates and Times		180
Accepted Streets		181
Telephone Directory by Department		

The "Mission Statement for the Town of Wilmington" is as follows:

> "The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.

Town of Wilmington

Office of the Select Board
121 Glen Road
Wilmington, MA 01887-3597

WWW.WILMINGTONMA.GOV

PHONE: (978) 658-3311
FAX: (978) 658-3334
TTY: (978) 694-1417

Dear Fellow Resident:

On behalf of the Wilmington Select Board it is my honor and privilege to issue our annual report for the calendar year 2023. This report highlights some of the key work of the Select Board during calendar year 2023.

Groundbreaking on our new Senior Center located on Main Street. Work is on schedule and on time.

Approval of the new Town Hall / School Administration Building was completed. Construction will begin by the middle of 2024

The Select Board approved an emergency stop light at the Public Safety building on Church Street.

Town received $7,007,864 in American Rescue Plan Act (ARPA) Funding to be allocated to several projects.

The Select Board supported and approved the remodeling of a portion of the Middle School to accommodate the children displaced from the Wildwood School.

The Select Board continues to work with and support the School Committee and the Wildwood School Building Committee in establishing a new school to replace the closed Wildwood School. The Town continues to work with the Massachusetts School Building Authority (MSBA) for assistance in financing this project.

With the Town having buildings that are, or will be, vacant, the Select Board has established a Repurpose Committee to determine if there is a use for the buildings. The committee will have a makeup of town departments and residents. They will make their recommendation known to the Select Board.

The Select Board continues to work with Planning, Engineering and residents residing on unimproved roads to approved roadways within the town.

Proposed Multi-Family Housing Zoning to be voted on at Wilmington's Annual Town Meeting.

The Board continues to work towards acquiring Sciarappa Farm on Andover Street.

In July 2023 Town Manager Jeffrey Hull advised the Select Board that he will be retiring on October 31. The Board accepted his retirement.

Select Board appointed Louis Cimaglia, Director of Veterans' Services as Temporary Town Manager.

Select Board appoints a sub-committee for the purpose of conducting a search for a new town manager. The committee will conduct background and interviews. Sub-committee will submit their findings to the Select Board for final selection.

Select Board reached an agreement to lease property on Lowell Street from Textron.

Improvements to the intersection of Lowell Street and Woburn Street.

The Select Board encourages all departments to pursue opportunities for grant funding to supplement funds raised through taxation.

The Select Board, as chief policy makers for the Town of Wilmington, exclusive of the public schools, commends our Town employees for their dedication to the Town of Wilmington.

To the volunteers on boards and sub-committees, Thank You, without you the town wouldn't work.

Gary B. DePalma, Chair
Select Board

Select Board

Frank J. West, Lilia Maselli, Gary B. DePalma, Chair,
Kevin A. Caira and Gregory B. Bendel

Town of Wilmington

Office of the Town Manager
121 Glen Road
Wilmington, MA 01887-3597

WWW.WILMINGTONMA.GOV

PHONE: (978) 658-3311
FAX: (978) 658-3334
TTY: (978) 694-1417

To The Honorable Select Board and Residents of Wilmington:

I am honored and privileged to highlight the issues and initiatives that have been addressed during calendar year 2023.

Strong growth, conservative forecasting, and careful monitoring of our spending has once again put Wilmington in a healthy financial position. Families, businesses and governments faced some financial challenges, but Wilmington remains strong, thanks to the tireless efforts of our department heads and all our town's employees.

I would like to highlight some of the accomplishments and events that happened in our town in 2023, and the great work that our town employees are pursuing every day. Our department heads have gone above and beyond in making sure their budgets were balanced, while continuing to push forward with a variety of capital projects.

Our Public Buildings Department consistently does excellent work, ensuring the function and safety of our aging buildings. Wilmington's taxpayers have decided to greenlight multiple projects that allow our employees to continue their work improving our infrastructure and public schools and meeting places.

During Town Meeting, a motion was passed allowing the appropriation of $170,000 for the design phase to replace windows and exterior doors at the West Intermediate School, including any incidental or related costs and expenses. $550,000 of funding was appropriated from the Capital Stabilization Fund of the Town to be spent by the Town Manager for the replacement of approximately 19,124 square feet of roofing at the West Intermediate School, including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses. $545,359 was approved to be raised and appropriated from Available Funds "Free Cash" to renovate sections of the Wilmington Middle School to accommodate the relocation of Wildwood Early Childhood Center staff and students, and for relocation costs and furnishings and equipment including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses, including any incidental or related costs and expenses.

Additionally, ground was broken on the construction of the new Senior Center in town, and ground will be broken in the Spring of 2024 on the new Town Hall and School Administration building.

Our Police Department range and firearms training facility located in North Wilmington on a parcel of town-owned land known as Abigail's Island will be named the "Officer Lawrence L. Redding Firearms Training Facility". Larry Redding is a 1964 graduate of Wilmington High School, a decorated US Army Special Forces Veteran of the Vietnam War, a former Massachusetts State Police trooper, a retired Wilmington Police Officer and a former longtime resident of the town.

The personnel who work for the town are the most important resources the town has for ensuring that the services that residents need and expect are delivered in a timely and professional manner.

Beyond our physical infrastructure, we continue to bolster our digital infrastructure, a critical step in protecting our town as we move into an increasingly online world. Wilmington's Information Technology Department is expanding their capabilities to protect our town from cyber-attacks,

including residents, town employees and our sensitive data. The vigilance of our town employees is the first line of defense against digital threats.

Our town is such a wonderful place to live, work and raise families because of the genuine sense of community. Volunteer organizations, non-profits and other groups are constantly hosting and organizing events that keep our town vibrant all year round.

In March of 2023, Rotary and Rotary Interact members orchestrated a Polar Plunge at Silver Lake. The Sons of Italy hosted a blood drive, Noah Carriere unveiled his Eagle Scout project, a Soldier's Cross at Wildwood Cemetery. Our Town Common was lit blue for Autism awareness during April, gold for Childhood Cancer Awareness during September, pink for Breast Cancer Awareness during October and green in November to honor our veterans.

In April, hope springs eternal with Little League's opening day parade, signaling the start of baseball season and the warmer weather. The Select Board signed a proclamation declaring April 28th Arbor Day and August 9th as Indigenous People's Day in the Town of Wilmington. Further, the Select Board recognized Judith O'Connell for her service as a member of the Select Board. According to the Town Crier, "Select Board member Greg Bendel referred to O'Connell as 'the Tom Brady of public service' through her return to the board three years ago out of retirement. O'Connell served in town as an educator, small business owner and avid volunteer. Bendel referenced her service on the School Committee, the Yentile Farm Recreation Committee, and the Select Board where she was an advocate for residents and worked on important issues from public safety to housing."

In May of 2023, Wilmington crowned a new "Good Guy," Patrick Giroux. Giroux is considered to be one of the youngest, if not the youngest, recipients ever of the award.

The High School Honors Jazz Band hosted a concert on the common, the annual Special Olympics took place at Wilmington High School, and the town's Memorial Day services rounded out a busy month.

In June, our students took center stage as the 8th grade Moving On ceremony took place on the Common, while seniors from Shawsheen Tech and Wilmington High School walked across the stages, accepted their diplomas, and looked ahead to their next chapter.

Of course, in July, Wilmington showed the rest of the State how it's done with our annual 4th of July celebration and the Recreation Department kicked off their Summer "Concert on the Common" series.

The 4th of July Committee kept the good times rolling in September with the first annual Fall Fest, which included pumpkin carving, petting zoos, antique cars and live music.

Our Recreation Department staff and all their dedicated volunteers ran another successful summer playground program. I would like to thank all the volunteers that have offered their time across all our boards and committees, some of whom have volunteered for many years. At times, it can be a thankless job, but the passion and love for our town does not go unnoticed.

In October, the Recreation Department hosted the 55th annual Horribles Parade, a Wilmington tradition that we've all come to look forward to year after year.

Also in October, the town said goodbye to longtime Town Manager Jeff Hull. Mr. Hull helped run Wilmington since 1987, serving as Assistant Town Manager for 25 years, and Town Manager for the past 11 years. On behalf of the residents of Wilmington, we thank Jeff for his work in steering the Town's civic and economic growth over the past 36 years.

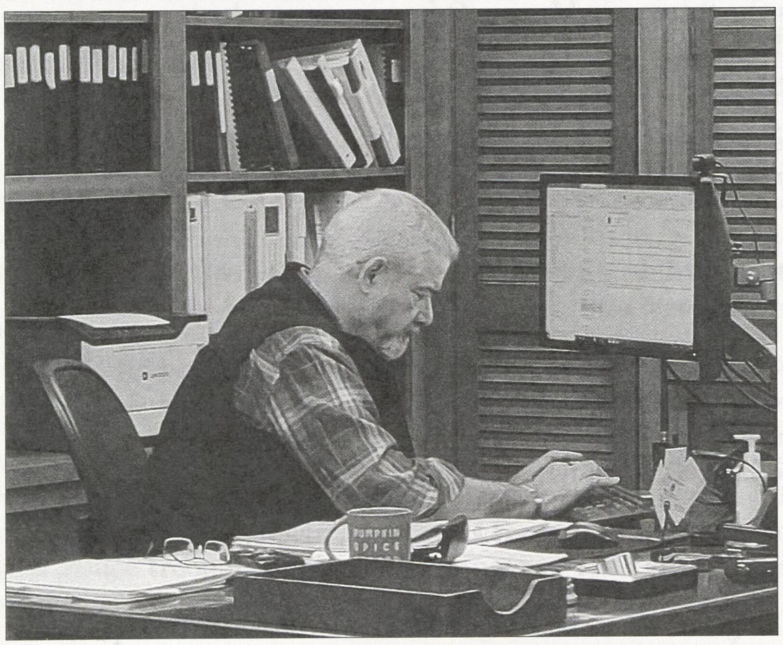
November saw the residents of Wilmington continue their proud support of our nation's veterans, as the Common was lit up green and the annual Veterans' Day ceremonies were well-attended by residents and veterans alike.

December is always a wonderful time to be a resident of Wilmington, with the annual Tree Lighting on the Common and Santa's Workshop at Town Hall. Also at Town Hall, the first ever Heroes Christmas Tree was placed by Blue Star mom and town resident Anne Murray. The new Hidden Wounds Memorial Monument was created as part of an Eagle Scout Project for Wilmington High School senior Evan Woltag, a member of Boy Scout Troop 56. Wilmington Veterans' Services placed Christmas Wreaths on all our KIA/MIA graves in the Wildwood Cemetery Veterans' Lot sponsored by Wilmington's VFW, American Legion, Sons of American Legion and the Legion Auxiliary.

I sincerely appreciate the opportunity I have been given to serve as Town Manager on a temporary basis. My family has called Wilmington home for over four decades, and each year I am reminded why this community is so special. I would like to thank everyone who works so hard for our town, usually behind the scenes, for what makes this such a great place to work, live and grow. I have never been more optimistic about our town.

Respectfully Submitted,

Louis Cimaglia, IV
Temporary Town Manager



Temporary Town Manager Louis Cimaglia, IV

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Records Access Officer, Chief Election Officer, and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems.

The following information and vital statistics were recorded during 2023:

Births	202
Marriage Intentions	80
Marriages	77
Deaths	262
Deaths - Out of State	23
Burial Permits	165
Veterans Buried in Wildwood Cemetery	30

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of the land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Twenty eight permits were issued during the year.

Permits & Recordings:

Business Certificates and Withdrawals	209
Pole & Conduit Locations	1
Dog Licenses	2,765
Raffle and Bazaar Permits	1

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity, she has met with the Board of Registrars regularly, kept the minutes up to date, and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and certify nomination papers for candidates.

Town Meeting & Elections 2023

Annual Town Election	April 22, 2023
Annual Town Meeting	April 29, 2023

Board of Registrars

In accordance with Chapter 69, Section 1 of the Town By-laws (ECode), meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws Chapter 51, Sections 26, 28, 31, and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2023 had a total of 17,477 registered voters from our listed 22,839 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2023.

Town Counsel

The law firm of KP Law, P.C. serves as Town Counsel for the Town of Wilmington. As Town Counsel, the firm provides advice and representation on all legal matters to the Select Board and Town Manager, as well as the Town's various boards and departments. Town Counsel represents the Town in state and federal courts and agencies, undertakes enforcement of the Town's by-laws and addresses issues involving legal, administrative and regulatory matters. Town Counsel advises the Town in real estate and land use matters, and drafts, reviews and approves contracts with vendors and contractors providing goods and services to the Town, including specialized design and consulting services. Town Counsel assists with preparation of the Warrant for, as well as providing advice at, Town Meeting. Town Counsel also serves as labor counsel to the Town, assisting the Town Manager with labor and employment matters and collective bargaining.

Town Counsel is currently representing the Town in the following matters, including litigation and labor and employment:

1. 64 Wildwood Street
   This matter involves the Town's eminent domain acquisition of property for future expansion of the Town's cemetery. The property is currently in active use for cemetery purposes.

2. Daniel Hahn v. Joseph A. Desmond, Chief of Police of Wilmington
   Woburn District Court, C. A. No: 2253CV000647
   This is an appeal by the petitioner from a denial of license to carry firearms based on unsuitability. After a hearing, the District Court issued a judgment on February 21, 2023 affirming the Chief's denial and dismissing the petition. No appeal was taken, and this matter is closed.

3. Mark D. Nelson v. Bank of America and the Town of Wilmington
   Middlesex Superior Court, C.A. No. 2081CV00790
   This is a complaint seeking release of definitive subdivision surety in the amount of $46,000 held in an escrow account by the Town since 2002. Insurance defense counsel is handling this litigation and obtained judgment dismissing Mr. Nelson's complaint. Mr. Nelson filed an appeal with the Appeals Court, and insurance counsel has filed a reply brief. As of February 15, 2024, the case is under consideration of the Appeals Court.

4. Mark Peters v. Joseph A. Desmond, Chief of Police of Wilmington
Woburn District Court, C. A. No. 2253CV000616
This is an appeal by the petitioner from a denial of license to carry firearms based on statutory disqualification. After a February 2, 2023 hearing, the District Court affirmed the statutory disqualification but provided the petitioner 60 days to file a motion for reconsideration. No motion was filed, and this matter is now closed.

5. Reppucci v. Town of Wilmington Planning Board
Land Court, C.A. No. 22 MISC 000455
This is a G.L. c. 40A, § 17 appeal of the Planning Board decision granting a special permit for a car wrapping business at 278 Lowell Street. Town Counsel is maintaining a passive defense posture on behalf of the Planning Board and leaving the active defense of this matter to Wrap Solutions' counsel. The private parties reached a settlement of this matter and subsequently filed a stipulation of dismissal. This case is now closed.

6. Robert Peterson v. Joseph A. Desmond, Chief of Police of Wilmington
Woburn District Court, C.A. No. 2253CV000385
This is an appeal by the petitioner from a denial of license to carry firearms based on unsuitability. The District Court conducted a hearing on September 29, 2022. The Court denied the petition and affirmed the Chief's denial. No appeal was taken and this matter is terminated.

7. Shea Concrete
This matter is a wetlands enforcement and trespass issue against Shea Concrete's operation on Salem Street. The Conservation Commission issued an enforcement order relative to wetland violations and the Town Manager issued a No Trespass Order on behalf of the Select Board on March 31, 2023, ordering removal of all materials and debris from Town property within wetland jurisdiction.

8. Town of Wilmington by and through its Board of Health v. Jonathan Gibb and Jessica Gibb
Northeast Housing Court, C.A. No. 22H77CV000124
This is an action by the Board of Health to enforce violations of Section 20 of the Inhabitant Bylaws and Section 11.1 of the Town's Health Regulations occurring at property located at 93 West Street. The Northeast Housing Court issued an Order on June 16, 2022 requiring the owners of the property to remedy all sanitary code violations. On November 23, 2022, the Director met with Defendant and determined that while Defendant was slowly progressing toward compliance, the violations remained outstanding. The Director requested that Town Counsel revisit this matter in the spring. On July 21, 2023, Town Counsel e-mailed the Director regarding the property compliance status and to assess next steps. This matter remains pending.

9. Town of Wilmington, by and through its Zoning Enforcement Officer and Board of Selectmen v. Mark Nelson, individually and as Trustee of Kaiser Realty Trust
Land Court, 21 MISC 000192
This is a prospective action by the Town to enforce the provisions of the Wilmington Zoning Bylaw and to enjoin violations at property on Polk Street owned by the defendants. After the filing of the complaint, new cease and desist orders were issued by the Building Inspector. As a result, on April 10, 2023, the Court dismissed the matter without prejudice and noted that the Town may file a new complaint to enforce the new cease and desist orders issued by the Building Inspector, subject to any appeal filed with the Zoning Board of Appeals. This matter is now closed with the Court. A new zoning enforcement complaint would be required to enforce the new cease and desist orders issued by the Building Inspector, which were properly served upon Mr. Nelson.

10. Tresca v. Zoning Board of Appeals
Middlesex Superior Court, 1681CV01986 & 01987
These are consolidated appeals from the Zoning Board of Appeals' June 2016 denial of two special permits to expand the existing sand and gravel use located at 90 Eames Street to include a concrete manufacturing use. This matter was remanded to the Board and a request for reconsideration of the decision was denied. On November 18, 2018, the Superior Court overturned the ZBA's decision, and in 2020 the Appeals Court affirmed the decision. On November 24, 2020, the ZBA issued the two special permits. This matter is now closed.

11. Tresca Brothers Sand and Gravel, Inc. v. Eames Street, LLC, et al.
Middlesex Superior Court, C.A. No: 2081CV00614
This action relates to the real property located at 90 Eames Street and the special permits at issue in Tresca v. Zoning Board of Appeals, Middlesex Superior Court, 1681 CV 01986 & 01987. Town Counsel is taking an inactive role in the matter, as it largely focuses on claims between the plaintiff and private co-defendants. A Summary Judgment hearing was held on February 27, 2024 and the matter is currently under advisement with the Court.

12. Wells Fargo Bank, N.A. v. Town of Wilmington, et al.
Land Court, 15 Misc. 000178
In this action, Wells Fargo Bank sought to eliminate an affordable housing restriction on a single-family residence located at 12 Silverhurst Avenue as a result of a notice of mortgage foreclosure. The Town and the State filed a counterclaim seeking a declaration that the restriction is in full effect and that, therefore, the Town has a right of first refusal. On March 1, 2023, the Court issued a Summary Judgment ruling, in part, that the deed restriction is in effect. A status conference on the remaining claims, including the right of first refusal, was held on November 29, 2023, after which a schedule to file motions for Summary Judgment was set. A hearing will be held on April 17, 2024.

13. Craig R. McLaren v. Wilmington Chief of Police
Woburn District Court, C.A. No. 23534CV000055
This is an appeal regarding suspension of a license to carry firearms, based on unsuitability. The parties agreed to continue the hearing until January 11, 2024 so that Mr. McLaren could seek a physician's opinion as to his suitability to retain a license to carry. This opinion was received and deemed sufficient by the Chief of Police and Mr. McLaren's license will be restored and the appeal dismissed by agreement.

14. Wilmington Firefighters, Local 1370 v. Town of Wilmington
MUP-23-10138
This matter involved a charge of prohibited practice filed by the Fire Union with the Massachusetts Department of Labor Relations ("DLR"). The Union alleged the Town violated G.L. c. 150E, § 10(a)(5) by requiring firefighters to undergo cybersecurity training without first providing the Union with notice and an opportunity to bargain to resolution or impasse. After an investigative conference on September 27, 2023, the parties reached an agreement that was finalized on December 8, 2023. This matter is now closed.

15. Wildwood Early Childhood Center
Middlesex Superior Court, C.A. No. 2481CV00459
This matter involves a fuel oil release at the Wildwood School. Insurance covered some of the environmental clean-up but the Town is seeking reimbursement for costs of relocating students and keeping school operating as well as the costs for the clean-up which were not covered by insurance. Town Counsel sent a demand letter pursuant to G.L. c. 21E, §4A as well as negligence claim letters to Sprague Operating Resources LLC, and NAS Fuels, LLC

for recovery of clean-up costs in excess of those covered by the Town's insurer. On February 16, 2024, Town Counsel filed a complaint against Sprague and NAS Fuels in Superior Court.

16. Town of Wilmington, By and Through its Conservation Commission v. Scot Mackenzie, et al.
Middlesex Superior Court, C.A. No. 2381CV01611
This is an enforcement action brought by the Town for violations of the Wetlands Protection Act, G.L. c. 131 § 40, and its Regulations, 310 CMR 10.00, on the property located at 10 Pond Street, Wilmington. Middlesex Superior Court scheduled a hearing on the Commission's motion for a preliminary injunction, but Mr. Mackenzie has retained counsel and a wetlands consultant to develop a permitting solution for this matter. Proceedings in court will be stayed as long as Mr. Mackenzie continues good faith efforts to develop a permitting solution for the violations.

17. Town of Wilmington by and through its Conservation Commission v. Paul Robinson, Jr. and Mary Boyce
Middlesex Superior Court, C.A. No. 2381CV02629
This is an enforcement action brought by the Town of Wilmington against Paul Robinson, Jr. and Mary Boyce for violations of the Wetlands Protection Act, G.L. c. 131 § 40, and its Regulations, 310 CMR 10.00 on the property located at 52 Adams Street, Wilmington. The violations include installation of a fence and storage of materials on abutting property owned by the Town and within wetlands jurisdictional areas. The Defendant is hiring a wetlands consultant/surveyor to prepare a restoration plan for review by the Commission. A hearing was scheduled on the Town's motion for a preliminary injunction for January 24, 2024, but it was continued, as it is hoped that good faith progress is being made towards compliance which can allow for a future dismissal of this matter.

It is our privilege to serve the Town of Wilmington as Town Counsel. We thank the Select Board and Town Manager for the opportunity to serve the Town and for their efforts and dedication in attending to the many needs of the Town. We appreciate the opportunity to work with the Town's department heads, employees and boards, and look forward to continuing to provide the Town with effective legal advice and representation.

Respectfully submitted,

KP Law, P. C.
Town Counsel

Board of Assessors

Amounts To Be Raised: Appropriations		$ 148,017,854.59
Total Overlay Deficits Prior Years	0.00	
Cherry Sheet Offsets	44,313.00	
Miscellaneous Other Amounts to be Raised	0.00	
Mosquito Control Project	73,592.00	
Air Pollution District	8,982.00	
Metropolitan Area Planning Council	13,041.00	
RMV Non-Renewal Surcharge	15,280.00	
Mass. Bay Transportation Authority	539,181.00	
Tuition Assessment (School Choice, Charter School)	199,721.00	
Special Education	0.00	
Overlay of Current Year	899,308.59	$ 1,793,418.59
		$ 149,811,273.18

Less Estimated Receipts and Available Funds		
Estimated Receipts from Local Aid Cherry Sheet	$15,049,313.00	
Motor Vehicle and Trailer Excise	4,335,413.56	
Other Excise (MEALS)	305,000.00	
Penalties and Interest on Taxes	485,000.00	
Payments in Lieu of Taxes	565,000.00	
Charges for Services – Sewer (NEW ENTERPRISE FUND FY21)	3,601,290.00	
Other Charges for Services	580,000.00	
Fees	32,000.00	
Rentals	85,000.00	
Departmental Revenue – School	5,000.00	
Departmental Revenue - Library	2,000.00	
Departmental Revenue - Cemetery	85,000.00	
Other Department Revenue	85,000.00	
Licenses and Permits	600,000.00	
Special Assessments	0.00	
Fines and Forfeits	40,000.00	
Investment Income	250,000.00	
Voted from Available Funds ($6M NEW SENIOR CENTER)	9,157,790.00	
Voted from Free Cash	14,400,000.00	
Miscellaneous Recurring	107,497.00	
Total Estimated Receipts and Other Revenue Sources		$ 49,770,303.56

Tax Rates: Residential: $11.94 CIP: $27.34

Average Single Family Home Assessed Value - $622,128

Real Estate	Assessed Value	Tax
Residential	$ 4,783,964,552 x 11.94 per thousand	57,120,536.75
Commercial	212,991,528 x 27.34 per thousand	5,823,188.38
Industrial	1,085,956,468 x 27.34 per thousand	29,690,049.84
Personal Property	205,331,970 x 27.34 per thousand	5,613,776.06
	$ 6,288,244,518	$ 98,247,551.03

Information Technology

The Town's Information Technology Department is committed to meeting the current and future technological needs of all departments, to provide support for this technology and to ensure that all electronic information communicated through the Town of Wilmington remains secure.

2023 was a challenging year for the town's IT Department. New insurance requirements, persistent cybersecurity threats, technology and software projects, meeting support and maintaining 24/7 public safety operations and water system networking have kept the department busy throughout the year. IT also assists the Town in providing communications to residents and businesses through written and graphical marketing material.

Highlights include:

- Deploying replacements for 20% of all Town and Public Safety workstations to maintain hardware lifecycle schedule;
- Completing the final phase of the new Town and Public Safety VOIP project;
- Implementing multi-factor authentication on all email and login accounts across the organization;
- Migrating full Library cloud workspace to Town tenant;
- Assisting Fire Department First Due by completing mobile device implementation for accessing critical records on-the-go;
- Installing media recorder for Public Safety for recordings of radio, 911 and calls.
- Upgrading Town and PD virtual infrastructure;
- 5G Cell and Mobile Device replacements;
- Finishing Assessor software and server upgrade;
- Employing SSO for financial system access; and
- Resolving 2,249 support requests.

We are grateful for the support we have received from town leadership, fellow employees and all board and committee members. We will continue our efforts to be helpful, diligent and precautionary in our roles as custodians of the Town's technology and data.

George Hooper, Public Buildings Superintendent presents Town Manager Jeffrey Hull his retirement apple.

Treasurer/Collector

Commitments

2023 Real Estate	$ 92,633,775.00
2023 Personal Property	5,613,776.00
2023 Excise	4,539,412.00
2022 Excise	443,552.00
Ambulance	1,804,615.00
Sewer Liens	70,177.00
Water Liens	240,553.00
Electric Liens	34,143.00
Apportioned Title 5 Betterments	13,928.00
Interest	2,947.00
Total	$ 105,396,878.00

Collections

Real Estate	$ 91,982,000.00
Personal Property	5,477,959.00
Excise	4,571,728.00
Sewer Betterments	574.00
Title 5 Betterments	59,888.00
Water Liens	217,828.00
Sewer Liens	66,331.00
Electric Liens	30,783.00
Excise Interest and Charges	120,740.00
Ambulance	1,531,268.00
Lien Certificates	14,600.00
Betterment Certificates	16.00
Miscellaneous	15.00
Water Collections	5,355,320.00
Sewer Collections	3,192,789.00
Real Estate Interest and Charges	123,844.00
Personal Property Interest and Charges	26,183.00
Tax Titles	148,830.00
Tax Title Interest	61,901.00
Total	$ 112,982,597.00

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

Members of the Select Board
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2023 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

Bryan T. Perry
Finance Director/Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

Table of Contents

	PAGE
Combined Balance Sheet - All Fund Types and Account Groups	17
Notes to Financial Statements	18
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds	22
Schedule of Combined Balance Sheet - Special Revenue Accounts	23
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Special Revenue Accounts	24
Schedule of Expenditures and Encumbrances Compared with Authorization by Function and Activity - General Fund	25
Schedule of Revenues and Expenditures - Water Fund	31
Schedule of Revenues and Expenditures - Capital Projects Fund	32
Schedule of Debt Retirement	34
Schedule of Trust and Agency Funds	35

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2023

Assets	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	49,799,716.78	20,486,950.41	18,190,588.31	448,782.49	41,212,889.78		130,138,927.77
Receivables:							
Personal Property Taxes	814,315.15						814,315.15
Real estate taxes	1,273,296.62						1,273,296.62
Allowance for Abatements/ Exemptions	(6,728,023.24)						(6,728,023.24)
Tax Liens - Electric	39,161.13						39,161.13
Tax Liens - Int & Costs	542,728.07						542,728.07
Tax Liens - Title V	13,893.17						13,893.17
Tax Liens	1,266,585.14						1,266,585.14
Deferred Taxes	110,249.24						110,249.24
Motor Vehicle Excise	1,235,286.46						1,235,286.46
Other Excises							
User Fees		318,032.69		42,541.74			360,574.43
Utility Liens added to Taxes							
Departmental - Ambulance	402,205.31						402,205.31
Special Assessments	36,584.16						36,584.16
Due from Other Governments			1,033,285.00				1,033,285.00
Other Receivables							
Foreclosures/Possessions	727,641.86						727,641.86
Amounts to be provided for:							
Retirement of Long Term Debt						30,359,600.00	30,359,600.00
Total Assets	49,533,639.85	20,804,983.10	19,223,873.31	491,324.23	41,212,889.78	30,359,600.00	161,626,310.27
Liabilities & Fund Balance							
Liabilities:							
Warrants Payable	1,290,886.05	964,336.51	5,129.50	1,984.12	44,547.12		2,306,883.30
Accounts Payable							
Accrued Payroll							
Payroll Withholdings Payable							
Deferred Revenue:							
General Property Taxes	(4,530,162.23)						(4,530,162.23)
Other Accounts Receivable	4,325,452.20	318,032.69	1,033,285.00	42,541.74			5,719,311.63
Notes Payable			2,320,000.00				2,320,000.00

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Select Board and an open Town Meeting. The Select Board appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Select Board and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2023.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2022	$ 33,111,400	$ 4,140,211	$ 37,251,611
Retirements	$ 2,812,500	$ 556,768	$ 3,369,268
Additions	$ -	$ -	$ -
Outstanding June 30, 2023	$ 30,298,900	$ 3,583,443	$ 33,882,343

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

	General	Enterprise	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:						
Personal Property Tax	5,454,110					5,454,110
Real Estate Tax	91,860,652					91,860,652
Motor Vehicle Excise	4,536,833					4,536,833
Penalties & Interest	431,511					431,511
In Lieu of Taxes	964,110					964,110
Hotel/Motel Excise	2,756					2,756
Meals	464,087					464,087
Other Taxes	142,962					142,962
Charges for Services	1,522,154	3,239,273	5,521,854			10,283,281
Federal Revenue			7,289,328			7,289,328
State Revenue	14,966,145		8,027,213		109,109	23,102,467
Licenses & Permits	1,943,023					1,943,023
Court Fines	50,921					50,921
Fines & Forfeitures	2,472					2,472
Misc Rev	734,825		4,409,450		4,752,255	9,896,530
Earnings on Interest	2,305,523		8,973		1,458,695	3,773,191
Total Revenues	125,382,084	3,239,273	25,256,818		6,320,059	160,198,234
Bond Proceeds				2,320,000		2,320,000
Other Financing Sources	2,871,140	129,436	126,706	18,090,000	14,542,966	35,760,248
Total Revenues & OFS	128,253,224	3,368,709	25,383,524	20,410,000	20,863,025	198,278,482
EXPENDITURES:						
Gen Govt	11,035,199		78,509			11,113,708
Public Safety	13,743,246		1,058,164			14,801,410
Education	52,990,919		7,471,001			60,461,920
Public Works	8,983,505	3,395,346	9,613,653	5,130		21,997,634
Human Services	959,439					959,439
Culture and Rec	1,328,748		692,831			2,021,579
Debt	3,419,403		102,929	2,320,000		5,842,332
Unclassified	9,403,242		628,069		18,423,040	28,454,351
Total Expenditures	101,863,701	3,395,346	19,645,156	2,325,130	18,423,040	145,652,373
Transfers/OFU	31,702,306	142,217	1,951,993		6,845,000	40,641,516
Total Expenditures & OFU	133,566,007	3,537,563	21,597,149	2,325,130	25,268,040	186,293,889
Excess (deficiency) of Revenues over Expenditures	(5,312,783)	(168,854)	3,786,375	18,084,870	(4,405,015)	11,984,593
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(5,312,783)	(168,854)	3,786,375	18,084,870	(4,405,015)	11,984,593
Fund Balance July 1, 2022	53,760,247	615,653	15,736,239	(2,219,411)	42,375,273	110,268,001
Fund Balance June 30, 2023	48,447,464	446,798	19,522,614	15,865,458	37,970,260	122,252,594

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2023

Assets	Educational Grants	Reserved for Appropriation	Revolving	Other SRF Funds	Total (Memorandum Only)
Cash	7,167,793.91	861,984.64	1,360,088.42	11,097,083.44	20,486,950.41
Receivables:					
Personal Property Taxes					
Real Estate Taxes					
Allowance for Abatements/Exemptions					
Tax Liens - Electric					
Tax Liens - Int & Costs					
Tax Liens - Title V					
Tax Liens					
Deferred Taxes					
Motor Vehicle Excise					
Other Excises					
User Fees				318,032.69	318,032.69
Utility Liens Added to Taxes					
Departmental - Ambulance					
Special Assessments					
Due From Other Governments					
Other Receivables					
Foreclosures/Possessions					
Amounts to be Provided for:					
Retirement of Long Term Debt					
Total Assets	7,167,793.91	861,984.64	1,360,088.42	11,415,116.13	20,804,983.10
Liabilities & Fund Balance					
Liabilities:					
Warrants Payable	508,670.68		38,316.71	417,349.12	964,336.51
Accounts Payable					
Accrued Payroll					
Payroll Withholdings Payable					
Deferred Revenue:					
General Property Taxes					
Other Accounts Receivable				318,032.69	318,032.69
Notes Payable					
Bonds Payable					
Incurred Costs					
Total Liabilities	508,670.68		38,316.71	735,381.81	1,282,369.20
Fund Balance:					
Res. For Encumbrances				970,680.32	970,680.32
Res. For Expenditures	20,700.00	20,000.00	7,702.00	1,744,972.00	1,793,374.00
Res. For School Choice	6,638,423.23	841,984.64	1,314,069.71	7,964,082.00	16,758,559.58
Res. For Continuing Appropriations					
Unreserved-Undesignated					
Unreserved Retained Earnings					
Total Fund Balance	6,659,123.23	861,984.64	1,321,771.71	10,679,734.32	19,522,613.90
Total Liabilities & Fund Balance	7,167,793.91	861,984.64	1,360,088.42	11,415,116.13	20,804,983.10

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Federal Grants	State Grants	Receipts Res. For Appropriation	Revolving Funds	Other Special Revenue Funds	Total (Memorandum Only)
REVENUES:						
Personal Property Tax						
Real Estate Tax						
Motor Vehicle Excise						
Penalties & Interest						
In Lieu of Taxes						
Hotel/Motel Excise						
Meals						
Other Taxes						
Charges for Services					5,521,854	5,521,854
Federal Revenue	5,548,235				1,741,093	7,289,328
State Revenue		7,041,965			985,248	8,027,213
Licenses & Permits						
Court Fines						
Fines & Forfeitures						
Miscellaneous Revenue	104,607	13,223	656,312	2,861,445	773,863	4,409,450
Earnings on Interest	1,992	125			6,856	8,973
Total Revenues	5,654,834	7,055,313	656,312	2,861,445	9,028,914	25,256,818
Bond Proceeds						
Other Financing Sources (OFS)					126,706	126,706
Total Revenues & OFS	5,654,834	7,055,313	656,312	2,861,445	9,155,620	25,383,524
EXPENDITURES:						
General Government		78,509				78,509
Public Safety	878,713	179,451				1,058,164
Education	1,514,546	2,613,025		1,392,873	1,950,557	7,471,001
Public Works		4,105,790	1,200		5,506,663	9,613,653
Human Services						
Culture and Recreation		120,590		572,241		692,831
Debt					102,929	102,929
Unclassified		81,576		237,790	308,703	628,069
Total Expenditures	2,393,259	7,178,941	1,200	2,202,904	7,868,852	19,645,156
Transfers/OFU		125,359	84,425	17,108	1,725,101	1,951,993
Total Expenditures & OFU	2,393,259	7,304,300	85,625	2,220,012	9,593,953	21,597,149
Excess (deficiency) of Revenues over Expenditures	3,261,575	(248,987)	570,687	641,433	(438,333)	3,786,375
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses						
Fund Balance July 1, 2021						
	3,261,575	(248,987)	570,687	641,433	(438,333)	3,786,375
Fund Balance June 30, 2022						

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2023

FUNCTION/ACTIVITY		C.FWD TO 23 FY 2022	TRANSFER & APPROPRIATION FY 2023	EXPENDITURES FY 2023	BALANCE FY 2023
GENERAL GOVERNMENT:					
Select Board	Stipend	0.00	5,814.00	5,814.00	0.00
Select Board	Expenses	0.00	11,050.00	9,908.86	1,141.14
		0.00	16,864.00	15,722.86	1,141.14
Elections	Salaries	0.00	62,755.00	49,957.58	12,797.42
Elections	Expenses	29.09	18,075.00	14,593.12	3,510.97
		29.09	80,830.00	64,550.70	16,308.39
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00
Registrars	Expenses	0.00	15,531.00	14,840.67	690.33
		0.00	17,406.00	16,715.67	690.33
Finance Committee	Salaries	0.00	1,913.00	1,135.92	777.08
Finance Committee	Expenses	0.00	8,525.00	6,420.05	2,104.95
		0.00	10,438.00	7,555.97	2,882.03
Town Manager	Salary - Town Manager	0.00	199,042.27	199,042.27	0.00
Town Manager	Salaries - Other	0.00	480,640.70	475,681.99	4,958.71
Town Manager	Salaries - Other Part Time	0.00	0.00	0.00	0.00
Town Manager	Expenses	162,721.73	139,300.00	93,954.14	208,067.59
Town Manager	Furnishings & Equipment	0.00	0.00	0.00	0.00
		162,721.73	818,982.97	768,678.40	213,026.30
Information Technology	Salary - IT Director	0.00	119,146.35	119,146.35	0.00
Information Technology	Salaries - Other	0.00	172,235.61	172,235.61	0.00
Information Technology	Expenses	10,000.00	769,528.00	716,068.42	63,459.58
Information Technology	Furnishings & Equipment	10,000.00	65,000.00	72,723.35	2,276.65
		20,000.00	1,125,909.96	1,080,173.73	65,736.23
Town Accountant	Salary - Town Accountant	0.00	139,657.45	139,657.45	0.00
Town Accountant	Salaries -Other	0.00	199,710.72	199,710.72	0.00
Town Accountant	Expenses	1,800.00	6,280.00	6,542.52	1,537.48
Town Accountant	Furnishings & Equipment	0.00	0.00	0.00	0.00
		1,800.00	345,648.17	345,910.69	1,537.48
Treasurer/Collector	Salary - Treasurer/Collector	0.00	166,025.50	166,025.50	0.00
Treasurer/Collector	Salaries - Other	0.00	238,014.00	208,715.05	29,298.95
Treasurer/Collector	Salaries - Other Part Time		0.00	0.00	0.00
Treasurer/Collector	Expenses	12,500.00	66,075.00	39,141.01	39,433.99
		12,500.00	470,114.50	413,881.56	68,732.94
Town Clerk	Salary - Town Clerk	0.00	82,077.73	82,077.73	0.00
Town Clerk	Salaries - Other	0.00	100,825.95	100,825.95	0.00
Town Clerk	Expenses	0.00	10,344.00	7,026.74	3,317.26
Town Clerk	Furnishings & Equipment	0.00	0.00	0.00	0.00
		0.00	193,247.68	189,930.42	3,317.26
Assessors	Salary - Principal Assessor	0.00	126,918.56	126,918.56	0.00
Assessors	Salaries - Other	0.00	100,772.00	100,391.23	380.77
Assessors	Salaries - Stipend	0.00	2,000.00	2,000.00	0.00
Assessors	Expenses	97,746.66	172,670.00	119,392.09	151,024.57
Assessors	Furnishings & Equipment	0.00	0.00	0.00	0.00
		97,746.66	402,360.56	348,701.88	151,405.34
Town Counsel	Contractual Services	25,000.00	235,000.00	247,611.52	12,388.48
Town Counsel	Expenses	0.00	7,500.00	0.00	7,500.00
		25,000.00	242,500.00	247,611.52	19,888.48
General Government Subtotal		319,797.48	3,724,301.84	3,499,433.40	544,665.92

FUNCTION/ACTIVITY		C.FWD TO 23 FY 2022	TRANSFER & APPROPRIATION FY 2023	EXPENDITURES FY 2023	BALANCE FY 2023
PUBLIC SAFETY:					
Police Department	Salary - Chief	0.00	152,971.00	152,971.00	0.00
Police Department	Salary - Deputy Chief	0.00	131,147.12	131,147.12	0.00
Police Department	Salaries - Lieutenant	0.00	573,161.56	573,161.56	0.00
Police Department	Salaries - Sergeants	0.00	677,764.14	677,764.14	0.00
Police Department	Salaries - Patrolmen	0.00	2,641,010.00	2,459,245.98	181,764.02
Police Department	Salaries - Clerical	0.00	178,529.90	178,529.90	0.00
Police Department	Salary - Substance Abuse Coordinator	0.00	87,164.53	87,164.53	0.00
Police Department	Salaries - Part Time	0.00	18,586.53	18,586.53	0.00
Police Department	Salaries - Overtime	0.00	835,448.12	835,448.12	0.00
Police Department	Salaries - Paid Holidays	0.00	121,697.78	121,697.78	0.00
Police Department	Salaries - Specialist	0.00	14,650.00	14,475.00	175.00
Police Department	Salaries - Incentive	0.00	590,000.00	523,174.76	66,825.24
Police Department	Salaries - Night Differential	0.00	67,418.40	67,418.40	0.00
Police Department	Sick Leave Buyback	0.00	40,593.00	21,510.66	19,082.34
Police Department	Expenses	21,884.16	272,030.00	275,163.36	18,750.80
Police Department	Furnishings & Equipment	7,998.00	18,500.00	25,998.27	499.73
		29,882.16	6,420,672.08	6,163,457.11	287,097.13
Fire Department	Salary - Chief	0.00	140,410.41	140,410.41	0.00
Fire Department	Salary - Deputy Chief	0.00	113,064.00	113,063.60	0.40
Fire Department	Salaries - Lieutenants	0.00	992,452.85	992,452.85	0.00
Fire Department	Salaries - Privates	0.00	2,566,439.00	2,464,737.31	101,701.69
Fire Department	Salaries - Clerical	0.00	97,013.00	88,022.21	8,990.79
Fire Department	Salaries - Part Time	0.00	4,645.50	4,645.50	0.00
Fire Department	Salaries - Overtime Costs	0.00	1,110,974.12	1,110,974.12	0.00
Fire Department	Salaries - Training Overtime	0.00	40,000.00	25,147.61	14,852.39
Fire Department	Salaries - Scheduled Ambulance OT	0.00	0.00	0.00	0.00
Fire Department	Salaries - Paid Holidays	0.00	214,472.45	214,472.45	0.00
Fire Department	Salaries - Incentive/EMT	0.00	75,775.00	75,775.00	0.00
Fire Department	Emergency Management Stipend	0.00	5,137.52	5,137.52	0.00
Fire Department	Sick Leave Buyback	0.00	22,970.52	22,970.52	0.00
Fire Department	Expenses	115,692.47	307,372.00	281,743.09	141,321.38
Fire Department	Furnishings & Equipment	0.00	37,000.00	36,596.06	403.94
		115,692.47	5,727,726.37	5,576,148.25	267,270.59
Public Safety Central Dispatch	Salaries - Full Time	0.00	720,124.00	663,156.44	56,967.56
Public Safety Central Dispatch	Salaries - Overtime	0.00	183,750.00	153,331.68	30,418.32
Public Safety Central Dispatch	Salaries - Part Time	0.00	0.00	0.00	0.00
Public Safety Central Dispatch	Salaries - Night Differential	0.00	23,100.00	19,286.40	3,813.60
Public Safety Central Dispatch	Salaries - Paid Holidays	0.00	24,632.83	24,632.83	0.00
Public Safety Central Dispatch	Salaries - Stipends	0.00	4,440.00	1,245.00	3,195.00
Public Safety Central Dispatch	Expenses	0.00	23,558.00	20,527.92	3,030.08
Public Safety Central Dispatch	Furnishings & Equipment	0.00	4,300.00	4,272.50	27.50
		0.00	983,904.83	886,452.77	97,452.06
Animal Control	Salaries	0.00	65,037.96	65,037.96	0.00
Animal Control	Salaries Overtime	0.00	4,000.00	187.60	3,812.40
Animal Control	Expenses	0.00	6,500.00	4,406.54	2,093.46
Animal Control	Furnishings & Equipment	0.00	0.00	0.00	0.00
		0.00	75,537.96	69,632.10	5,905.86
Public Safety Subtotal		145,574.63	13,207,841.24	12,695,690.23	657,725.64

FUNCTION/ACTIVITY		C.FWD TO 23 FY 2022	TRANSFER & APPROPRIATION FY 2023	EXPENDITURES FY 2023	BALANCE FY 2023
PUBLIC WORKS:					
Highway	Salary - Director	0.00	155,709.00	147,905.09	7,803.91
Highway	Salaries - Administration	0.00	476,818.00	442,008.62	34,809.38
Engineer	Salaries - Full Time	0.00	394,510.00	365,650.01	28,859.99
Engineer	Salaries - Part Time	0.00	12,740.00	0.00	12,740.00
Highway	Salaries - Full Time	0.00	1,268,190.00	1,212,945.38	55,244.62
Highway	Salaries - Overtime	0.00	87,110.73	87,110.73	0.00
Highway	Salaries - Seasonal	0.00	22,550.00	22,550.00	0.00
Stream Maintenance	Salaries - Part Time	0.00	14,500.00	0.00	14,500.00
Tree	Salaries - Full Time	0.00	210,763.35	210,763.35	0.00
Tree	Salaries - Overtime	0.00	22,000.00	20,090.89	1,909.11
Parks & Grounds	Salaries - Full Time	0.00	495,213.00	491,762.61	3,450.39
Parks & Grounds	Salaries - Overtime	0.00	30,554.75	30,554.75	0.00
Cemetery	Salaries - Full Time	0.00	166,695.10	166,695.10	0.00
Cemetery	Salaries - Overtime	0.00	17,000.00	13,072.78	3,927.22
Snow & Ice	Salaries - Extra Help/Overtime	0.00	216,836.40	205,668.16	11,168.24
DPW	Contractual Services	5,280.90	2,737,295.00	2,524,774.12	217,801.78
DPW	Materials & Supplies	7,719.13	1,115,266.00	1,199,374.34	(76,389.21)
DPW	Furnishings & Equipment	6,465.00	45,700.00	43,213.56	8,951.44
Public Works Subtotal		19,465.03	7,489,451.33	7,184,139.49	324,776.87
COMMUNITY DEVELOPMENT:					
Board of Health	Salary - Director	0.00	109,305.76	109,305.76	0.00
Board of Health	Salaries - Other	0.00	60,394.00	53,098.10	7,295.90
Board of Health	Salaries - Part time	0.00	43,024.03	43,024.03	0.00
Board of Health	Expenses	175.00	48,000.00	40,467.66	7,707.34
Board of Health	Furnishings & Equipment	0.00	0.00	0.00	0.00
		175.00	260,723.79	245,895.55	15,003.24
Planning/Conservation	Salary - Director	0.00	115,882.95	115,882.95	0.00
Planning/Conservation	Salaries - Other	0.00	243,636.00	235,075.51	8,560.49
Planning/Conservation	Salaries - Part time	0.00	3,914.00	2,649.34	1,264.66
Planning/Conservation	Expenses	0.00	25,000.00	20,239.96	4,760.04
Planning/Conservation	Furnishings & Equipment	0.00	2,000.00	1,720.43	279.57
		0.00	390,432.95	375,568.19	14,864.76
Building Inspector	Salary - Building Inspector	0.00	101,462.32	101,462.32	0.00
Building Inspector	Salaries - Full time	0.00	47,618.00	46,648.75	969.25
Building Inspector	Salaries - Part time	0.00	66,729.47	66,729.47	0.00
Building Inspector	Expenses	0.00	11,625.00	11,467.55	157.45
Building Inspector	Furnishings & Equipment	0.00	0.00	0.00	0.00
		0.00	227,434.79	226,308.09	1,126.70
Community Development Subtotal		175.00	878,591.53	847,771.83	30,994.70
PUBLIC BUILDINGS:					
Public Buildings	Salary - Superintendent	0.00	147,508.94	147,508.94	0.00
Public Buildings	Salaries - Other	0.00	3,065,106.00	2,967,424.78	97,681.22
Public Buildings	Salaries - Overtime	0.00	55,000.00	49,310.84	5,689.16
Public Buildings	Salaries - Seasonal	0.00	17,600.00	16,830.63	769.37
Public Buildings	Expenses	195,000.00	2,073,650.00	2,135,088.99	133,561.01
Public Buildings Subtotal		195,000.00	5,358,864.94	5,316,164.18	237,700.76

FUNCTION/ACTIVITY		C.FWD TO 23 FY 2022	TRANSFER & APPROPRIATION FY 2023	EXPENDITURES FY 2023	BALANCE FY 2023
HUMAN SERVICES:					
Veterans' Services	Salary - Director	0.00	95,927.94	95,927.94	0.00
Veterans' Services	Salaries - Other	0.00	94,235.33	94,235.33	0.00
Veterans' Services	Expenses	0.00	253,650.00	155,327.36	98,322.64
		0.00	443,813.27	345,490.63	98,322.64
Library	Salary - Director	0.00	109,305.76	109,305.76	0.00
Library	Salaries - Other	0.00	713,218.00	680,003.14	33,214.86
Library	Salaries - Part time	0.00	147,344.00	110,125.95	37,218.05
Library	Expenses	64.67	254,665.33	252,717.98	2,012.02
Library	Furnish & Equip.	0.00	15,000.00	15,000.00	0.00
		64.67	1,239,533.09	1,167,152.83	72,444.93
Recreation	Salary - Director	0.00	89,573.00	83,797.63	5,775.37
Recreation	Salaries - Other Full Time	0.00	47,242.45	47,242.45	0.00
Recreation	Expenses	0.00	5,500.00	2,719.11	2,780.89
		0.00	142,315.45	133,759.19	8,556.26
Elderly Services	Salary - Director	0.00	99,225.63	99,225.63	0.00
Elderly Services	Salaries - Other Full Time	0.00	221,988.14	221,988.14	0.00
Elderly Services	Salaries - Other Part Time	0.00	0.00	0.00	0.00
Elderly Services	Expenses	0.00	48,321.00	46,839.47	1,481.53
		0.00	369,534.77	368,053.24	1,481.53
Historical Commission	Salaries	0.00	25,679.00	21,291.53	4,387.47
Historical Commission	Expenses	0.00	6,750.00	6,544.39	205.61
		0.00	32,429.00	27,835.92	4,593.08
Human Services Subtotal		64.67	2,227,625.58	2,042,291.81	185,398.44
EDUCATION:					
School Department	Salaries	601,409.92	31,249,496.61	31,829,876.48	21,030.05
School Department	Expenses	1,338,162.90	14,685,968.39	14,406,186.65	1,617,944.64
		1,939,572.82	45,935,465.00	46,236,063.13	1,638,974.69
Regional Vocational	Shawsheen Vocational	0.00	6,319,830.96	6,319,830.96	0.00
		0.00	6,319,830.96	6,319,830.96	0.00
Education Subtotal		1,939,572.82	52,255,295.96	52,555,894.09	1,638,974.69
DEBT SERVICE:					
Debt & Interest	Recreation	0.00	423,150.00	423,150.00	0.00
Debt & Interest	Schools	0.00	2,539,027.50	2,539,027.50	0.00
Debt & Interest	Gen. Government	0.00	75,750.00	75,750.00	0.00
Debt & Interest	Sewer	0.00	98,860.00	98,860.00	0.00
Debt & Interest	Water	0.00	232,480.00	232,480.00	0.00
Debt & Interest	Auth. Fees & Misc.	0.00	170,000.00	50,135.45	119,864.55
Debt & Interest Subtotal		0.00	3,539,267.50	3,419,402.95	119,864.55

FUNCTION/ACTIVITY		C.FWD TO 23 FY 2022	TRANSFER & APPROPRIATION FY 2023	EXPENDITURES FY 2023	BALANCE FY 2023
UNCLASSIFIED:					
Insurance - Public Liability Officials		0.00	97,750.00	9,229.00	88,521.00
Insurance - Workmens' Compensation		0.00	503,750.00	411,018.00	92,732.00
Insurance - Public Liability Vehicles		0.00	0.00	0.00	0.00
Insurance - General Liability Property		0.00	362,250.00	462,054.00	(99,804.00)
Insurance - Boiler & Machinery		0.00	0.00	0.00	0.00
Insurance - Bonds		0.00	4,000.00	4,172.00	(172.00)
Insurance - Accident Police & Fire		20,000.00	175,000.00	61,391.00	133,609.00
Insurance - Umbrella		0.00	0.00	0.00	0.00
Employee Health & Life Insurance		0.00	12,478,541.00	12,478,541.00	0.00
Employee Retirement Unused Sick Leave		0.00	220,000.00	135,489.04	84,510.96
Medicare Employers' Contr.		0.00	939,900.00	895,330.47	44,569.53
Salary Adjustment & Additional Costs		250,000.00	637,839.87	177,877.83	709,962.04
Local Transportation/Training Conference		0.00	5,000.00	0.00	5,000.00
Out of State Travel		0.00	7,000.00	0.00	7,000.00
Annual Audit		0.00	38,000.00	38,500.00	(500.00)
Ambulance Billing		0.00	645,177.00	585,412.57	59,764.43
Town Report		0.00	7,500.00	6,410.00	1,090.00
Professional & Technical Services		90,000.00	140,000.00	108,588.34	121,411.66
Reserve Fund		0.00	1,070,399.00	0.00	1,070,399.00
Unclassified Subtotal		360,000.00	17,332,106.87	15,374,013.25	2,318,093.62
STATUTORY CHARGES:					
Current Year Overlay		0.00	0.00	0.00	0.00
Retirement Contributions		0.00	8,322,908.00	8,303,041.51	19,866.49
Offset Items		0.00	37,237.00	0.00	37,237.00
Special Education		0.00	17,154.00	0.00	17,154.00
Mass Bay Trans Authority		0.00	544,263.00	539,181.00	5,082.00
MAPC (Ch. 688 of 1963)		0.00	13,239.00	13,041.00	198.00
RMV Non-Renewal Surcharge		0.00	16,768.00	33,263.00	(16,495.00)
Metro Air Poll. Cont. Dist.		0.00	9,084.00	8,982.00	102.00
Mosquito Control Program		0.00	73,573.00	73,592.00	(19.00)
M.W.R.A. Sewer Assessment		0.00	0.00	0.00	0.00
Charter Schools		0.00	85,772.00	128,735.00	(42,963.00)
School Choice		0.00	69,908.00	157,348.40	(87,440.40)
Essex County Tech Institute		0.00	213,622.00	146,058.00	67,564.00
Statutory Charges Subtotal		0.00	9,403,528.00	9,403,241.91	286.09
WARRANT ARTICLES:					
Unclassified	Wildwood School Feasibility Study	0.00	0.00	0.00	0.00
Unclassified	Memorial/Veterans Day	0.00	8,000.00	8,000.00	0.00
Unclassified	Lease of Quarters	0.00	1,500.00	1,500.00	0.00
Unclassified	4th of July	0.00	50,000.00	50,000.00	0.00
Unclassified	Capital Stabilization Fund	0.00	1,000,000.00	1,000,000.00	0.00
Unclassified	Retirement	0.00	1,500,000.00	1,500,000.00	0.00
Unclassified	OPEB	0.00	1,000,000.00	1,000,000.00	0.00
Warrant Articles Subtotal		0.00	3,559,500.00	3,559,500.00	0.00

FUNCTION/ACTIVITY		C.FWD TO 23 FY 2022	TRANSFER & APPROPRIATION FY 2023	EXPENDITURES FY 2023	BALANCE FY 2023
CAPITAL OUTLAY:					
Police Department	Cruisers	54.85	151,000.00	146,006.32	5,048.53
Police Department	Patrol Rifles	2,821.38	0.00	1,568.31	1,253.07
Fire Department	Utility Vehicle	820.15	(820.15)	0.00	0.00
Fire Department	Forestry Vehicle Updates	60.20	(60.20)	0.00	(0.00)
Fire Department	Reserve Pumper	1,404.00	(1,404.00)	0.00	0.00
Fire Department	Ambulance	0.00	350,000.00	0.00	350,000.00
Fire Department	Tower Truck Corrosion Prot	0.00	110,000.00	110,000.00	0.00
Fire Department	Traffic Light At P/S Bldg	0.00	400,000.00	2,797.50	397,202.50
Dispatch	Townwide Comm Infra. Assessment	137,120.63	450,000.00	506,678.83	80,441.80
Dispatch	Dispatch Center Remodel	15,210.88	(15,210.88)	0.00	0.00
Dispatch	Fire Alarm Receiver	11,670.50	(11,670.50)	0.00	0.00
Dispatch	Dispatch Recorder	0.00	44,784.96	44,784.96	0.00
DPW	Trash/Recycling Loan Payoff	0.00	0.00	0.00	0.00
DPW	Recon of Shawsheen Tennis Court	0.00	0.00	0.00	0.00
DPW	Heavy Duty Wheeled Excavator (H39)	0.00	0.00	0.00	0.00
DPW	Sidewalk Plow	0.00	0.00	0.00	0.00
DPW	Heavy Duty One Ton w/ Plow	0.00	0.00	0.00	0.00
DPW	Asphalt Hot Box Trailer	0.00	0.00	0.00	0.00
DPW	Replacement of Frank Kelley Track	5,560.00	520,000.00	460,171.60	65,388.40
DPW	Robotic Total Station Survey Equip	0.00	0.00	0.00	0.00
DPW	Intersect Signal - Shawsheen/Hopkins	860.00	550,000.00	89,968.22	460,891.78
DPW	Traffic Signal Camera Salem St	0.00	0.00	0.00	0.00
DPW	Phased Cemetery Development	0.00	0.00	0.00	0.00
DPW	Engineer Serv-NPDES General Perm	23,638.13	50,000.00	65,199.64	8,438.49
DPW	Shady Lane Drive Sidewalks	0.00	0.00	0.00	0.00
DPW	Rt 38 TIP Project (25% Eng)	0.00	0.00	0.00	0.00
DPW	Cemetery Expansion/Land Acquisition	450,000.00	28,357.63	478,357.63	0.00
DPW	H8 Heavy Duty Dump W Plow	0.00	199,900.00	199,900.00	0.00
DPW	H6 Heavy Duty Dump Plow Sand	0.00	195,750.00	195,750.00	0.00
DPW	PG326 Dump Truck W Plow	0.00	85,062.60	85,062.60	0.00
DPW	Resurface Municipal Lots	0.00	186,014.57	186,014.57	0.00
DPW	Demo 64 Wildwood	0.00	38,941.01	38,941.01	0.00
Sewer	Pilcher Drive Grinder Assembly	0.00	0.00	0.00	0.00
School	High School Proj Replacement	0.00	124,524.19	124,524.19	0.00
School	Elementary School Network Replace	0.00	117,000.00	108,229.98	8,770.02
School	Elementary Wi-Fi Network Replace	0.00	54,000.00	54,000.00	0.00
School	Middle School Switch Replacement	17,742.28	(17,742.28)	0.00	0.00
School	High School Labs PC Replacement	0.00	0.00	0.00	0.00
School	Minivan Replacement (Mini 8)	0.00	0.00	0.00	0.00
School	Genetec Security Server	0.00	0.00	0.00	0.00
School	Elementary School Projector Replace	0.00	54,912.00	54,912.00	0.00
School	School Facilities & Bldg Plan Study	80,000.00	0.00	69,359.22	10,640.78
School	PA System Upgrades	0.00	24,000.00	24,000.00	0.00
School	Laptop Battery Replacement	0.00	0.00	0.00	0.00
Public Buildings	Woburn Street School Boiler Repl	0.00	80,000.00	0.00	80,000.00
Public Buildings	West Int Roof Replacement	0.00	50,000.00	33,000.00	17,000.00
Public Buildings	364 Pub Bldg Vehicle Replace	0.00	147,000.00	0.00	147,000.00
Public Buildings	Woburn Street School Ceiling Tile Replacement	0.00	0.00	0.00	0.00
Public Buildings	Shawsheen Roof Replacement	32,400.00	825,000.00	749,144.60	108,255.40
Public Buildings	Town Hall/School Admin Building Feasibility Study	732,617.50	0.00	506,138.47	226,479.03
Public Buildings	Senior Center Feasibility Study	443,238.75	0.00	443,238.75	0.00
Public Buildings	West Intermediate Lighting Project	0.00	0.00	0.00	0.00
Town Clerk	Voting Machine	0.00	0.00	0.00	0.00

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2023

	Actual Fiscal 2021	Actual Fiscal 2022	Actual Fiscal 2023
Revenues:			
Water Receivables Rates	5,002,197.85	4,842,855.31	4,684,915.37
Water Receivables Services	25,316.60	31,303.35	41,882.22
Water Receivables Connections	46,028.00	52,969.00	59,351.28
Water Receivables Fire Protection	467,094.57	467,537.05	461,901.57
Water Receivables Cross Connections	42,150.00	49,799.67	44,694.29
Water Liens	199,772.77	234,772.19	220,174.04
Miscellaneous	5,823.59	4,369.10	15,049.98
Total Revenue	5,788,383.38	5,683,605.67	5,527,968.75
Operating Costs	3,708,642.47	4,586,719.82	4,772,598.41
Total Operating Costs	3,708,642.47	4,586,719.82	4,772,598.41
Excess Revenues over Operating Costs	2,079,740.91	1,096,885.85	755,370.34
Transfer to General Fund for Debt Service			
Employees Benefits and Allocated Charges	1,488,402.53	1,627,674.00	1,724,104.45
Excess of revenues and other sources over (under) expenditures and other uses	591,338.38	(530,788.15)	(968,734.11)
Total Fund Balance - Beginning	2,264,164.90	2,855,503.28	2,324,715.13
Total Fund Balance - Ending	2,855,503.28	2,324,715.13	1,355,981.02

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Main Street Sewer	Public Safety Building	Shawsheen School Window Replacement	WHS Feasibility Study	WHS Project	Yentile Farms Recreational
Town Meeting Date	04/22/1989	04/26/1997	05/02/2009	05/01/2010	12/10/2011	04/25/2015
Initial Project Authorization	747,000	7,986,000	715,000	1,125,000	44,190,000	4,800,000
REVENUES:						
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:						
Capital Outlay						
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Other Financial Sources (Uses)						
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	0.00	0.00	0.00	0.00
FUND BALANCE JULY 1, 2022	56,000.60	588.69	259,672.10	65,784.78	(1,548,820.71)	0.00
FUND BALANCE JUNE 30, 2023	56,000.60	588.69	259,672.10	65,784.78	(1,548,820.71)	0.00

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Nassau Storage Tank	Wildwood Feasibility Study	Senior Center Building	Town Hall/Sch Admin Building	Total (Memorandum Only)
Town Meeting Date	05/05/2018	03/08/2022	11/19/2022	11/19/2022	
Initial Project Authorization	2,500,000	1,200,000	17,264,561	36,880,766	117,408,327
REVENUES:					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:					
Capital Outlay					
Total Expenditures	0.00	0.00	5,129.50	0.00	5,129.50
Excess of revenues over/under expenditures	0.00	0.00	(5,129.50)	0.00	(5,129.50)
Other Financial Sources (Uses)					
Issuance of Bond Anticipation Notes	(2,320,000.00)	0.00	0.00	0.00	(2,320,000.00)
Retirement of Bond Anticipation Notes	2,410,000.00	0.00	0.00	0.00	2,410,000.00
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Operating Transfers	0.00	0.00	6,000,000.00	12,000,000.00	18,000,000.00
Total Other Financial Sources/Uses	90,000.00	0.00	6,000,000.00	12,000,000.00	18,090,000.00
Excess of revenues and other sources over (under) expenditures and other uses	90,000.00	0.00	5,994,870.50	12,000,000.00	18,084,870.50
FUND BALANCE JULY 1, 2022	(2,252,637.15)	1,200,000.00	0.00	0.00	(3,278,246.90)
FUND BALANCE JUNE 30, 2023	(2,162,637.15)	1,200,000.00	5,994,870.50	12,000,000.00	15,865,458.81

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2023

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2022	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2023
INSIDE DEBT LIMIT								
Equipment - Ladder Truck	08/2010	11/2027	2.63	1,561,500	345,000	0	60,000	285,000
Recreation Facility	06/2020	11/2030	2.52	4,053,900	2,790,000	0	310,000	2,480,000
Sewer	08/2010	08/2031	2.81	1,369,000	768,154	0	99,054	669,100
TOTAL INSIDE DEBT LIMIT				6,984,400	3,903,154	0	469,054	3,434,100
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2033	2.81	2,876,600	1,551,600	0	191,100	1,360,500
High School Project	09/2012	03/2037	3.28	44,190,000	27,735,000	0	2,170,000	25,565,000
TOTAL OUTSIDE DEBT LIMIT				47,066,600	29,286,600	0	2,361,100	26,925,500

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2023

	Balance June 30, 2022				
	Non-Expend	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	2,200.95	2,400.95	0.00	54.07
SDJ Carter Lecture Fund	6,000.00	4,962.71	10,962.71	0.00	680.68
Library Funds:					
Benjamin Buck	500.00	281.46	781.46	0.00	17.72
Burnap	200.00	137.41	337.41	0.00	7.70
Chester M. Clark	500.00	420.70	920.70	0.00	20.89
Charlotte C. Smith	500.00	663.42	1,163.42	0.00	26.40
Stanley Webber	0.00	3.93	3.93	0.00	0.09
Walker School Fund	275.00	2,405.84	2,680.84	0.00	60.78
Housing Partnership	0.00	175,197.59	175,197.59	0.00	3,852.03
Winifred Richardson Trust	25,000.00	349.42	25,349.42	0.00	220.31
Cemetery Funds	1,109,621.45	266,698.58	1,376,320.03	38,150.00	(2,772.51)
Biggar Scholarship	25,000.00	26,669.60	51,669.60	0.00	1,171.63
Scott D. Braciska Scholarship	0.00	18,037.52	18,037.52	0.00	2,104.46
Altman Fam Education Trust	25,000.00	14,390.92	39,390.92	0.00	893.15
Justin O'Neil Scholarship	0.00	636.80	636.80	0.00	14.44
Joseph A. Murphy Scholarship	0.00	1,040.72	1,040.72	0.00	2.80
Irene M. Brennan Fam. Trust Scholar	0.00	53,568.52	53,568.52	0.00	465.46
Elderly Services	0.00	35,191.03	35,191.03	2,692.33	1,377.59
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholar	0.00	215,272.51	215,272.51	0.00	1,871.82
Town Scholarship Fund	0.00	35,380.07	35,380.07	4,715.98	(1,442.65)
WHS Scholarship Fund	0.00	153,471.68	153,471.68	9,850.00	6,255.44
Other Post Employment Benefits	0.00	10,532,271.89	10,532,271.89	1,000,000.00	713,875.12
Capital Stabilization Fund	0.00	17,370,562.43	17,370,562.43	0.00	1,607,695.42
Retirement Stabilization Fund	0.00	3,493,296.07	3,493,296.07	0.00	103,041.40
Opioid Stabilization Fund	0.00	0.00	0.00	109,109.41	0.00
Barbara Johnson Trust	0.00	174,669.53	174,669.53	0.00	1,608.90
Zeneca Settlement	0.00	6,013.56	6,013.56	0.00	52.29
Invest. Fund Conservation	0.00	572.50	572.50	0.00	4.97
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	3,189,011.47	3,189,011.47	4,696,357.68	81,879.77
Employer's Health & Life Insurance	0.00	6,378,471.19	6,378,471.19	12,478,541.00	0.00
Incurred But Not Reported					
Olin Chemical	0.00	56,339.52	56,339.52	0.00	489.71
Andover Street Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,943.28	5,943.28	0.00	51.66
Barrows Auditorium Renovation	0.00	1,474.35	1,474.35	0.00	33.42
Flex Spending Town & School	0.00	4,452.66	4,452.66	0.00	0.00
Middlesex Pines I & II	0.00	7,517.91	7,517.91	0.00	65.34
Adoption	0.00	419.85	419.85	0.00	3.64
I93 Ballardvale	0.00	1,481.40	1,481.40	0.00	28.53
Ambulance	0.00	0.00	0.00	0.00	0.00
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	102,562.23	102,562.23	176,980.44	0.00
Student Activity Fund Wildwood	0.00	7,901.69	7,901.69	394.89	0.00
Student Activity Fund Boutwell	0.00	4,073.20	4,073.20	855.26	0.00
Student Activity Fund Middle School	0.00	46,609.98	46,609.98	28,992.18	0.00
Student Activity Fund North Intermediate	0.00	1,812.00	1,812.00	14,299.47	0.00
Student Activity Fund West Intermediate	0.00	2,533.03	2,533.03	7,132.37	0.00
Student Activity Fund Woburn Street	0.00	9,823.74	9,823.74	10,951.67	0.00
Student Activity Fund Shawsheen	0.00	2,370.33	2,370.33	6,205.44	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	0.00	0.00	0.00	0.00
Tax Title Recordings	0.00	0.00	0.00	0.00	0.00
Street Openings	0.00	120,500.00	120,500.00	22,300.00	0.00
Firearms Permits	0.00	12,675.00	12,675.00	25,937.50	0.00
Outside Details: Police	0.00	(22,446.89)	(22,446.89)	541,288.30	0.00
Outside Details: Fire	0.00	9,205.85	9,205.85	56,312.32	0.00
Outside Details: Public Buildings	0.00	(41,479.98)	(41,479.98)	130,122.87	0.00
Forfeiture Deposits	0.00	58,536.00	58,536.00	0.00	0.00
Performance Bonds	0.00	477,798.80	477,798.80	50,067.92	0.00
Meals Tax	0.00	129.97	129.97	370.09	0.00
GRAND TOTAL	1,192,796.45	43,118,089.06	44,310,885.51	19,411,627.12	2,523,712.47

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2023

			Balance June 30, 2023		
	Transfers	Expenditures	Non-Expend	Expendable	Total
S. Carter Common Fund		0.00	200.00	2,255.02	2,455.02
SDJ Carter Lecture Fund		500.00	6,000.00	5,143.39	11,143.39
Library Funds:					
Benjamin Buck		0.00	500.00	299.18	799.18
Burnap		0.00	200.00	145.11	345.11
Chester M. Clark		0.00	500.00	441.59	941.59
Charlotte C. Smith		0.00	500.00	689.82	1,189.82
Stanley Webber		0.00	0.00	4.02	4.02
Walker School Fund		0.00	275.00	2,466.62	2,741.62
Housing Partnership		0.00	0.00	179,049.62	179,049.62
Winifred Richardson Trust		0.00	25,000.00	569.73	25,569.73
Cemetery Funds	(20,000)	20,000.00	1,147,771.45	243,926.07	1,391,697.52
Biggar Scholarship		0.00	25,000.00	27,841.23	52,841.23
Scott D. Braciska Scholarship		2,000.00	0.00	18,141.98	18,141.98
Altman Fam Education Trust		0.00	25,000.00	15,284.07	40,284.07
Justin O'Neil Scholarship		0.00	0.00	651.24	651.24
Joseph A. Murphy Scholarship		0.00	0.00	1,043.52	1,043.52
Irene M. Brennan Fam. Trust Scholar		0.00	0.00	54,033.98	54,033.98
Elderly Services		13,531.26	0.00	25,729.69	25,729.69
Carney-Veterans Fund		0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholar		5,250.00	0.00	211,894.33	211,894.33
Town Scholarship Fund		1,875.00	0.00	36,778.40	36,778.40
WHS Scholarship Fund		12,225.00	0.00	157,352.12	157,352.12
Other Post Employment Benefits	1,000,000	0.00	0.00	12,246,147.01	12,246,147.01
Capital Stabilization Fund	1,000,000	6,825,000.00	0.00	12,153,257.85	12,153,257.85
Retirement Stabilization Fund		0.00	0.00	3,596,337.47	3,596,337.47
Opioid Stabilization Fund		0.00	0.00	109,109.41	109,109.41
Barbara Johnson Trust		19,014.32	0.00	157,264.11	157,264.11
Zeneca Settlement		0.00	0.00	6,065.85	6,065.85
Invest. Fund Conservation		0.00	0.00	577.47	577.47
Confined Space		0.00	0.00	410.21	410.21
Employee's Health & Life Insurance		4,604,635.91	0.00	3,362,613.01	3,362,613.01
Employer's Health & Life Insurance		13,764,008.35	0.00	5,093,003.84	5,093,003.84
Incurred But Not Reported					(2,689,146.02)
Olin Chemical		0.00	0.00	56,829.23	56,829.23
Andover Street Traffic Lights		0.00	0.00	17.62	17.62
Tracy Circle		0.00	0.00	5,994.94	5,994.94
Barrows Auditorium Renovation		0.00	0.00	1,507.77	1,507.77
Flex Spending Town & School		0.00	0.00	4,452.66	4,452.66
Middlesex Pines I & II		0.00	0.00	7,583.25	7,583.25
Adoption		0.00	0.00	423.49	423.49
I93 Ballardvale		0.00	0.00	1,509.93	1,509.93
Ambulance		0.00	0.00	0.00	0.00
National Grid Transfer		0.00	0.00	20,000.00	20,000.00
Student Activity Fund		156,024.00	0.00	123,518.67	123,518.67
Student Activity Fund Wildwood		1,243.11	0.00	7,053.47	7,053.47
Student Activity Fund Boutwell		198.83	0.00	4,729.63	4,729.63
Student Activity Fund Middle School		61,984.74	0.00	13,617.42	13,617.42
Student Activity Fund North Intermediate		15,706.45	0.00	405.02	405.02
Student Activity Fund West Intermediate		4,253.67	0.00	5,411.73	5,411.73
Student Activity Fund Woburn Street		7,531.99	0.00	13,243.42	13,243.42
Student Activity Fund Shawsheen		3,246.06	0.00	5,329.71	5,329.71
Student Activity Fund Reserve		0.00	0.00	75,552.97	75,552.97
Tailings		0.00	0.00	0.00	0.00
Tax Title Recordings		0.00	0.00	0.00	0.00
Street Openings		10,000.00	0.00	132,800.00	132,800.00
Firearms Permits		24,562.50	0.00	14,050.00	14,050.00
Outside Details: Police		582,835.52	0.00	(63,994.11)	(63,994.11)
Outside Details: Fire		53,686.00	0.00	11,832.17	11,832.17
Outside Details: Public Buildings		92,436.05	0.00	(3,793.16)	(3,793.16)
Forfeiture Deposits		0.00	0.00	58,536.00	58,536.00
Performance Bonds		0.00	0.00	527,866.72	527,866.72
Meals Tax		342.43	0.00	157.63	157.63
GRAND TOTAL		26,282,091.19	1,230,946.45	38,733,187.46	37,274,987.89

PUBLIC SAFETY

Fire Department

The Wilmington Fire Department responded to 4,977 calls for service in 2023. This is just shy of the over 5,000 runs from 2022. In 2023, Fire Fighter Thomas Casella retired from the Department with 20 years of service. We would like to thank him for his service to the citizens of the Town. Joanne L. Ricardelli was hired to fill the void left by Fire Fighter Casella's retirement. She comes to us with her Fire Fighter I/II and EMT-B certifications. We are excited to welcome her to the team. We also added the rank of Captain to the Department. Captain is the rank above Lieutenant. The new Captains are charged with overseeing each of our four shifts. They have one Lieutenant to assist them and nine Fire Fighters. An assessment center was held for all eligible personnel for these new roles. I would like to thank all the members who participated in the promotion process and would like to congratulate Captain Fredrick Ryan, Captain Brooke Green, Captain Thomas Ceres and Captain Erik Nansel on their promotions.

The following Department roster is provided:

Chief
William F. Cavanaugh, III

Deputy Fire Chief
Christopher G. Pozzi

Clerks
Rebecca Sanderson
Lauren M. Parisi

Lieutenants
Russell D. Stering, Fire Prevention
William J. Herrick, Jr., Operations and Training

GROUP 1

Captain
Frederick J. Ryan
Lieutenant
Robert W. Varey, III
Fire Fighters
Jason A. Baker
Edward J. DeLucia
Christopher S. Elliott
Jason M. Kennedy
John T. Mulrenan, IV
Andrew J. Murray
Edward C. Sousa
Brian K. Souza
Kristofer Stokes

GROUP 2

Captain
Brooke C. Green
Lieutenant
Ryan P. Quigley
Fire Fighters
John C. Baker
George E. Boudreau
Jesse C. Bozzella
Daniel D. Feyler
Michael P. Jennette
William J. Kent, III
Matthew L. Stone
Meredith L. Welch
David P. Woods, Jr.

GROUP 3

Captain
Thomas W. Ceres
Lieutenant
David P. Woods
Fire Fighters
Anthony Adamczyk
Alexander C. Danas
Trevor C. Foley
Keith E. Kelly
Gregory S. Murphy
Joanne L. Ricardelli
Joseph F. Russell
Kyle R. Skinner
Zachary C. Taylor

GROUP 4

Captain
Erik J.Nansel
Lieutenants
Eric S. Robbins
Fire Fighters
Michael A. Feyler
Patrick K. Finn
Eric M. Gronemeyer
Robert R. Lynch, Jr.
George M. Robinson
Eric R. Siegel
Megan L. Sullivan
Matthew D. Tremblay
Walter A. Varey

This year, Tower 1 finished up its mid-life refurbishment at Bulldog Fire Apparatus. During this major overhaul, the truck frame was needle scaled to remove rust, repainted and undercoated to help prevent future corrosion. The body of the truck was stripped of all of its lights and accessories and underwent extensive corrosion correction, sanding and finally repainted to match Engines 1 and 4. There was also inspections and work performed to the engine, ladder and hydraulic system. The truck returned to Wilmington in July.

Deputy Chief Pozzi bid farewell to Lt. Quigley in July as he returned to a shift role. Lt. Stering assumed the Fire Prevention Officer responsibilities. Combined with shift personnel, the Fire Prevention Division conducted 985 inspections in 2023. Fire Prevention is responsible for ensuring compliance of Massachusetts Fire Code in all public buildings and private businesses. The Fire Prevention Division has focused on expanding their inspection capabilities. With the addition of the full -time Senior Clerk, they have taken advantage of less time in the office filling out paperwork and more time educating building owners and business managers on which sections of the Fire Code apply to them. This effort will ensure that Wilmington has the safest buildings for our residents to enjoy. Prevention has also been working diligently on updating and expanding the information in our vehicle mounted computer systems.

Lt. Ceres was promoted, thus he returned to the shift as Group 3 Commander. Lt. Herrick assumed the responsibilities of Training and Operations Division. He has worked diligently to get up to speed with the day to day duties of this office. He has been working diligently to ensure the recertification of approximately half of the EMTs in the Department. Training and Operations is responsible for equipment and consumables ordering and maintenance, vehicle maintenance coordination with the DPW and outside vendors, and not only medical but coordination of structural, Haz Mat, extrication and miscellaneous training that the members participate in each year.

In closing, we would like to thank the Manager, Assistant Manager, Finance Committee, Select Board, and residents for the support that has been shown to us over the last year.

The Department responded to a total of 4,977 calls for assistance during 2023.

Activations, Central Station	129	Medical Aid	2,502
Activations, Smoke Detector	82	Motor Vehicle Crash	281
Burn Complaints	15	Mutual Aid – Ambulance	205
Carbon Monoxide	37	Mutual Aid – Fire	19
Fire Drills	29	Mutual Aid – Haz Mat	8
Fire, Brush	32	Mutual Aid – Line Box	5
Fire, Chimney	1	Mutual Aid – Station Coverage	11
Fire, Commercial Building	0	Odor, Any Type	46
Fire, Stove	5	Patient Assist	150
Fire, Truck/Car	8	Radio Box	118
Gas Leaks	1	Residential House/Structure	7
Haz Mat Incidents	16	Roll Call/Entry	33
Inspections 26F, Oil, Propane	826	Service Calls	133
Investigations, Any Type	144	Smoke in the Building	9
Lockout, Building or House	26		

Truck fire on Route 93

Public Safety Dispatch

Public Safety Dispatch continues to be the "glue" that holds the Public Safety team together. Along with the almost 5,000 incidents that were handled for the Fire Department, they also handled more than 25,000 Police calls and an estimated 20,000 business line calls. IT installed a new phone system this year throughout the Public Safety Building. While this sounds like a simple process, when it is a tool that makes up a majority of your job, it is no easy task to conform to. The members of Dispatch took the change in stride. They learned the new system and offered suggestions and solutions to IT when they found room for improvement.

Our Public Safety Dispatch Center is the main point of contact for all emergency and business calls. They also handle all the walk-in inquiries from the public. Each of our Dispatchers are trained and certified in 9-1-1 call taking, Emergency Medical Dispatch, CPR/AED, Computer Aided Dispatch and CJIS terminal. These professionals handled 27,626 emergency calls for service that generated a log entry in calendar year 2023. These professionals also handle thousands of additional business calls for Fire and Police as well as inquiries from the public for a wide range of information.

The following roster is provided:

Dispatch Supervisor

Corey K. Swift

Dispatchers

Ashley L. Bryson
Danielle M. Callahan
Marc A. Fluet
Trey M. Griffith
Derek W. Leffler
Joseph A. Leverone
Jamie A. Miano
Jill Regan
Kyle L. Sencabaugh
Jared D. Winston

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2023.

I am honored to present the annual report of the Wilmington Police Department for the year 2023. It has been a year filled with challenges, successes and unwavering dedication from our officers and staff. As I reflect on the accomplishments of the past year, I am filled with pride for leading an excellent police department that is committed to ensuring the safety and well-being of our community.

First and foremost, I extend my heartfelt gratitude to the residents of Wilmington for your continued support. Your partnership is crucial to our success, and we appreciate the trust you place in us to serve and protect this vibrant community.

I would like to express my sincere appreciation to the Select Board, town boards, and local officials for their ongoing support. Your commitment to public safety and collaboration with the police department is instrumental in maintaining the high standards we strive for.

I would also like to take a moment to acknowledge the retirement of Town Manager Jeff Hull on October 31st. We are immensely grateful for his support and leadership during my tenure as Chief. His dedication to the town has left a lasting impact, and we wish him all the best in his well-deserved retirement.

Our success is a result of the hard work and dedication of the men and women of the Wilmington Police Department. The Patrol Division, Detective Division and Traffic Division have all played crucial roles in ensuring the safety and security of our community. Your commitment to excellence and tireless efforts do not go unnoticed.

A special note of appreciation goes out to our Field Training Officers who have worked tirelessly, especially during the unprecedented staffing and hiring issues we faced. Your dedication to training and mentoring new officers is commendable and plays a vital role in the development of our team.

I also want to recognize the Training Division for their exceptional efforts in onboarding new personnel, ensuring that they are well-prepared to meet the demands of their roles.

I would also like to highlight the exceptional contributions of our dedicated department members who have played pivotal roles in addressing critical needs within our community. Samantha Cavanaugh, our Health and Recovery Coordinator, continues to show her commitment and compassion in responding to the mental health challenges faced by our residents. Darrell Mirrione, our dedicated Recovery Coach, has been instrumental in guiding individuals through their recovery journeys with resilience and empathy. Much of this work is behind the scenes but does not go unnoticed.

Additionally, I extend heartfelt thanks to Animal Control Officer Chris Sullivan for his outstanding efforts in ensuring the safety and well-being of our community, both human and animal alike. Their collective dedication has significantly enhanced the overall health and harmony of our town, and I am immensely proud of their impactful contributions.

I want to take a moment to acknowledge the exceptional contributions of Dawn, Susan and Julie, our invaluable administrative staff. Your unwavering support and efficiency behind the scenes are the backbone of our operations. Your dedication and hard work do not go unnoticed and are deeply appreciated.

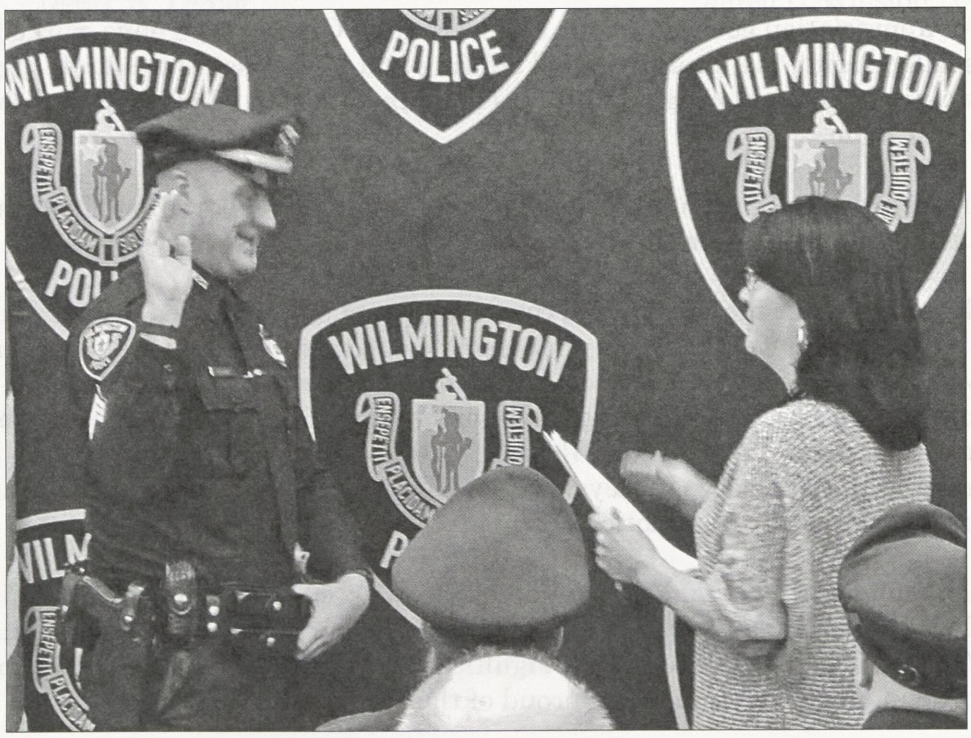
A heartfelt thank you to our Public Safety Dispatch team for their tireless efforts in supporting our officers and maintaining a high level of professionalism. Your work is critical to our success, and your commitment to public safety is commendable.

I would like to express my appreciation for the dedicated service and commitment of Detective Chris Dindo and Patrol Officer Paul Jepson. Their retirements mark the end of an era filled with dedication to the community and a pursuit of ensuring safety and well-being. Their contributions have left a lasting impact, and their presence will be greatly missed. Wishing them all the best in their well-deserved retirements.

In the face of staffing challenges, I am pleased to announce new promotions for 2023. Dan Furbush was promoted to the Rank of Sergeant in February. New Traffic Officer Michael DiLorenzo and New Detective Michael Johnson and School Resource Officer Paul MacGilvray were all promoted in 2023. All four have seamlessly stepped into their new roles, and their contributions have been invaluable.

We also welcomed four new officers in 2023. Officers Alec Masiello, Kayla Hanson, Michael Powers and Joshua Debarros.

Looking ahead, we remain committed to maintaining the highest standards of professionalism, integrity and community engagement. The challenges we face only strengthen our resolve to serve you better. As we enter the new year, we are optimistic about the opportunities for continued growth, collaboration and success.
Once again, thank you, Wilmington, for your unwavering support. We are proud to serve you and look forward to another year of ensuring a safe and secure community for all.



Town Clerk Elizabeth Lawrenson swears in Daniel Furbush as Sergeant

The following was the Departmental Roster of Personnel for 2023

Chief of Police

Joseph A. Desmond

Deputy Chief

Brian Pupa

Lieutenants

Christopher J. Ahern, Primary Evidence / Evening Watch Commander
David J. Bradbury, Operations
Charles R. Fiore, Jr., Detective Bureau
Daniel E. Murray, Accreditation / Policy Development
Scott A. Sencabaugh, Emergency Planning / Training

Sergeants

Kevin P. Cavanaugh
John W. Delorey
Daniel P. Furbush
Brian T. Hermann
David M. McCue
Matthew D. Stavro
Michael W. Wandell

Detectives and Specialist

Ronald J. Alpers, Jr., Detective / Community Liaison
Anthony Fiore, Traffic / Safety
Michael R. DiLorenzo, IV, Traffic / Safety
Brian J. Gillis, Inspector / Court
Michael E. Johnson, Detective
Paul S. MacGilvray, School Resource
Patrick B. Nally, Detective
Michael J. Patterson, Narcotics
Julie M. Pozzi, Detective
Emily L. Stebbins, School Resource
Brian J. Stickney, Detective

Uniform Patrol Officers

Daryl J. Ceruolo
Joshua I. DeBarros
Robert M. DeGregorio, III
Richard A. DiPerri, Jr.
Joseph A. Fitzgerald
Shane A. Foley[1]
John A. Fortes
Kathryn C. Goodwin[2 3]
Dillon K. Halliday
Kayla M. Hanson
James R. Hill
Thomas W. Lawrenson
Zachary A. Leighton
Alec S. Masiello
Christopher K. Miccichi
Jonathan L. Morales
Michael W. Powers
Julio J. Quiles
Kevin J. Skinner
Megan M. Sousa
Brian E. Tavares
Brian D. Thornton
Michael A. Wilson[3]

[1]Swat Officer
[2]Hostage Negotiator
[3]RRT

Department Clerks

Julie A. Magaldi
Dawn M. Naimo
Susan M. O'Neil

Animal Control Officer

Christopher H. Sullivan

Health and Recovery Coordinator

Samantha P. Reif, LICSW
Darrell Mirrione, Recovery Coach

Animal Control

Total Animal Calls for Service:	651
Rabies Clinic Participants:	39
Deceased Animal Removal:	91
Dog/Cat Bites:	31
Inspections:	62
Reports:	40
Loose Dogs Picked Up:	20
Dogs Returned To Owners:	17
Quarantines:	32
Quarantine Releases:	32
Citations:	1

FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that all town facilities are properly cleaned, disinfected and maintained for school students, staff and town employees as well as the public. The Public Buildings Department provides service for town-owned traffic signals, set up for state and town elections, town meetings, High School graduation plus other community events throughout the year.

The following are highlights for some of the projects completed during 2023:

- Routine maintenance is performed in all school and municipal buildings.
- Continue to clean, disinfect and wipe down areas of all buildings.
- Set up Voting Precincts for elections.
- Set up Fourth of July festivities.
- Set up for High School Graduation and awards ceremonies.
- Move supplies and equipment and assist with set up for all summer programs.
- Deliver food and supplies to all schools for food services throughout the year.
- Set up and breakdown for the Annual and Special Town Meetings.
- All schools cleaned over the summer break and made ready for a clean, fresh start to the new school year.
- Paint portions of the exterior of The Harnden Tavern and Barn, the 4th of July Building and the Arts Center.

Additional improvements completed in 2023:

- New LED lights at the Shawsheen Elementary School Tennis Courts.
- Painted the exterior of Scale Keepers House.
- Installed bathrooms at the Middle School for Pre-K.
- New roof on the West Intermediate classroom wing.
- Paint the exterior and replace barn doors of the Hearse Barn.
- Refinished gym floor at all schools.
- New VFD's at Public Safety Building.
- New doors and tracks for the Hearse Barn.
- New LED lighting in the bath house at Silver Lake.
- New controls for the building management system at the Public Safety Building.
- Installed two new VFD's at the Public Safety Building.
- New vinyl replacement windows at the Food Pantry.
- New exterior doors at the Food Pantry.

In addition, all town buildings' heating systems, Univents, air handlers and exhaust systems were serviced, cleaned and filters replaced.

Maintained emergency generators and lighting at all schools and Town buildings.

All town-owned traffic signals were maintained and repaired as needed.

Maintained lighting for Yentile Park, Town Park, Town Common, school tennis courts and parking lots as well as the exterior of all Town owned buildings.

Continued lighting replacement with new LED light fixture throughout town buildings.

For an updated list of completed projects please visit our department's website at www.wilmingtonma.gov.

We gratefully acknowledge the support of the Select Board, the Town Manager, all Town departments, the school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2023 a productive year.

Public Buildings employees replace doors and tracks on Hearse Barn

Permanent Building Committee

2023 was a very busy year for the Permanent Building Committee with the design development and construction of two new buildings for the Town of Wilmington. Construction of the new Senior Center is under way and expected to be completed by the end of December 2024, and the groundbreaking for the new Town Hall / School Administration building is expected to occur in March of 2024 with anticipated completion date of July of 2025.

The Owners' Project Manager for each of these building projects is P3 - Project Planning Professionals of Norwell, MA. Working with the Building Committee, the community and the designers have developed detailed plans for each of these projects through to construction.

In addition to the above referenced building projects, the Committee is working in a combined effort with the School Department and the Massachusetts School Building Authority (MSBA) on the prospect of replacing the Wildwood School. The Town is currently working with an Owners' Project Manager and a designer to develop a plan for this project.

All building committee meetings are held in a public forum either in person or remotely. Information pertaining to each of these projects can be found on the Town's Website at www.wilmingtonma.gov/projects .

We gratefully acknowledge the support of the Select Board, the Town Manager, Town departments, the school administration and especially the residence of Wilmington for their support and cooperation of these projects.

We gratefully acknowledge the support of the Select Board, Town Manager, Town departments, the School administration and especially the people of Wilmington for their support and cooperation for these and future projects.

Department of Public Works

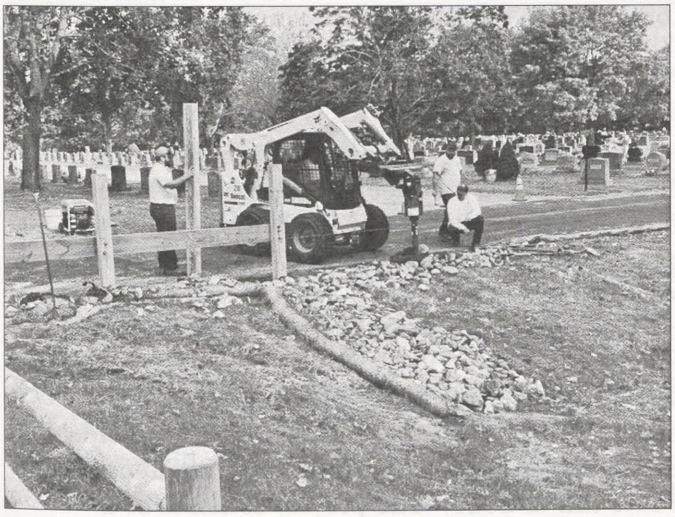
In accordance with the By-laws of the Town of Wilmington, I, Jamie M. Magaldi, PE, MCA, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2023.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2023:

Cemetery Expansion Efforts and Creation of Section Q



Cemetery expansion efforts continued in the Wildwood Cemetery. The Cemetery Commission voted February 1, 2023 to make new Cemetery Section Q upright 2 grave lots, laid out parallel to Wildwood Street for maximum efficiency. A Request for Determination of Applicability (RDA) was filed with the Conservation Commission and was heard on March 1, 2023. A preconstruction meeting for this project was held on March 28, 2023. Work began in April to prepare the new section which adds over 370 new 2 grave lots, with 3-grave lots at the end of each row. The project also included the planting of 10 trees within the new section, new post and rail fence along the wetlands, and 230-feet of new decorative steel fencing along Wildwood Street in front of the new section. The project was considered complete on October 13, 2023 and burials are anticipated to being in this section once Section N is full.

Burlington Avenue Curbing and Sidewalks Reconstruction Project

Phase 1 of the Burlington Avenue Sidewalk Rehabilitation Project began this year from the Burlington Town Line to Taft Road. Work began on March 27, 2023 and included new granite curbing and asphalt sidewalk reconstruction along the north side of Route 62 Burlington Avenue. Work is planned to continue easterly down Bulington Avenue in subsequent years. This work was funded as part of the Town's Chapter 90 Roadway funding program.

Replacement of the Lubbers Brook Culvert and Sewer Force Main along Middlesex Avenue in North Wilmington Completed

The double arch culvert that conveys Lubbers Brook under Route 62 Middlesex Avenue was replaced as part of a MassWorks Grant project during the summer and fall of 2022 and was completed fully in 2023. This important project, which replaces aging drainage infrastructure, was done proactively, as the existing culvert was showing signs of deterioration after various state dive inspections and repeated sink holes began to develop in the roadway. In addition, a sewer force main which connects a new pump station at the end of Jefferson Road approximately 3,100 linear feet to gravity sewer in Salem Street was installed as part of the MassWorks Grant. The grant was awarded to the Town to assist with the Princeton Properties proposed development of apartment units in order to help spark economic development in this section of North Wilmington.

New Equipment Pad Area at Public Safety Building

The Highway Division of the Department of Public Works assisted the Wilmington Fire Department and Wilmington Police Department by constructing a level pad area to support new storage units along the backside of the Public Safety Building parking lot. The project consisted of tree trimming, leveling off the existing grade, installing new construction block to level the ground, and grading the area. This project allowed Wilmington Public Safety to install storage units for various equipment used by the Police and Fire Departments. This work began during the week of May 1, 2023 and was completed during the week of May 15, 2023.

New Fencing at Wilmington Memorial Library

The DPW's Capital Plan included the replacement of approximately 320 linear feet of 4-ft high chain link fence between 175 and 171 Middlesex Avenue, at the Wilmington Memorial Library's southwest property line. The existing fence was over 40 years old and this project improved the appearance of the entryway to the library. The work was performed during the week of August 14, 2023.

Liberty Pole Installation at Rotary Park

The DPW assisted with the installation of a new replacement Liberty Pole at Rotary Park by providing the excavation for the base pole. The hole measured 4 feet deep and provided space for a 24-inch perforated pipe to create the form required to hold the base pole. This work was done the week of August 28, 2023 and the Minutemen's contractor installed the hand carved Liberty Pole and base during the weekend of September 16, 2023.

Fire Station Traffic Signal on Church Street

The installation of new emergency traffic signals was planned as part of the FY23 Capital Plan, but due to material and signal equipment delays the project started in 2023. Sealed bids were opened for this project on November 22, 2022. A preconstruction meeting was conducted on May 2, 2023 and construction began during the late fall of 2023. The project consists of a new set of emergency traffic signals at the exit to the fire station on Church Street which will be triggered by both preemption equipment in the emergency vehicles, and by manual activation inside the station. As of the end of calendar year 2023, all signal equipment has been installed and the consultant is awaiting the final power supply to be activated by Reading Municipal Light Department.

Safety Improvements to Carter Lane Area

In preparation for the consolidation of the Wildwood School into the Wilmington Middle School, DPW assisted with some required improvements to the area including installing parking lot signage labeled Lot A – Lot F, installing Hi Vis crosswalk signage on the five existing crosswalks on Carter Lane, and working with Reading Municipal Light Department (RMLD) to install parking lot illumination for the parking lot to the north of the Boutwell Baseball Field.

New Playground at Wilmington Middle School for Temporary Wildwood Early Childhood Center

The Wilmington DPW managed the construction of the new temporary "on-ground" playground system at the Wilmington Middle School to help prepare for a portion of the school being converted to accommodate the Wildwood Early Childhood Center students. The playground consists of a rubberized base and a new climbing structure geared toward preschool and kindergarten aged children. The playground was installed during the week of August 21, 2023.

Retrofits at Boutwell Early Childhood Center

The Department of Public Works assisted the Boutwell Early Childhood Center with required retrofits to assist with changing traffic patterns resulting from the consolidation of Wildwood School Students. The improvements consisted of the relocation of the existing driveway vehicle gate from behind the school to the dumpster area, the installation of visitor parking signage, the installation of one-way signage and the installation of entrance only signs during certain school day hours. This work was completed during the week of August 21, 2023.

Playground Replacement at Boutwell School

The existing playground at the Boutwell Early Childhood Center was replaced as part of the FY24 Capital Plan. This work was done during the week of October 9, 2023. The new playground replaces the existing playground which was built around 2001 and had many missing or worn-out parts which could not be replaced due to the structure being obsolete, including the structure's main slide. This project included the full replacement of the play structure and new rubber playground surfacing around the new structure, which is an area approximately 1,760 square feet in size. The existing swing set frame and wood chips surrounding the swings remains. The new playground has a useful life of approximately 15-20 years.

Resurfacing of the Boutwell Tennis and Basketball Courts

The Boutwell Tennis Courts and Basketball Court were crack sealed and resurfaced as part of the FY24 Capital Plan. Work on this project started September 27, 2023 and concluded on October 3, 2023. The work consisted of applying the Rite Way crack system to the larger cracks, which is a proprietary crack concealing system designed to allow crack expansion without compromising the tennis court surface. Smaller cracks were filled with fortified acrylic crack filler and the courts received two coats of surface paint with new lines.

Traffic Signal Improvements at Shawsheen Ave and Hopkins Street / Lake Street

The Wilmington DPW completed the traffic signal and intersection improvements at Shawsheen Avenue and Hopkins Street / Lake Street in 2023. The project was part of the FY23 Capital Plan and was carried forward into FY24 to allow time for the signal mast arms to be fabricated. The project consisted of new black traffic signals, improvements to the handicap ramps and sidewalks in the vicinity of the intersection, new granite curb bump outs to accommodate accessible school vans adjacent to the Shawsheen School, and new pavement in the vicinity of the intersection. The signals were installed in August 2023, while sidewalks, curbing and new pavement were all completed in October 2023. Final intersection striping was performed in November to complete the project. The project provided a much needed upgrade to the intersection which improves visibility of the signals and also provides safety enhancements.

Drainage System Retrofit on Colonial Drive

The Highway Division completed a retrofit to the existing drainage system at the sag vertical curve of Colonial Drive to help capture road runoff that puddles after rain events and does not make its way to the existing system. This project consisted of the installation of two additional deep sump catch basins and associated piping to convey runoff to the existing drainage outfall. This project began on Monday, November 6th and was completed by Wednesday, November 8th. The project helps alleviate icing at the belly of the roadway, approximately halfway down Colonial Drive.

Brattle Street Emergency Culvert Replacement at 19 Brattle Street

The Department of Public Works Highway Division performed a critical replacement of a failed 24-inch corrugated metal drainage culvert pipe in the roadway near 19 Brattle Street. The work was performed under an Emergency Order of Conditions and was completed on July 31, 2023.

Wilmington Joins Greenscapes North Shore Coalition

Greenscapes North Shore Coalition is a collaborative of municipalities and partner organizations who focus on stormwater and watershed related issues, providing educational outreach to municipalities to support local compliance with regulatory requirements. This year, Wilmington joined the coalition and the DPW is proud to partner with this organization with the shared goal of supporting the health of our local watershed and preserving clean water for Wilmington residents and businesses.

Stormwater Education Conducted at the Senior Center

The Public Works Director was invited to the Senior Center Men's Group on March 8, 2023 to discuss fertilizer regulations and the Town's turf management plan. The discussion focused on best management practices to improve the quality of residential lawns without overusing fertilizers and pesticides, while concentrating on the biological health of the soil to promote resilience. Several members of the audience asked questions and learned about the importance of soil testing and soil pH in having a successful and cost-efficient lawn. The dangers of overusing fertilizers and how they impact nearby waterways was a central focus of the discussion.

Highway Division Equipment Operator Retires After Over 35 Years of Employment

Highway Division Equipment Operator Neil Waring retired on April 20, 2023 after 35.5 years of employment with the Town of Wilmington. Mr. Waring was a key member of the Department, operating some of the Division's largest mechanical construction and snow removal equipment. The DPW wishes Mr. Waring luck in his next chapter and thanks the Waring Family for their support during long hours of overtime and snow removal operations.

Design Services to Replace the Synthetic Turf Carpet on Alumni Field

As part of the FY24 Capital Plan, design services started in 2023 to prepare plans and specifications to replace the turf carpet at Alumni Field. The existing turf field at Alumni Stadium at Wilmington High School was completed in October of 2013 and had an 8-year warranty. The top carpet of the field is recommended for replacement every 10 to 12 years, based on use. This project includes engineering services to prepare specialized specifications and permitting services to prepare for a planned replacement of the turf carpet in FY26.

Feasibility Study Begins at Lowell Street "Dan Sullivan" Memorial Fields

The Department of Public Works received an athletic field improvement earmark in 2023 which was approved for use to conduct a feasibility study and begin preliminary improvements on the Lowell Street Athletic Fields (former Textron Fields). The Town has entered into a 99-year lease which begins on January 1, 2024 for public use of the 5 acre field and tennis court parcel. A portion of the $75,000 earmark funded a feasibility study which started in October of 2023 to access field conditions, soil biology, drainage, access the needs of various stakeholders and youth sports groups, and determine a conceptual plan for the best and most efficient use of the property. It is anticipated that this study will help guide the Department through the next several years of capital planning for the property, which will be a phased approach to bring the fields to a similar standard of the rest of Wilmington's playing fields.

Wilmington Renews "Tree City USA" Designation

The Town of Wilmington renewed its Tree City USA designation for the third year in a row for the town wide tree care and advocacy efforts made in 2021. Tree City USA is a program administered by the National Arbor Day Foundation and in order to be considered for Tree City, the town must meet several milestones, including celebrating Arbor Day and making certain investments in municipal tree care. This year, the Wilmington Memorial Library hosted a Tree Seedling Giveaway during the week preceding Arbor Day, giving away 200 Fraser Fir trees to Wilmington residents. The Select Board proclaimed April 28, 2023 as Arbor Day in the Town of Wilmington at their April 10, 2023 meeting and the Town Received a supplemental plaque for 2022 efforts in the spring of 2023 which is proudly displayed at Wilmington Town Hall.

New Trees Planted in Public Areas

The Wilmington Department of Public Works Tree Division planted four new trees in public areas this year, including two new sugar maples in front of the High School Softball Field in the vicinity of 59 Wildwood Street, a crabapple tree on the traffic island at Route 129 and Route 38 near Tremezzo's Restaurant to replace one damaged by a car accident, and a zelkova tree at 342 Middlesex Avenue at the municipal parking lot (old Whitefield School site). In addition, 10 trees were planted as part of the creation of new Section Q at the Wildwood Cemetery including 5 sugar maples, 2 thundercloud plum trees and 3 flowering crabs.

Eurasian Milfoil Monitoring at Silver Lake

As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town's lake management consultant, Solitude Lake Management, performed early season monitoring of Eurasian milfoil and curly leaf pondweed during the spring. Solitude Lake Management attended a Conservation Commission meeting on May 3, 2023 to discuss the survey and past year's results and stated there did not appear to be any new growth. Based on these survey results, it was recommended that no treatment be performed this year for the second year in a row. Monitoring will continue into the spring of 2024 and a decision will be made on whether chemical treatment in 2024 is deemed necessary.

Big Wheels "Touch a Truck" Event

"Big Wheels" Touch a Truck event in coordination with Wilmington Public Library was held Friday June 23, 2023. The DPW had several vehicles showcased for the event and the public had an opportunity to sit inside the trucks and take photos. This was the second year to showcase DPW's First Responder Campaign. A toy ride-on truck was again donated by the Magaldi Family and given away by a free raffle to help promote

recognition of the DPW as being First Responders. Youngster Evan Gomez won the raffle and received the pink front end loader toy motorized vehicle. Public Works Departments are considered part of the official ranks of first responders by the Federal Emergency Management Agency's guidelines for disasters, but they are often forgotten about as critical response members. DPWs work cooperatively with members of our Police Department and Fire Department during weather events, natural disasters, and other emergencies in order to cooperatively restore critical infrastructure and assist in Incident Command.

Highway Division (978-658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.

The town-wide arterial sidewalk sweeping operation began on March 27, 2023. This operation removes sediment and debris from the town's sidewalk network and is an integral part of our stormwater maintenance operation, ensuring clean stormwater runoff to Wilmington's receiving waters.

The Highway Division conducted miscellaneous repair of lawn damage, guardrail damage and fence damage from town plowing operations during May and June of 2023.

Required drainage system maintenance was performed at the Wilmington High School parking lot and grounds area, as required by the Order of Conditions.

The Wilmington DPW maintains a stormwater public service video on the Town's DPW website.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 6,960 linear feet (1.3 miles) of roadway work on the following projects:

Spring 2023:

Burlington Avenue		
Sidewalk and Curbing Reconstruction	Burlington Town Line to Taft Road	1,160 linear feet

Summer 2023:

Faulkner Avenue	from Glen Road to End	2,800 linear feet*
Lake Street	from Main Street to Tewksbury Town Line	1,400 linear feet*
Nassau Avenue	Old Shawsheen to End	1,600 linear feet*

* Approximate

Additional paving is expected during the spring of 2024 as part of the FY24 Paving Plan. These projects collectively represent approximately $750,000 in state Chapter 90 Roadway Infrastructure funding.

Chapter 90 funding and the Transportation Infrastructure Receipts Reserve Account was also used to fund the 2023 Roadway Crack Sealing Program. Crack Sealing was performed over four days between October 13, 2023 and October 18, 2023. The following roads were crack sealed:

Agostino Drive	Agostino Extension to End
Clorinda Road	Agostino to End
Cushing Drive	Shawsheen Avenue to End (final completion)
Freeport Drive	Park Street to Lucaya Circle
Gandalf Way	Glen Road to End
Heather Drive	Freeport Drive to North Reading Town Line
Lucaya Circle	Heather Drive to Freeport Drive
North Washington Avenue	Agostino Drive to End
Sparhawk Drive	Park Street to Heather Drive

Storm Events and Snow & Ice Removal:

The Highway Division recorded 28.75 inches of snow for the winter of 2022-2023.

The new 10-year average annual snowfall for Wilmington is approximately 59 inches.

The winter included six (6) plowing events and 21 deicing events, which utilized approximately 2,994 tons of salt and 2,158 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.

Household Rubbish Collection, Disposal and Recycling (978-658-4481)

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television, and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. This year, Wilmington's Household Hazardous Waste Collection event was held on May 13, 2023 at the West Intermediate School parking lot. During the event, 189 full car loads, 136 half-car loads, and 55 quarter-car loads were collected for a total of 380 cars.

Solid Waste and Recycling

In 2023 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	6,479	Tons
Recyclables Collected at Curbside	2,374	Tons (Recycled)
White Goods Collected at Curbside	77	Tons (Recycled)
Yardwaste Collected at Curbside	570	Tons (Recycled)
Yardwaste Delivered to Recycling Center	270	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	13	Tons (Recycled)
Mattresses and Box Springs (starting 11/1/22)	31.23	Tons, or 1,041 units (Recycled)
Textiles Recycled through the Textile Bin Program	84	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,230 Christmas trees were collected at curbside by the Department of Public Works between January 3, 2023 and January 13, 2023.

Working under an Approval of Suitability (AOS) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2023:

Water Treatment Plant Residuals	575	Tons
Compost Tailings	2,301	Tons

The mixed material was approved by DEP for reuse at the Tyde Brook Farm, Holden, MA.

Tree Division (978-658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

Two public shade tree hearings were held this year. One hearing was conducted to remove a 30-inch white oak tree (*Quercus alba*) within the public right of way at 64 Wildwood Street, in order to accommodate the construction of the new Section Q at the Wildwood Cemetery. This hearing was held on March 3, 2023 and was uncontested. The second hearing was for two red maples (*Acer rubrum)* in the public right of way in front of 8 Norfolk Avenue on December 29, 2023. This hearing was also uncontested.

Fourteen new trees were planted by the Town of Wilmington – see information above in "Major Public Works Programs" section.

Winter Moth, which was a problem for New England communities in recent years, was again monitored this year. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall / early winter where they emerge as moths and seek a mate. Winter Moth damage in 2023 was not detected, a sign that biological control in other parts of the state has been successful in controlling populations.

Emergency tree removal on Eagleview Drive

The Gypsy Moth died out in impressive numbers in 2018 and no resurgence was noticed in 2023. Scientists have attributed this to the high amount of spring rainfall which led to a comeback of the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the gypsy moth and keeps populations to manageable levels. This pest will continue to be monitored over the next several years.

The Town of Wilmington still has no recorded infestations of Emerald Ash Borer (EAB) and has not yet discovered the presence of Spotted Lanternfly, invasive pests which have been found in Massachusetts communities.

This summer, the Town of Wilmington experienced greater rainfall than most years and warmer than normal fall temperatures, which lead to very healthy tree canopies and leaf drop extending well into November.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division using LED lights exclusively. The Tree Lighting Ceremony was held on Saturday, December 2, 2023. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc. In addition, 230-feet of new cemetery decorative steel fencing was installed along Wildwood Street along the new Section Q frontage in September of 2023. This construction was competitively bid.

Work on new Section Q was completed in the fall of 2023. See Major Public Works section above for more information.

The following cemetery statistics were recorded in 2023:

Internments:		
Residents		141
Non-residents		31
Moved/Disinterred		1
TOTAL		173
Receipts	$	188,371.00
Reserve	$	54,365.00
Trust Fund	$	26,550.00

Parks & Grounds Division (978-658-4481)

In 2023, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's approximate 40 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the town's schools.

The synthetic turf field at Wilmington High School and the new synthetic field at Yentile Farm Recreational Facility received regular grooming and cleaning maintenance during 2023. GMAX concussion impact tests were also performed at both fields with passing results.

Various playground repairs were made as a result of ongoing and regular safety inspections.

Annual dog park maintenance was performed by this division, with the grooming of sand and general regrading of the area. The majority of the daily maintenance and general tidiness of this park is performed by the users of the dog park, with monitoring supplied by Wilmington Animal Control Officer Chris Sullivan.

The Division again worked with Chem Serve laboratories to collect the annual sample of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Engineering Division (978-658-4491)

The Town's Engineering Division is responsible for providing engineering, permitting, design, and inspectional services for various Public Works projects. In 2023, the Engineering Division provided these services for multiple projects highlighted by the following:

- Design and Construction Oversight for the Colonial Drive Drainage Improvement Project;
- Design, Permitting and Construction Oversight for Wildwood Cemetery Expansion Project;
- Project Manager for Shawsheen Avenue and Hopkins Street Intersection Improvement Project;
- Project Manager for Lowell Street and Woburn Street Intersection Improvement Project;
- Project Manager for Main Street Corridor Improvement Project;
- Project Manager for the EPA's MS4 Permit Compliance;
- Project Manager for the MassWorks Grant Middlesex Avenue Sewer Extension Project;
- Project Manager for the MassWorks Grant Lubbers Brook Culvert Replacement Project;
- Provide GIS Data Analysis and Mapping for Town Administration and Officials.

The Engineering Division also provides internal support to various Departments including Planning and Conservation, Assessors, Building, Health, Police, Fire, and Recreation. This includes peer reviews for various applications including Site Plan Review Applications, Subdivision Applications, Notice of Intent Applications, Stormwater Management Permit Applications, Groundwater Protection District Special Permit Applications, Building Permit Applications, and Occupancy Permit Applications. This also includes establishing surety and performing construction inspection services for various new subdivision roadways including North Wilmington Estates, Highland Estates, Green Meadow Subdivision, and final paving of McGrane Drive.

Wilmington's Geographic Information System (GIS) is also administered through the Engineering Division. The Town's GIS is the storage center for all of the Town's spatial data. Spatial data associates infrastructure to a geographic location utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2023, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute database for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations, and the operations of the Department of Public Works as a whole.

In 2024, the Engineering Division plans to continue progress on establishing our electronic based file management system for more efficient access to Town infrastructure records. Hard copy record drawings, reports, and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to create an information hub for existing Town-wide infrastructure design and record drawings. This will improve the level of service the Engineering Division can provide to the Community, Department of Public Works, and various Town Departments.

Water & Sewer Divisions (978-658-4711)

The Water Division of DPW is responsible for the treatment, quality control and distribution of drinking water to the consumers in Wilmington. The Town of Wilmington's water system includes two water treatment facilities, three water storage tanks, approximately 138 miles of water main and thousands of fire hydrants and gate valves.

Staff are responsible for installing, repairing, and maintaining all components of the water system while meeting all the Department of Environmental Protection (DEP) and Environmental Protection Agency (EPA) regulations concerning water quality. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2023 calendar year.

Barrows Wellfield Cleaning

The Barrows Wellfield was redeveloped in an effort to return the water supply to target capacity. To accomplish the task, all 15 of the 2" diameter direct push wells were rated, inspected, cleaned, redeveloped, re-inspected, disinfected, and re-rated before ultimately being returned to service. Following the redevelopment, the wellfield experienced a jump in production capacity.

Vehicle Replacements

The Water Division purchased two replacement trucks during 2023. The first truck purchased was a heavy duty 1-ton pickup truck with a plow to replace an aging vehicle in the fleet. This new vehicle will also be used for snow plowing operations. The second vehicle purchased was a Ford Ranger pick-up truck to be used primarily by water treatment staff for site inspections, and other smaller scale jobs that do not require a larger vehicle.

Distribution System Leak Detection Survey

In September of 2023, the Town contracted with Prowler Water Conservation Systems to conduct a system-wide leak detection survey to identify unknown leaks and to support ongoing water conservation efforts. The contractor identified eight (8) possible leaks that were relatively minor in nature. All leaks were addressed in a timely manner.

Shawsheen Avenue Wellfield Redevelopment

In March 2023, the Shawsheen Avenue Well was redeveloped by Maher Services, Inc. using chemicals along with mechanical pumping and surging.

Granular Activated Carbon (GAC) Replacement

In the fall of 2023, the Granular Activated Carbon at the Sargent Water Treatment Plant was removed and replaced with new material. Granular Activated Carbon is the primary product that makes up the filtering process at the treatment plants. The filtering process is a major step of the water treatment operation as it removes fine particles, tastes, odor, volatile organic compounds and PFAS from the water before it is distributed into the system. To run as effectively as possible, each of the two Water Treatment Plants need approximately 60,000 pounds of carbon.

Meter Calibrations

To maintain an accurate account of water within the distribution system, 10 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plants (WTPs), and at the MWRA vault.

Water Main Flushing Program

During the months of April, May and June, the annual water main flushing and valve-exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately **13.5 million gallons of water** were used to accomplish this task in 2023. While they are flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

Water Storage Tanks - Inspections

In September, the three water storage tanks in Wilmington were inspected by a third-party contractor. The inspections consisted of assessing existing structural and coating conditions along all interior and exterior surfaces along with ensuring that there were no deficiencies with protective screens or hatches. The Ballardvale Tank and Nassau Avenue Tank were inspected by Remote Operated Vehicle (ROV), while the Hillside Way Water Tank was inspected and cleaned after it had been drained empty. The assessment indicated that the tanks were in satisfactory condition and that there were no deficiencies that required immediate action.

Grant - Lead Service Inventory and Replacement Plan

The Department of Public Works applied for and received a grant in the amount of $214,975 to cover the costs of conducting a Town-wide Lead Service Line Inventory and developing a Lead Service Line Replacement Program. With this funding, the Town hired a consultant to assist in this project. The Environmental Protection Agency (EPA) recently revised the Lead and Copper Rule, a regulation that is geared towards improving the quality of drinking water and as part of this revision, all Public Water Suppliers are required to complete a full inventory of water service lines connected to the distribution system.

Lead and Copper Sampling

To comply with the federally mandated Lead and Copper Rule that was established by the Environmental Protection Agency, the Town of Wilmington Water Division completed its latest rounds of lead and copper sampling in 2023. Results of the sampling showed that the Town of

Wilmington did not exceed the action levels for lead and copper and remains in compliance with regulations.

The Lead and Copper Rule program requires that the Wilmington Water Division collect water samples from 30 residences and 2 schools. A certified laboratory then analyzes the samples for lead and copper levels.

Pumping Statistics:

Wilmington Treated	GALLONS	CUBIC FEET
Maximum per Day	4,230,402	565,562
Maximum per Week	18,042,242	2,412,064
Maximum per Month	74,959,372	10,021,306
MWRA Purchased		
Maximum per Day	2,080,000	278,075
Maximum per Week	6,110,000	816,845
Maximum per Month	16,360,000	2,187,166
Combined		
Maximum per Day	4,230,402	565,562
Maximum per Week	21,052,242	2,814,471
Maximum per Month	87,179,372	11,654,996
Average per Day	2,193,006	293,183
Average per Month	66,703,928	8,917,637
Total Purchased (MWRA)	97,050,000	12,974,599
Total Treated (Wilmington)	700,107,134	93,597,210
Total Provided for Distribution	797,157,134	106,571,809
Total Pumped from Aquifer (Raw)	733,903,757	98,115,476

Precipitation Statistics:

Annual Rain Fall	61.96"
Annual Snow Fall Winter 2022-2023	27.85"

Consumption Statistics:	GALLONS	CUBIC FEET	PERCENTAGE OF TOTAL PUMPED
Municipal Use	7,822,853	1,045,836	1.0
Residential Use	417,769,594	55,851,550	52.4
Commercial Use	43,763,303	5,850,709	5.5
Industrial Use	231,616,450	30,964,766	29.1
Annual Water Main Flushing	13,537,415	1,809,815	1.7
Miscellaneous Hydrant Use	26,660,280	3,564,209	3.3
Total Accounted For Pumped	741,169,895	99,086,884	93.0
Unaccounted for Use *	55,987,239	7,484,925	7.0

* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping, and theft.

Water Distribution:

The following new water mains were constructed in 2023:

In-House Water Main Improvements	Length	Size	Hydrants
Faulkner Avenue	250'	8"	0

Sewer Division:

The Sewer Division maintains approximately 34 miles of main pipe, 11 pump stations, 1,752 services and a septage receiving facility. Approximately 20% of the Town of Wilmington is serviced by the municipal sewer system. Wastewater flow from Wilmington discharges to the Massachusetts Water Resource Authority (MWRA)'s Wilmington Trunk Sewer at the Wilmington/Woburn town line and ultimately to the MWRA Deer Island Treatment Plant.

Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

MIIA Safety Grant

The DPW applied for and received a grant in the amount of $7,640.00 to fund a sewer / drain pipe camera system. The camera allows crews to visually inspect suspected blockages and breaks in the pipe network, thus reducing backup potential. The MIIA Safety Grant is designed to fund items that can reduce liability for the town and increase overall employee safety. This annual grant is a focus of the Wilmington Safety Committee every year.

Faulkner Avenue water main loop installation

Sheridan Road water main break

HUMAN SERVICES & CONSUMER AFFAIRS

Library

Library Interior Redesign

Wilmington Memorial Library was awarded a $100,000 grant from the Cummings Foundation to revitalize the first floor of the library in May 2022. Funding support for this project was also provided by the Barbara Johnson Trust, Friends of the Library, State Aid and the Town of Wilmington.

Retired Library Director Tina Stewart, Assistant Library Director Danielle Masterson, and retired Assistant Library Director Charlotte Wood worked with Oudens Ello Architecture (OEA) to develop the redesign.

After several months of planning, the first floor was closed for six weeks beginning in early June for project implementation. During this time, all library operations took place on the second floor in the Youth Services Department. Adult and Youth staff worked together to create a workflow for both departments and patrons and did so with great success. We even brought some patrons to areas of the library they had either never been to or hadn't seen in years.

The library reopened the first floor on July 24 with new carpeting, fresh paint, new shelving, new furniture and more.

The first floor is now more accessible, brighter, visually appealing and welcoming. In addition, the workflow is more efficient for staff and patrons. We hope library patrons will enjoy using this transformed space for many years to come.

Some features of the redesign of the first floor include:

- Quiet study space including private study pods;
- Multiple seating options;
- Conversation area with comfortable seats near the newspapers, magazines and a Keurig coffee maker;
- New streamlined service desk for two staff members facing the public as they enter the building;
- New wayfinding signage;
- A new arts & crafts section added to the non-fiction area;
- New sleek library catalog stations with iPads; and
- Self-check station near self-service holds.

A ribbon cutting for the first floor was held on September 11. Town Manager Jeff Hull, Library Trustees Eileen MacDougall and Don Pearson, Cummings Foundation representative Shannon DePierro, Barbara Johnson family representative Chip Ellms and Friends of the Library President Terry McDermott joined retired Library Director Tina Stewart, retired Assistant Library Director Charlotte Wood and Assistant Library Director Danielle Masterson for the official ribbon cutting.

Digital Spaces Redesign

Not only did our first floor get a redesign, but our digital spaces did too! The library got a rebrand in 2023. We created a revamped logo to coincide with the newly renovated first floor. We also began work on a new online calendar system and a newly designed library app. These services are more important than ever, with many of our patrons relying on accessing the library at their fingertips. Our new systems make it easier than ever to attend our programs, borrow materials both online and in person, and to remove paywalls from today's news sources and databases. In addition, patrons can now apply for an MVLC digital library card from home, granting access to all of our online services with the click of a button.

Personnel

After 49 years at Wilmington Memorial Library, Tina Stewart retired as Library Director. In her career, Tina was instrumental in several library "makeovers" (2006, 2018 and 2023), the creation of the Friends of the Library in 1997, and endeavors such as the Community Roundtable, a group of nonprofit representatives who meet quarterly, and Welcome to Wilmington, a special reception for new residents to meet town employees and gather important information. Tina also ushered the library through the COVID pandemic, as well as a year-long celebration of the library's 150th anniversary in 2021.

Prior to her retirement, residents at Town Meeting named the library's large conference room the Christina Stewart Room.

To prepare for Tina's retirement and the hiring of a new director, a Screening Committee made up of Assistant Director Danielle Masterson, Library Trustees Eileen MacDougall and Don Pearson, Assistant Town Manager Susan Inman and retired Assistant Director Charlotte Wood was charged with creating a timeline for the Library Director search, updating the job description and job advertisement, and reviewing and interviewing candidates for the position.

The Library received 10 applications for the Director post. Of those 10, the Screening Committee interviewed 5 candidates. Two candidates were interviewed publicly by the Board of Trustees, who voted unanimously to put forward one candidate. In July, the Town Manager Hull appointed Kate-Lynn Coraccio as Wilmington's next Library Director.

Kate Coraccio started as Director on September 14, 2023. In her library career, she has worked roles in circulation, marketing, adult services and, most recently, as Deputy Director of the Worcester Public Libraries. In that role, she oversaw circulation, technical services, collections, community branches, two bookmobiles and adult services for the city of Worcester.

Assistant Director Danielle Masterson and Adult Services Librarian Erin Driscoll presented an hour-long program at the Massachusetts Library Association conference with Tewksbury Public Library Community Outreach Librarian Robert Hayes. They spoke to approximately 30 librarians about the popular Reading Rivals program, answering several questions. Many of our neighborhood libraries have now started their own Reading Rivals program!

Adult Services Librarian Erin Driscoll also led a subcommittee of the Merrimack Valley Library Consortium Collection Development Committee which drafted a proposal to add "Lucky Day" titles to our OverDrive collection. The proposal was approved in May and "Lucky Day" titles were added over the summer. These titles act as "hot titles" in our digital library, and are available on a first-come, first-serve basis to patrons who scan that virtual display in our app.

Technology Librarian, Brad McKenna, is on the American Library Association's Bridging Deaf Cultures Committee and was integral in creating a resource list, which was published on ALA's website: Office for Diversity, Literacy and Outreach Services Interest Groups, About ALA and Accessibility, and Advocacy, Legislation & Issues.

Assistant Librarian of Children's Services Amy Caira resigned from the position for a new adventure out of state. In her time at WML, Amy contributed several new programs, including Tiny Art Show, Pokémon Party and Kids Book Café. Former elementary school educator Victoria Lanzilli joined the staff in November to take over the role of Assistant Children's Librarian.

Friends of the Library

The Friends of the Library continue to support the Library and its programs. They have been instrumental in raising funds to help us with the redesign, fund library programs for children, teens, and adults, and support staff development. They work tirelessly to expertly curate and staff our Book Store Next Door, which we think is the best deal in town. They also hold an annual jewelry sale, which is extremely popular, and directly benefits our library. This fully volunteer-run group has dedicated time, energy, and enthusiasm for the Wilmington Memorial Library. Thank you to our dedicated Friends group for all they do to continue to support us!

Summer Reading

The 2023 Summer Reading program encouraged patrons to "find their voice," and was reflected in our programming throughout June, July and August. Throughout the summer, patrons logged their reading through Beanstack, either through the app, website or with a paper log. Residents collected reading incentives along the way, like beads to make a Read and Bead bracelet, a free book after reading 15 days, and a free ice cream coupon for reading 30 days. The goal for all readers, regardless of age, was to read for 30 days, out of the 55 days of summer. Patrons could also enter two "big ticket" raffles for either a Bose Portable Bluetooth Speaker or a Museum of Science year-long membership. They could earn raffle tickets for each day of reading and each activity that they logged.

The Find Your Voice summer reading program ended with our annual End of Summer Bash. Complete with food trucks, raffles, a prize wheel, lawn games, a community painting, and live music by Philip Alexander and The Wild Things, over 300 patrons attended.

2023 Summer Reading Program (Find Your Voice) by the numbers:

- 599 registrants (422 kids age 0-11, 48 teens age 12-17, 129 adults age 18+)
- Of those 599 registrants, 75% logged at least one day of reading, 45.6% completed the challenge
- Over the course of the program, participants logged 12,815 days of reading total
- 58.5% of participants completed challenge activities, earning a total of 1,658 badges
- There were 6,660 entries into the Museum of Science Premier Pass and 3,823 entries into the Bose Speaker drawing
- The indoor scavenger hunt was completed 693 times from June to August and the outdoor scavenger hunt around town was completed 39 times

Reading Challenges

WML participated in the third-annual Reading Rivals Challenge against Tewksbury Public Library. We drummed up a lot of interest using school visits, programs, flyers, reading logs, bookmarks, social media graphics, a new logo for 2023, custom stickers, and more. Team Wilmington was made up of 673 residents, and while ultimately WML lost, we read almost 2,000,000 minutes! One Instagram follower said, "I've never been so invested in a competition in my life. What have you done to me, @wilmlibrary?"

In addition to Reading Rivals, we recruited 21 libraries to participate in "Minute Madness" – our second-annual bracket-style reading competition. Wilmington made it through the first three rounds of challenge, but we were defeated by familiar rival Tewksbury in the "Fierce Four" semifinals. Altogether we had 228 participants log an impressive 337,048 minutes of reading.

Programming & Events

Throughout the year, the library hosted several educational, informational and entertaining programs.

In celebration of Black History Month, we hosted Kevin Hazzard for a virtual author talk on his book *American Sirens: The Incredible Story of the Black Men Who Became America's First Paramedics* and Rodney Mashia for an afternoon concert "A Tribute to African American Musicians." This was our largest afternoon concert since the start of the pandemic. Rodney sang several well-known songs, including "A Change Is Gonna Come" by Sam Cooke, as well as self-penned songs about growing up in rural Louisiana, twice removed from slavery.

On St. Patrick's Day, we hosted harpist and storyteller Kate Chadborne for an afternoon concert with Irish Songs and Stories which drew in a large crowd, including several families.

In the spring, the library hosted a series of programs on sustainability and environmental appreciation including a talk with Boston College's Aftermath Learning Lab on Fast Fashion and Textile Waste; a presentation with Massachusetts Audubon on "Landscaping & Gardening for Wildlife," and an Intro to Nature Journaling walk in Hathaway Acres with Andrew Prazar from North Shore Nature Programs.

We hosted Kelly Brotzman from the Prison Book Program for a talk on mass incarceration and the importance of access to books. In addition to Kelly's talk, we hosted the Prison Book Program's art exhibit "Art From Inside" in the large conference room throughout the month of August. All of the pieces displayed in this exhibit were sent to the Prison Book Program by incarcerated readers across the country as a token of gratitude for a shipment of books.

Library Associate Christine Johnston and members of the Wilmington Historical Commission presented "Dishing the Dirt: Artifacts from 19th Century Wilmington" to a packed house. Attendees were so excited to see what they had found in their archeological dig at the corner of Lowell and Woburn Streets over the summer.

We celebrated Italian Heritage Month with a series of programs sponsored by the Wilmington Sons and Daughters of Italy including a talk on Italian Cinema History with Frank Mandosa, an Armchair Travel Guide to Northern Sicily with Jeff Klapes and a discussion and demonstration of Commedia del' Arte theatre with the Pazzi Lazzi Troupe.

We collaborated with eleven other libraries to host Dr. Norman E. Rosenthal for a virtual program on defeating Seasonal Affective Disorder. We had 92 total attendees, with an additional 197 patrons registered to receive the event recording. This program was supported by Wilmington Family Counseling, who had provided funding for mental health programming at the library.

In the Community

The library worked with the School Department to reignite our Kindergarten School Night at the library for both the Boutwell and Wildwood schools. These events encourage families that may have never utilized the library to bring their kindergartener to sign up for a library card, participate in a library scavenger hunt, enter to win raffle baskets and attend a reading with a mystery guest. We promote library programs and offerings at this event and answer many questions on how the library can best serve them. In 2023, WML hosted two Kindergarten School Nights, with 174 attendees. These collaborations have continued into 2024.

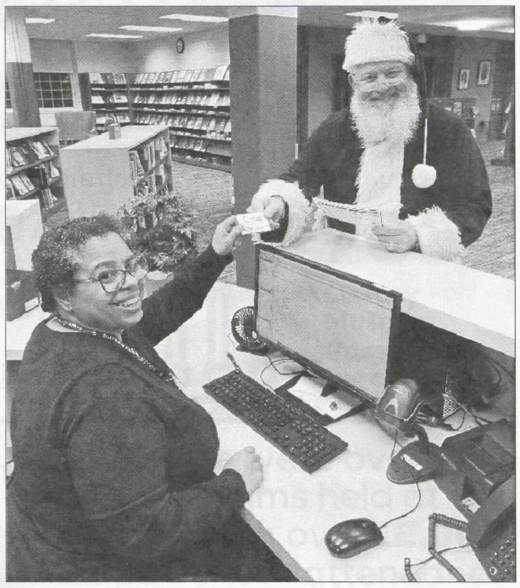
In addition to school nights, the Youth Services staff worked with educators at the annual STEM Fair in March, the Woburn Street Poetry Assembly and classroom/lunch visits to over 2,000 students.

Librarians also held pop-up libraries and story times at the Sunday Farmer's Market. These sessions were well attended and gave patrons a chance to check out a book, hear a story and shop at the same time!

For the first time, the library took part in the town's annual tree lighting ceremony in December. Thousands of residents stopped by the Library's booth and took photos with our Wilmington Memorial Library wreath.

The library, in partnership with the Planning & Conservation Department, the High School Environmental Club and the Wilmington Methodist Church, hosted our annual "Town Wide Clean-Up Day" on Earth Day. Participants traded in 60 bags of litter for a spin at the prize wheel.

September was National Library Card Sign-Up Month. The library partnered with four local Wilmington businesses; Heav'nly Donuts, McDonald's, EJ's Pizza and Josie's Bakery and ran four weeks of promotions for WML cardholders. Each week, patrons could show their library card at the participating business and receive a free item or discount. This was a big hit amongst patrons and the businesses enjoyed the community partnership as well.



Santa gets a library card

Technology Librarian Brad McKenna began joining Adult Services Librarian Erin Driscoll at Windsor Place to offer Tech Help sessions to our patrons there. Additionally, AdviniaCare, another local assisted-living and rehabilitation facility, reached out to arrange monthly Library Pop-Ups starting in the New Year. Tech Helps are also coming soon to the town's Senior Center.

Technology Upgrades

The library now takes credit cards and mobile payment, such as Apple Pay, at our public printer and copier. Our new printing service also makes printing from home and printing from patron devices in the library much easier.

In 2023 we added a fax machine which allows patrons to fax documents for free. While many of us don't think of using a fax, there are several times when patrons need to communicate via fax. We are pleased to offer this service to residents free of charge.

Looking to 2024

I wanted to take a minute to thank all of our amazing patrons who visited or used the library services in 2023. We had an amazing year with many positive changes and we are committed to continuing to serve the Town of Wilmington. I have been welcomed with open arms and genuinely supported by our staff, patrons and the entire town. We have a lot planned for 2024 and all of us at the library are excited for what comes next.

LIBRARY STAFF
(as of December 31, 2023)

Library Director - Kate Coraccio

Assistant Library Director - Danielle Masterson

Administrative Assistant - Gloria Corcoran

Librarians

Adult Services - Erin Driscoll

Marketing - Mary Nicholson

Technology - Bradley McKenna

Youth Services - Nicole Chevalier

Assistant Librarians

Circulation Services - Lisa Crispin

Technical Services - Laurie Wierzbicki

Children's Services -Victoria Lanzilli

Teen Services - Sara Rottger

Library Assistants

Eric Berube

Jacqueline Strob

Part Time Library Associates

Britney Chin, Meghan Tompkins

Rebecca Lowe, Christine Johnston

Library Pages

Giselli DeOliveira, Uriel Hernandez Osorno, Hannah Noah,

Kyle Spinney, Neda Stoeva, Amanda Tran, Amber Vlamis

BY THE NUMBERS Wilmington Memorial Library 2023 Statistics

99,523 people visited the library this year

30,492 patrons helped at our service desks

860 new patrons registered

LIBRARY CARD

9,387 total registered borrowers

WML provided access to thousands of physical and digital items

46,771 Physical Items in Collection

65,753 Digital Items in Collection

The items in each collection circulated over 200,000 times

145,983 Physical Items Borrowed

198,458 Digital Items Borrowed

Thousands of books, DVDs, and audiobooks, and more were borrowed throughout our 36 library consortium (MVLC)

16,160 Items from our collection borrowed by MVLC libraries

25,246 Items from other MVLC libraries borrowed by WML Patrons

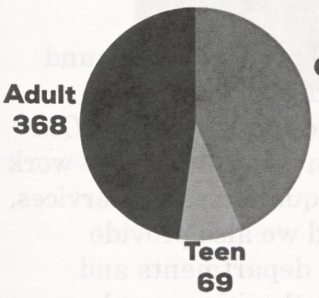
and thousands more were borrowed from libraries across Massachusetts

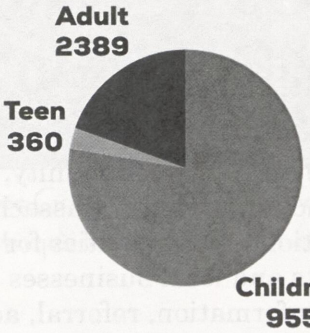
6,198 patrons accessed our public computers

354,239 visits to wilmlibrary.org

763 Library Museum Passes borrowed

Library Programs





Total Attendance

There were over **700** programs held at the library, with over **12,000** patrons in attendance

2023 was a great year at WML!

WILMINGTON MEMORIAL LIBRARY
Community Starts Here

Sarah D. J. Carter Lecture Fund Committee

Sarah Davis Jaquith Carter envisioned Wilmington residents having access to quality cultural programs. Her Will left money to the Town with a request for yearly cultural programs. The Town of Wilmington has maintained the endowment and a Committee has planned events since its inaugural year in 1910.

Over the past two decades, musical programs have been very popular with our audience. In 2003, we presented an upcoming Elvis tribute artist. We decided to contact him asking if he would like to do a "20th Anniversary show". Mike Slater agreed. On Friday evening, October 20, 2023 the Middle School auditorium rocked as Elvis fans relived the excitement of witnessing this excellent tribute artist once again in Wilmington.

These Sarah Carter programs, presented to our residents for 113 years, remain free to all. We are helped tremendously by grants from the Wilmington Council for the Arts, through the Massachusetts Cultural Council. We are also thankful to Kirkwood Printing, Wilmington for their generous donation of our program brochures.

We wish happiness to Andrea Houser, a Committee member since 1993, who retired from her much-appreciated services to the Sarah Carter Committee.

Sarah D. J. Carter Committee Members are: Ann Berghaus, Ann St. Onge, Barbara Bishop, Terry McDermott, Karen Hunter

Commission On Disabilities

The Wilmington Commission on Disabilities is a commission established to advocate for and address the issues and concerns of the disability community, their families and other interested parties. We work in conjunction with the Massachusetts Office on Disability. Our goal is for the full and equal participation in all activities for people with disabilities. We work with town residents, town departments and local businesses to ensure equal access to services, programs and buildings. We provide information, referral, advocacy and we also provide technical assistance and community access monitoring surveys for town departments and businesses. We keep abreast of new legislation and make sure proper authorities are also aware. We also contact our legislators when new bills are introduced that affect people with disabilities.

Over the last year the Commission has been researching, as well as visiting, surrounding communities Recreation Departments to collect data and information regarding the neurodiverse programming in these towns including Woburn, Winchester, Burlington, Lexington, Lowell, and Billerica. With this information the Commission hopes to assist Wilmington's Recreation Department with development and implementation of more Neurodiverse and inclusive recreational programming for the residents of our town. We have also been working with the new Recreation Director to ensure that our town beach and parks are ADA compliant.

We continue to assist residents by responding to complaints of civil rights violation and accessible housing.

We have been working with another local business owner to bring his building into ADA compliance through a community access monitor survey.

We are actively working to fill vacancies on the commission and currently have one open seat which is specifically for a town resident with a disability. We are doing so by hanging fliers around the community, through social media, newspapers and the library.

Bobby assists Dr. Dee Genetti to access the elevator as Marquis looks on

Historical Commission

The year 2023 was an extremely challenging yet busy and productive year for the Wilmington Historical Commission as we remain committed to bringing public awareness to Wilmington's wealth of historic resources.

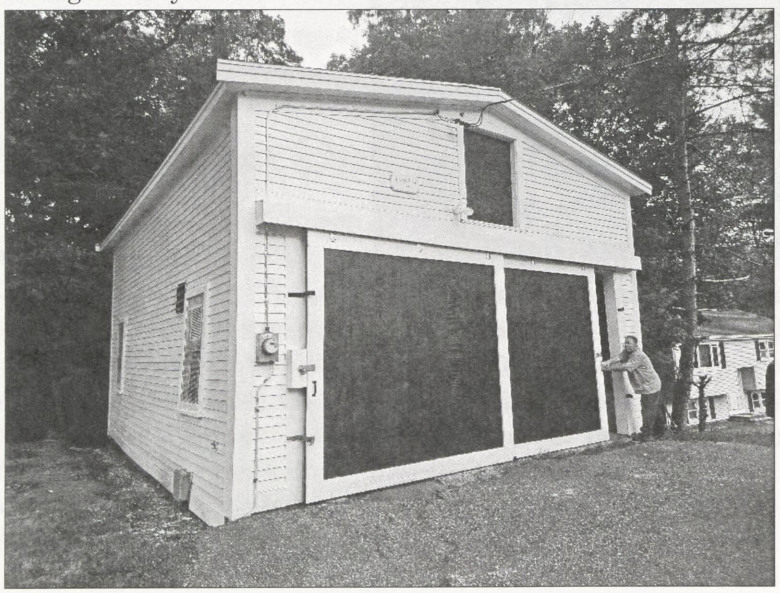
Bonny Smith remained Chair of the Commission in 2023. Bob Mallett, Christine Johnston, Jim Buck and Joe Jackson were also members. Paul Chalifour resigned from the Commission in January of 2023. Karin Bloom joined us in early 2023 and will continue to highlight Wilmington's historic participation in the growing and distribution of hops, thereby earning it the distinction of being called "HopTown." Odette Kent also joined us at the end of the summer. We are very blessed to have such a dedicated group of individuals on our Commission. In December, our Clerk, Emily Lam, resigned due to increased family and work commitments. We were very fortunate to have Anthony Accardi agree to fill that role.

One of our biggest challenges was the resignation of our Museum Curator in January. Terry McDermott, our former curator, for over 20 years, stepped back into this role and we were able to not only keep the museum open for tours, but maintained. She also single-handedly reviewed and cataloged the Adele Passmore collection which was generously donated to the Museum by Adele's family after her passing in late 2022.

After an exhaustive search, and with the help of Assistant Town Manager Susan Inman, we were able to hire a very qualified candidate; Mr. Matthew Beres. Matthew stepped in at a very busy time for the museum.

Building Issues

We were forced to relocate our collection from the second floor due to structural issues at the Museum and work with Public Buildings to locate a temporary solution to the storage of these artifacts. The Public Buildings Department has been very attentive to the needs of the Museum with fixing cracks in ceilings and walls, installing light fixtures and "Ring" doorbell as well as painting stairways and halls. They also visit frequently to make sure the "temporary fix" of a roof leak and heating system are working. Matt participated in the process of being available for bidders to visit the Museum for the roofing and window restoration projects as well as learning about Wilmington's rich history. Matt grew up in Connecticut and is now living in Maynard.



New doors were installed on the Hearse House aka Moth House

Memberships in historic preservation organizations were renewed. These organizations include Historic New England, the American Association for State and Local History, the New England Museum Association and the American Alliance of Museums. Each of these organizations remain a valuable resource of information helping us to share and understand our historical and local cultural resources.

Around Town

The Commission continues to be invested in the maintenance of informational plaques on properties of historic significance located within the Town. Many of the plaques that are currently on homes are outdated and have substantially deteriorated. We have replaced the plaques on homes where current owners have requested replacement and are working towards replacing others upon request. There are also ongoing efforts to evaluate which other plaques may require replacement.

The privately owned Boutell-Hathorne House, as well as the Butters-Avery House (known locally as the Butters Farm House), are both important artifacts of the Town's colonial past. This past year the Commission, in cooperation with Historic New England, conducted site visits of these properties and remains committed to stewardship and their preservation. We are grateful to the dedicated property owners for the work they do to maintain and improve, in a historically sensitive manner, these significant historic structures.

In July of 2022 Historical Commission member Christine Johnston, along with members of the Historical Commission and select Town residents, began an archaeological dig at the site of Perry's Blacksmith Shop, located on the corner of Woburn and Lowell Streets next to the former Textron campus. Christine Johnston, Joe Jackson and Bonny Smith made a presentation of our findings at the Library on September 14, 2023. The presentation was met by a packed house of over 60 people and received glowing reviews by those in attendance. These artifacts can be viewed at the Museum upon request. The dig has been terminated due to the reconfiguration of the intersection.

At the Museum

In June we held a celebration to commemorate the 50th anniversary of the Town's acquisition of the Col. Joshua Harnden Tavern by eminent domain for historical preservation. This celebration was attended by approximately 200 people including former Town Manager Jeff Hull, and Representative Barry Finegold. A barbeque was provided, free to all guests. A commemorative monument was erected in the Museum's garden with the granite base acquired from the DPW and a plaque was manufactured and installed by Skylite Studios. The Wilmington Minutemen participated with a volley of musket firing in honor of the occasion.

We also worked with Lou Cimaglia and the Veterans' office staff to host a Veterans' Coffee Social in November. We had approximately 12 veterans participate. They enjoyed a Veterans' display that Matt had put together for the month of November. We hope to continue this event on a monthly basis.

In addition to this, the museum hosted a variety of groups including Wilmington High School's exchange students from Spain, the Trinity Seniors Group of North Reading, the American Training Group, as well as the local scouting units. With a combined effort, the Wilmington Town Museum hosted tours for over 520 people. The museum strives to increase visitation through more frequent and unique events, increased social media presence, and increase our "open" hours. With these goals, the museum is determined to host tours for over 1,000 people in 2024.

Matt has also worked to increase the museum's presence on social media. Shortly after starting his position, Matt created an Instagram account for the museum, where he continues to post updates, events and research topics. Matt continues to post findings from research, and information regarding the museum's selected "Artifact of the Month." These social media accounts continue to grow daily as they connect with Wilmington's many generations, and for those who are unable to visit in-person. We look forward to working with Matt as he continues his formal education.

We were able to keep the Museum open twice a week for public tours, as well as a once-a-month open house. And for that, we are grateful. We returned to the annual tradition of holding our Town Museum's Holiday Social, and the Commission and many volunteers were proud to decorate the Museum for the holidays and invite many guests in for tours and refreshments. Commission Chair, Bonny Smith, demonstrated yarn spinning during the Social.

We will be revisited by the members of Paranormal New England to further investigate the Carriage House.

In an effort towards exhibiting historically accurate stories and narratives, the museum has extensively researched items in its collections as well as Wilmington's role in nationally recognized historical events. For example, in collaboration with the Historical Commission, the museum has successfully concluded the existence of the Town's minutemen and militiamen companies, and their unique roles during the Battles of Lexington and Concord on April 19th, 1775. Matt has also worked to redesign the museum's exhibitions and time-period rooms to maintain historical accuracy and increase visitor experiences.

The Wilmington Town Museum is the Town's greatest historic asset and is at the cornerstone of the Commission's mission to cultivate public awareness of the Town's past. Caring for the Museum necessitates cleaning and other maintenance activities, as well as care and conservation of Museum archives and artifacts. There is a huge initiative ongoing to improve the inventory of all the Museum artifacts. Our Curator, Matt Beres, remains a resource for citizens of the Town, ready to research and answer queries as needed.

The Commission is grateful for the Town's support of the Town Museum and other work of the Commission.

The Commission is also extremely thankful of the residents of Wilmington who voted to fund restoration efforts for the roofs of both the Museum and Carriage House as well as the windows in the Museum. Special thanks to the Finance Committee for supporting these projects. We are currently researching a few avenues where we can apply for grant money to augment these projects.

Research Efforts

Commission Member Joe Jackson continues to lead a major effort to organize a web index to increase access to the information contained in these individual commemorative booklets, along with the collections housed at the Town Museum, and the collective knowledge being published to Facebook groups and found elsewhere in the published literature. This index is hosted on a Google Site and organized to highlight the people, places, events, organizations, lifestyles and vocations of Wilmington's pre-1900 citizens.

(https://sites.google.com/view/wilmington-ma-histories/)

It also includes a page dedicated to research references including autobiographies, family genealogy books, history books, historical fiction about Wilmington, maps, picture books, other research websites and links to the Town's vital records. This Town history research aid is meant to grow into an exhaustive web-enabled hub to organize references to historical records documenting every facet of our Town's civic and social history. It also serves as a cloud-based storage location for new research notes prepared by commission members or citizen-historians.

Another major research effort was to digest and collate the Town's annual reports to form a cohesive narrative for the town between 1828 and the present. The Town's annual reports are rich with details and statistics, with some added commentary by our public officials to help tell the story of our schools, our farming industry, the care of our poor at the Town Farm and Almshouse, the Library and our public infrastructure.

Other research projects by Joe:

Documentation of the Old Section at Wildwood Cemetery, which is expected to continue in the upcoming months.

Led a presentation at the Essex Society of Genealogists on the Lyceum and Chautauqua Movements

Researched personal biographies for each of our Town Doctors and acquired Dr. Levi Gould's Patient Ledger.

Enumeration of houses that have been moved off their original foundations to new lots.

Ownership/origins for Thurston Avenue, 13 Boutwell Street, 123 Chestnut Street, 2 Main Street and 181 Chestnut Street

Acquisition of three new Historic Aerials photographs.

Wilmington's Town Clock: Sabra Carter (1821-1893) gave money to the Town in early 1887 to buy a brand new bell "of extra brazenness" and also "a most wonderful town clock", specifically to be placed in the Church of Christ at Wilmington. At that point, the church was privately supported by a Parish Society (since 1834) instead of from Town funds, and later that year, the Parish Society would dissolve and the church itself would be incorporated as "Congregational Church" and become proprietor of the building that housed the town clock.

Future programs

Collaboration with:

School Department – Student volunteer and intern opportunities
Recreation Department - events
WCTV
Boy/Girl Scouts
Women's Club
Veterans Services

The Wilmington Historical Commission meets on the second Monday of the month at Wilmington Town Museum and the Town Hall.

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to Wilmington residents of all ages. Our department aims to provide solutions to new challenges faced by residents in evolving life situations. Through our programs, new residents can get to know active participants, and parents can find a wide range of kid-friendly programs at affordable prices. "Empty nesters" might take a class, enjoy theater, or reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 53 years and is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Current volunteer members are: C. Michael Burns (Chairman), Jennifer Crane (Vice-Chairman), Saresh Alambath, Ronald Bento and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only three full-time employees (Director, Brett Sawin; Program Coordinator, Brianna Harrison; and Senior Clerk, Marilyn Manos). In addition, there are normally over 80 part-time and seasonal employees and over 350 volunteers who help to run the department's programs. On a year-round basis, the department offers an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

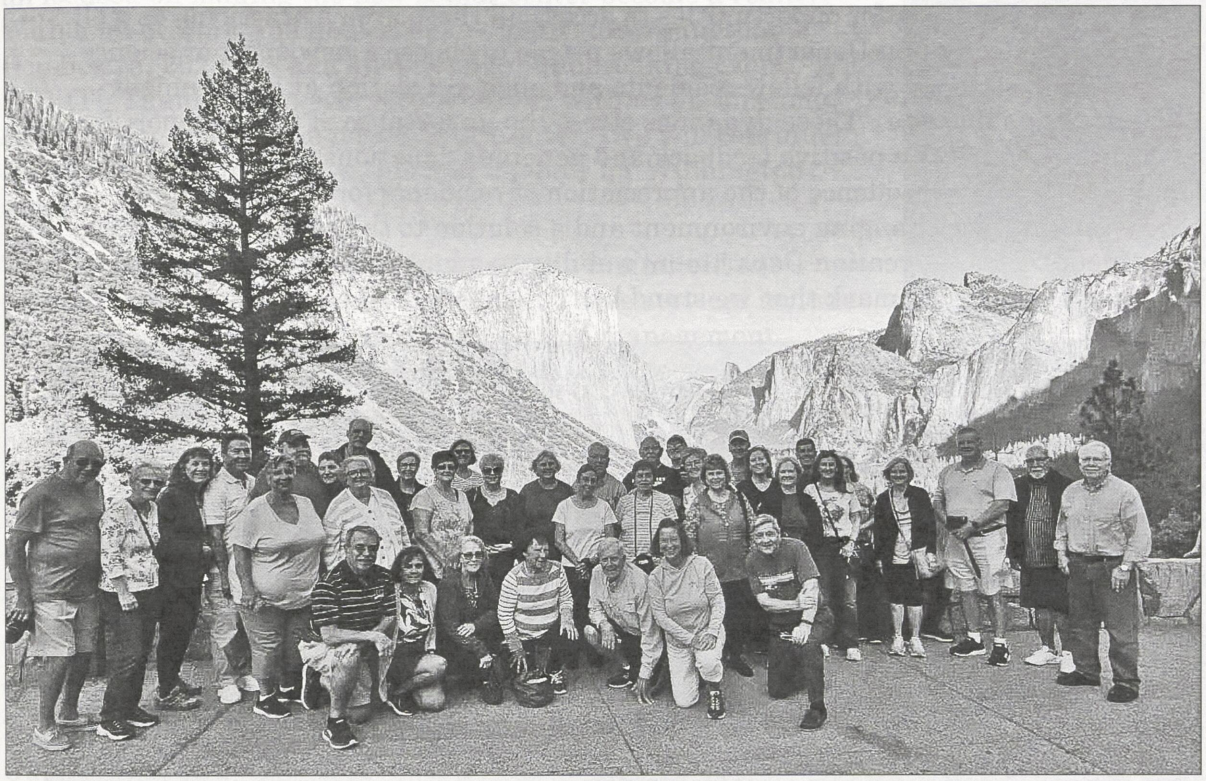
A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to those of other towns or organizations. The department is funded by a variety of sources. The town-appropriated budget provides for a full-time Director and Senior Clerk as well as some limited supplies and staff training costs. Program fees fund the position of the Program Coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising, in-kind services and donations. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are essential to the success of Recreation programs; they may find themselves coaching T-Ball or basketball teams or distributing treats to children marching in our annual Horribles Parade. We greatly appreciate our residents who generously give their time, and most report that volunteering benefits them on a personal level. This year, we received donations of products and services from local businesses and organizations including Utz, the Wilmington Fire and Police Departments, as well as a monetary donation from the Wilmington Sons and Daughters of Italy. The Town Public Buildings and DPW staff frequently assist us in providing locations and services for our classes and events. We are thankful for their quick responses and teamwork focus so that we can offer the best quality programs possible.

2023 was a fantastic year for the Recreation Department. Children enjoyed many sports programs, including T-Ball, basketball, soccer, tennis, golf, archery, yoga and martial arts. We also offered classes focused on cooking, babysitting, home alone safety, art and science programs. One of our new offerings was a finance class that taught middle school aged children the importance of starting a savings account, how to create a budget and how taxes work. The always popular summertime programs Tiny Tots/Kids Club was at full capacity and the Playground Program increased enrollment by 30 spots to accommodate 270 children. Adults continued to play tennis and pickleball on town courts. Other adult offerings include yoga, 35+ basketball, fitness classes, bocce, cooking classes, upholstery and craft classes.

Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. An increasing number of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends. We actively solicit suggestions for future offerings and encourage our talented residents to teach a class.

Travelers were very eager to "hit the road" for our day and overnight trips. We sent full buses to Peaks Island in Maine and Meredith, New Hampshire for our bi-annual Turkey Train trip around Lake Winnipesauke. We organized many lunch and show trips including the Texas Tenors, a Buddy & Elvis tribute show, an ABBA tribute show and Merry Country Christmas. Our overnight trips continue to be popular. We sent 31 people to Tucson in April and 40 to Northern California in October. We also offer tickets to theatre shows and events. This year included Hamilton, the Boston Pops and Disney on Ice. The Recreation Department will continue to plan a selection of day, overnight and extended trips designed to accommodate and attract residents.



Northern California Trip

The Recreation Department is responsible for the oversight of Town Beach at Silver Lake. During the summer season our responsibilities include staffing and training the Lifeguards and Gate Attendants who oversee the beach. We also work with Public Buildings to ensure the Bath House is stocked, clean and safe, and coordinate with DPW to be sure the beach is maintained at the high level deserved by residents for this valuable resource.

Our holiday and seasonal celebrations further enhance the sense of community and identify Wilmington as a unique and close-knit town. They include the Fishing Derby, Concerts on the Common, Horribles Parade and Santa's Workshop. The Recreation Department will continue to self-fund our community events to further our positive impact on Wilmington residents.

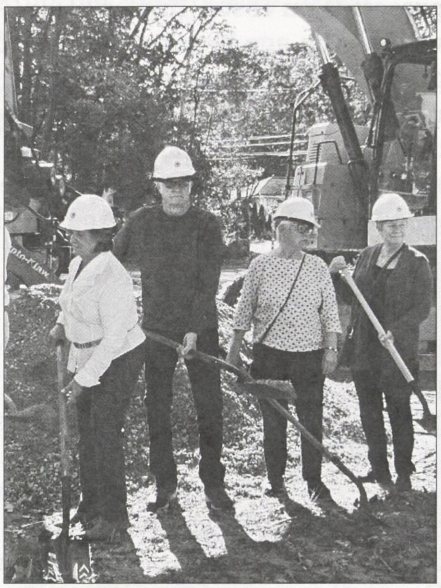
To be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Registrations can still be handled in the Recreation Office, by phone, mail or dropped off in the night slot at Town Hall. Our newsletter is available online through the Town website by accessing Recreation, followed by the link for "Recreation Matters". Printed copies are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to function as an information source. We answer a wide variety and large number of questions daily about local and regional services.

In order to improve our communication methods with our residents, we maintain a Facebook profile page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the department. We can share announcements about new events or happenings, market our existing programs, and receive direct feedback from our customers. Additionally, our visitors are able to 'Like' and share our posts as well, thereby expanding our outreach to potential new customers.

Wilmington is a suburban community, considered a "well located town", with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of residents for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.

DPW employees install pickleball court nets for the season

Elderly Services



The year 2023 was a great year for the Department of Elderly Services. It started back on November 19, 2022 at the Special Town Meeting where the town approved the next step for the new Senior Center. From there, members of the Senior Center Building Committee were appointed by the Wilmington Select Board. This seven-member group brought an array of talents, all focused on making the new senior center become a reality. With a lot of work and dedication by many, on Wednesday, October 25, 2023, we had an official groundbreaking event. WE DID IT! Thank you to everyone who was with us on this long and winding road to the new Senior Center. We will continue, with teamwork, to achieve this new chapter for Wilmington seniors.

The Department continues to be extremely committed to providing services to its elder residents. These services include information and referral, care planning and management, health and wellness services, transportation services, home delivered meals, educational programs, counseling and family support services, financial and health insurance counseling and medical advocacy. The Department of Elderly Services holds two main purposes; first, a social services department that provides case management, resource and referral, home delivered meals, and transportation. Second, as a center for residents 60 and older to gather to share in educational, recreational and social programming.

The Department provided home delivered meals to over 130 residents of Wilmington Monday through Friday. In 2023, we delivered 17,620 meals. We are fortunate to have a dedicated group of Home Delivered Meal Drivers. They are an integral part of our team and provide each resident with a friendly greeting each day.

Our transportation service continued to provide transportation to medical appointments, grocery shopping, banking, dialysis, physical therapy and more. The van traveled over 15,000 miles. Our full-time driver provided each elder with a very specialized ride with their own choice of music. This year, the director and case manager also provided this service, for a temporary time to ensure continued service. Many laughs were heard from our travels. Our drivers have the unique ability to make each person feel comfortable and welcome, no matter where they are headed.

The Department continued with our monthly birthday cards for residents 80 years and older, on average 65-80 cards a month. Our SHINE counselors were able to continue to provide information on healthcare plans over the phone for over 190 participants. The Income Tax Program scheduled 139 appointments (139 recipients). The volunteers from AARP were able to complete all tax appointments that had been scheduled. The Board of Health provided weekly blood pressure clinics along with flu clinic, shingle shots and covid boosters.

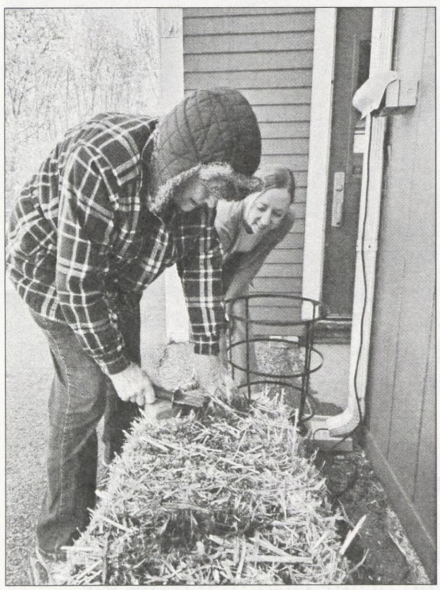
An integral part of the department is our full-time case manager. Our case manager, Laura Pickett, provided resources to elders and their families so that elders may live independently for as long as possible in their homes. She has also been a strong advocate for caregivers in our community. A great example of this is our "Caregiver Support Group" that met monthly. During these group sessions, she has incorporated guest speakers and other resource tools for the caregivers to walk away with the hope of making them feel more equipped for their day-to-day needs. It is amazing to see the peer support that has developed in this group of caregivers. She was also able to provide several specialty programs.

As you can see, every year the need for social service continues to rise: fuel assistance; health insurance issues; food stamps, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse), as well as the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the Department continues to find itself on the frontline of providing services and referrals. The case manager is responsible for the following services but not limited to conducting home visits (over 475 home visits in 2023), family consults and providing referrals/follow up to outside agencies. Through this position, the Department strives to make elders accessible to an integrated selection of health and social support programs.

The Department continues to provide informative programming throughout the year focusing on the issues that confront older adults. In June, we had "Join My Journey" which allowed participants to develop a deeper understanding of the physical and emotional hardships of those that live with dementia on a daily basis by physically touching, smelling, hearing and seeing elements throughout the seminar. Also in June, we had elder care Attorney Heather Dennehy discuss legal issues such as health care proxy, power of attorney, will and trusts as well as the changes that are occurring in elder law. In September, we offered "5 Wishes" by Dr. Susan Carraccino, a Wilmington resident. This program dealt with end-of-life discussions including living wills, health care proxy, and a matter of comfort. September we also had Dovetail Companies of Wilmington present on strategies of downsizing "our stuff" in our homes. Lastly, in September of 2023, we had Fitzgerald Physical Therapy present a Fall Prevention program. They discussed techniques and strategies to help prevent falling.

In October and November of 2023, the Department offered free, to caregivers, a special 6-week workshop called "Powerful Tools for Caregivers". The program's goal was to share how to reduce stress, improve self-confidence, balancing your life effectively, communication in challenging situations and increasing the ability to make tough decisions. Lastly, they focused on locating helpful resources.

It is also important to discuss the team approach that we are fortunate to have in dealing with protective issues such as elders physical, emotional and financial abuse. There were over 75 protective cases in 2023. These are difficult issues that do arise in our town, and it is important that they have an advocate that can support them. With the support of the director and case manager, along with the Police and Fire Department, appropriate referrals support elders and their families. The goal is to ensure that older residents are protected from personal exploitation, neglect and abuse. This in turn continues to strengthen this one-on-one connection between the elders and staff throughout the community.



We had our regular weekly classes such as Zumba, Gentle Yoga, Art Class, Sewing, Knitting, Ceramics, Cards, Book Club and Bocce Group. Along with Chair Yoga, Dance and Tone and Functionally Fit. The Hiking Group continued to be a big favorite. This group, led by Arnold Peterson, continues to build a steady group of hikers to explore various parts of Wilmington and the surrounding area. This group met weekly, through any type of weather. Another great class, "No Sew" Quilting, was led by Wilmington resident Nancy Sandreuter. We were also fortunate to have Esther Bailey, Wilmington resident, who took on a new gardening endeavor. She and our staff member, Kelly Fordham, grew tomatoes, cucumbers and marigolds in bales of hay in the front entrance of the center. Participants at the center were able to enjoy these tasty treats throughout the summer. In 2023, we had a Cornhole Tournament led by Audrey Reed. Due to all the interest, we continued monthly competitions.

Another new and fun group that was established in 2023 is the beading group. This group is led by volunteer Robin Theodos. Due to strong interest, the group met weekly, making bracelets for veterans and creative designs for friends and family. Another great group, Wood Carving, was led by Darren Boehm. They met bi-monthly on Fridays.

In June, the Middlesex County Deputy Sheriff Association provided over 85 delicious homemade pasta and meatball dinners with cake for dessert. A great time was had by all. In September 2023, we had an evening "Town Hall Meeting" with Senator Finegold, where Wilmington residents could ask Senator Finegold questions and voice concerns about the Town of Wilmington and the State of Massachusetts.

The Department continues to be very active on our Buzzell Senior Center Facebook. It has proven to be a great way to keep everyone involved with different exercise classes, fun special programs and messages that were directed right to them. Our monthly newsletter continued to be written and edited by our staff. This newsletter not only provided information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program, food stamps and scam warnings. The newsletter can be found on our website, Facebook, X "formerly known as Twitter", the Buzzell Senior Center, the Town Manager's Office or can be sent to you by mail or email monthly. Our website continues to be informative not only to the elders in the community but also their families. These have proven to be fun and great communication tools for the Department.

The Giving Tree this year was a huge success! We would like to thank the many residents that participated in our Annual Giving Tree event as well as Boy Scout Troop 56 for their continued support. The Boy Scout Troop 56 has donated $500.00 and more for over 16 years. This program would not have been possible without all the outpouring of generosity from the Wilmington residents and other local organizations. There were over 200 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

The Department was excited to be a participant for a third time at the WOW Festival of Trees. Our tree "Holiday Cheers from the Senior Center" was decorated in blue and white handcrafted ornaments made by our ceramics and knitting and crocheting classes along with other fun items of cheer. Including donated gift cards to local businesses to add to the tree. This was a wonderful way for the Department to support WOW, who has been so good to our older residents.

The year 2023 proved to be a very hopeful year for the Department of Elderly Services. The Department continues to provide key social, educational and health services for older adults as well as continuing to work collaboratively with other community agencies. Working with the community has given everyone a sense of belonging, caring and hope that we can all make it through this very difficult time, no matter what age. We would also like to thank the Town Manager and Select Board for the ongoing support of the Department and the following organizations, businesses and Town Departments: Wilmington Fire Department, Wilmington Police Department, Board of Health, WCTV, Wilmington Elks, Wilmington Rotary, Wilmington Food Service, We're One Wilmington, AJ's Kitchen, Designs By Don, Dovetail Companies, Wilmington Dunkin Donuts, As Good As It Gets Café, Power of Flowers, Rocco's Restaurant, and Dagle Electric and Construction Corporation (for their generous donations for our Holiday homebound meals program). As always, thank you to the dedicated volunteers. The Department is grateful to each and every one of them.

We would like to thank our Commissioners and Focus Group for their dedication in looking at other Senior Centers, attending meetings with anything pertaining to the new Senior Center and educating the public on the need for a new Senior Center. We especially, would like to thank the town residents for all their support in the approval of building a new Senior Center.

Veterans' Services

The Department of Veterans' Services is responsible for administering and supervising the assistance given to Wilmington veterans and their dependents in matters pertaining to their rights and benefits under the various federal government programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others properly concerned of their rights, privileges and benefits under the several governing bodies involved and for a variety of types of benefits. The Department receives applications, investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances, i.e., state bonus, G.I. Loans, burial allowances, etc. Assists veterans of Wilmington in obtaining service records and assist them in the preparation of applications and documents of all sorts pertaining to their welfare. We keep posted and updated on all changes in rules, regulations, laws, etc. relating to veteran's benefits. Dispenses information, answers questions of veterans and the public. When requested, we locate housing for the homeless and request donations of clothing and household supplies as needed. The Department coordinates the Memorial Day Parade including the preparation of the programs for distribution, Veterans' Day ceremony and all other veterans related services throughout the year for the residents of the Town of Wilmington.

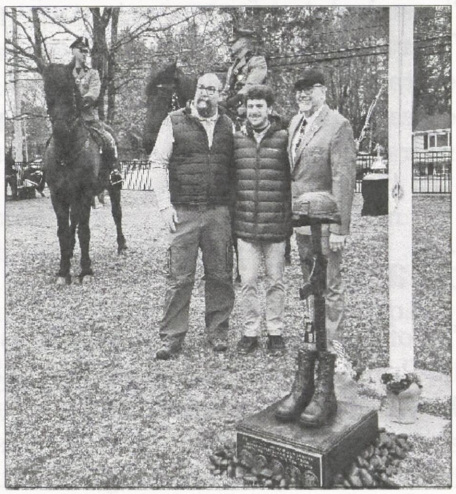
The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with Massachusetts General Law (M.G.L.) Chapter 115. The Veterans' Services Officer also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, burial in Massachusetts and National cemeteries, employment and Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Department of Veterans' Services has assisted many veterans and their dependents to increase their compensation from the Federal government received through the Veterans Administration (VA) through compensation, pension and widow's pension. There is currently over $655,000 a month of Federal VA money being paid to Veterans and their dependents that live in Wilmington. We also do many home visits for our older, homebound veterans.

The Department also works to coordinate public events such as Veterans' Day, Memorial Day, 9/11 observances and dedications of memorials. The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans and this past year was no different.

Memorial Day 2023 was very well attended. The ceremony began with our National Anthem sung by Wilmington Resident Valerya Pineda-Montesinos, followed by the reading of Lincoln's Gettysburg Address by Jenna Giammarco, and the Memorial Day Poem read by Jack Cronin, both 8th grade students at Wilmington Middle School. As always, the Wilmington VFW, American Legion, Police and Fire Honor Guards were in attendance with the Legion Riders

from Wilmington. The Minutemen of Wilmington also fired their traditional volley with their Ceremonial Cannon after Wilmington's Police Department Rifle Team fired their traditional volley of three. Over the Memorial Day weekend, all Veterans' graves and memorials were decorated and rededicated. Michael Kelley, Chaplain, Wilmington Minutemen, delivered his last invocation and benediction before his passing.



Three Wilmington Scouts chose to honor veterans with Eagle Scout projects. John Consorti constructed drop boxes for flags that need to be disposed of with dignity and honor. On March 25, Noah Carriere's Soldiers Cross Memorial was dedicated at the Veterans Lot in Wildwood Cemetery. The monument is impressive as was the well-attended Dedication Ceremony; a lasting testament to Noah's hard work. Evan Woltag's Hidden Wounds Memorial was dedicated on December 16, 2023, with Michael Gilman's widow Maureen and Ryan Giroux's mother, Mary, as speakers. The Veterans' Administration reports that twenty-two veterans commit suicide every day. The Hidden Wounds Memorial is located at Silver Lake by Main Street and is dedicated to the men and women who suffer from the hidden wounds of war.

Aaron Dancewicz's 2022 Eagle Scout project, the flagpoles on the Town Common, was awarded the Glenn and Melinda Adams Service Project of the Year. We are very proud of these young men representing us and we wish them luck with their future endeavors. The Town of Wilmington knows NEVER FORGET is not a "hash tag" but a way of life.

September 15th, we ran our very successful 3rd Annual Veterans' Cook-out that was well attended. Every veteran and family member in attendance received a Wilmington Veterans' Services key chain and left with a full belly. Scott Audette, a Wilmington Veteran, once again donated a beautiful custom wooden flag for a door prize.

On November 1, 2023, Director Lou Cimaglia began serving as Temporary Town Manager.

The Department was very busy during the holiday season. We worked to secure and deliver Thanksgiving meals for many veterans' families and their dependents. As we do every year, we were able to provide several families with meals and Christmas gifts with the help of local company Baker – Hughes along with Wilmington service organizations and families. We continued the tradition of decorating the KIA crosses at Wildwood Cemetery with a Christmas wreath.

The Department coordinated transportation for a group of Vietnam Veterans and their guests to go to a pinning ceremony on National Vietnam War Veterans' Day, March 29, at Gillette Stadium in Foxboro. The next day, the Department hosted the second annual "Opening Day BBQ" at Deming Way.

On June 2, the Department was invited to Reading High School Commencement ceremony. Richard Carlson, WWII Veteran and long-time Wilmington resident, asked for assistance with receiving his High School diploma. With the help of his family and the Reading Schools, Mr. Carlson led the class of 2023 into the ceremony to a standing ovation.

Wilmington's Department of Veterans' Services is represented at Department Head meetings, VA hearings, Deming Way meetings, Massachusetts Veterans' Services Officers Association meetings and training conferences, as well as speaking at the Senior Center, and doing "Coffee with a Vet" at the Town Museum. The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer.

Please look out for any veteran in need and direct them to our office. The Wilmington Veterans' Service Office has become a place for veterans to gather and connect with other veterans that are dealing with the same issues they are. We are committed to helping any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need.

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2023 were Elizabeth (Libby) Sabounjian, who served as the Chairman, Daniel King, D.D.S. and Jane Williams, M.D. Thank you to Dr. Mark Curdo for serving as the Medical Doctor for the Board of Health.

The Director of Public Health is Shelly Newhouse, R.S. The town has the service of Mark Masiello as a Food Inspector. The Public Health Nurse is Jennifer Pereira, R.N. The Animal Inspector is Christopher Sullivan. Kelly Malatesta is the Senior Clerk for the Health Department.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings are generally held twice monthly on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks and other temporary food stands such as the Wilmington Farmer's Market, 4th of July celebration and fairs at the Shriners Auditorium. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, semi-public pool inspections, tanning salon inspections, nuisance complaint investigations, air quality testing at the ice rink, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, Canada Geese control, beaver control and other miscellaneous investigations and activities. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Program which routinely provides preventative spraying and larvacide control throughout the town. Silver Lake is monitored for bacteria levels throughout the beach season.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Jennifer Pereira, R.N. The Department of Public Health's mandated responsibilities included communicable disease surveillance, investigation and follow-up along with adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services included a number of health screenings, prevention and educational programs for general wellness. Elder Services programs at the Senior Center and in home services were provided in 2023. Public building AEDs are managed by the Public Health Nurse.

Wilmington offered flu vaccination clinics in 2023. The Department vaccinated 970 residents. This year the Health Department purchased flu vaccines privately. High Dose flu clinics were in demand this year by our elder population. This was done to meet the demand of our residents for flu shots. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. Kelly Malatesta, Senior Clerk for the Board of Health, takes part in annual training programs to learn about submitting claims for reimbursements from various private insurance companies for administering and administrative costs associated with the flu & other vaccination clinics. A shingles vaccination clinic was provided to the eligible population. 47 Shingles vaccinations were administered over a series of clinics.

In a continuing effort to control the environmental impact of elemental mercury, residents can recycle thermostats, mercury switches and any other items which contain mercury.

In coordination with the Wilmington Police Department, the Board of Health sponsors a sharps disposal kiosk at the Public Safety Building. Residents can drop off sharps containers in the kiosk that is located in the lobby. There is also a medication disposal kiosk for residents to drop off unwanted prescription and non-prescription medications.

Wilmington was selected to participate in The National Health and Nutrition Examination Survey for Middlesex County. NHANES is the most in-depth survey designed to evaluate the health and nutritional status of adults and children in the United States. This survey combines information from interviews and physical examinations. NHANES is run by the National Center for Disease Control (NCHS), part of the Centers for Disease Control and Prevention (CDC). Surveys in Wilmington were conducted from June 5, 2023 through August 21, 2023. A sample of about 30 randomly selected households were invited to participate and completed a short online questionnaire about the members of their household. About 4-6 weeks later, the field interviewers contacted eligible household members to complete a health interview. Physical exams at the examination center were scheduled after completion of the home interview. Results of the nationwide survey will be upcoming.

The Director participates in the ongoing activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition participates in local Boards of Health emergency planning and infrastructure improvements for emergency response activities. In 2023 the Coalition met virtually and in person for training and communication for local emergency planning. The purpose of Public Health Emergency Management training is to develop an emergency ready public health department. Both Medical and non-Medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. This year the Wilmington Health Department continued as a member of the Tri-Ton Coalition. This is a collaborative public health effort between the Towns of Lexington, Burlington and Wilmington. A public health excellence grant was awarded to the Coalition in late 2022. This grant program has provided the resources needed for an additional workforce, stronger collaboration and access to improved technology. As a group we have hired an epidemiologist, a public health nurse and a health inspector. Currently we are in a 3-year grant cycle. The Tri-Ton Coalition has also accepted the role as fiscal agent for the Tobacco Control Program. In 2023 we hired Brenda Makutumbi as the new Tobacco Control Inspector.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the Town through the betterment process appearing on the regular tax bill. This was made possible by a $200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Rabies Clinic was held on April 1, 2023 this year. Numbers were considerably lower this year with only 39 animals vaccinated. The next rabies clinic is planned to be held on Saturday March 30, 2024.

Funds Collected:

Animal Permits	$	2,440.00
MicroBlading	$	2,800.00
Food Establishment Permits	$	22,575.00
Funeral Homes	$	100.00
Housing Inspection Certificate Fee	$	50.00
Ice Rink	$	100.00
Installers Licenses	$	4,300.00
Medical Reimbursement	$	9,552.74
Mercury Reimbursement	$	50.00
Percolation/Soil Tests	$	2,400.00
Pool Permits	$	300.00
Transport/Haulers Permits	$	8,000.00
Rabies	$	390.00
RdNA	$	1,000.00
Recreation Camps	$	400.00
Subdivision Review	$	00.00
Sewage Disposal Systems Permits	$	10,200.00
Tanning Salons	$	100.00
Tobacco Sales Permits	$	3,200.00
Well Permits	$	300.00
TOTAL FEES COLLECTED	$	68,257.74

Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The Town was notified in March 2022 that the state would not be renewing the contract with the explanation that Massachusetts law requires municipalities with more than 20,000 residents to appoint a sealer "to enforce the law pertaining to weighing and measuring devices." Mr. Richard E. Schultes was appointed Sealer of Weights and Measures in August 2022. The following inspections were conducted by the State Division of Standards in calendar year 2023 for the Town of Wilmington:

Inspections	Number Sealed
Tested and Sealed Scales	69
Analog Devices (5)	
Corner Store (1)	
CVS (2)	
Elia's Country Store (13)	
Federal Express (3)	
Flaherty Jeweler (1)	
Market Basket (29)	
McKinnon's Market (11)	
Savers (1)	
U-Haul (1)	
UPS Store (2)	
Tested and Sealed Truck Scales	14
Benevento Cement (6)	
Benevento Material (6)	
Lynch (1)	
Office Paper Recovery (1)	
Tested and Sealed Gas Station Meters	150
A. L. Prime (12)	
Citgo (10)	
Cumberland (32)	
Jimmy's Garage (10)	
Mobil (22)	
Shell Main Street (12)	
Shell Middlesex Ave (24)	
Speedway (18)	
Z & S (10)	
Tested and Sealed Wilmington Public Schools *NURSES OFFICE/GYMS*	17
Scales Rechecked *(NEW/SERVICED)*	6
Gas Meters Rechecked *(NEW/SERVICED)*	23
Total Invoiced	$10,580.50

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVRVTSD) is pleased to submit its 2023 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 53rd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Brian O'Donnell, Esq., Vice-Chair from Bedford; Ronald Fusco and Taryn Gillis from Billerica; Christine Kim, Treasurer and Kent Moffatt from Burlington; Patricia W. Meuse, Esq. and Cheryl Bartolone from Tewksbury; and Charles Fiore, Chair and Gwen Lawson, Secretary from Wilmington. Tony McIntosh began his tenure as Superintendent on July 1, 2022.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred six (1,306) high school students were reported to the Department of Elementary and Secondary Education (DESE) in SVTHS's high school foundation enrollment in October of 2023, and more than 300 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred fifty-one (151) full-time teachers as well as fourteen (14) paraprofessionals. Of those full-time teachers, ten (10) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary Plans of Graduates. In June of 2023, SVTHS graduated 283 seniors. Fifty-one percent (51%) of the graduates planned to attend a two- or four-year college, two percent (2%) planned on entering an apprenticeship program, four percent (4%) planned on attending a trade or technical school. Forty-two percent (42%) of the graduates intended to continue working in their trade or another pathway, and three (3) graduating seniors planned to enlist in the military.

Scholarships and Awards. One hundred fifty-four (154) scholarships were distributed to seventy-six (76) students in the Class of 2023 totaling $141,350. Thirty-eight (38) members of the Class of 2023 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program. At the conclusion of the 2023 school year, seventy six percent (76%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 208 local employers. Of the students participating in Cooperative Education seventy-seven (77) planned on continuing their employment post-graduation.

Student Mental Health and Wellness. Part of our efforts to support our students' mental health needs during the 2022-23 school year was a continued focus on Shawsheen's District Curriculum Accommodation Plan (DCAP) and tiered interventions for our students. Professional development for the 2022-23 school year focused on Multi-Tiered Systems of

Supports (MTSS) and continued implementation of the district's DCAP. During the 2022-23 school year Shawsheen implemented a universal mental health screening tool (BIMAS-2) for Grade 9 students.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; five-year graduation rate; and dropout rate. SVTHS continued to exhibit some of the highest graduation rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2022 as the most recent year for the four-year cohort graduation rate and 2021 as the most recent year for the five-year graduation rate as follows: four-year cohort graduation rate: 97.5%; five-year graduation rate: 99.4%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2022 as the most recent year for the annual dropout rate as follows: annual dropout rate: 0.3%.

Concurrent Enrollment. SVTHS provides access to six concurrent enrollment courses: English Composition I; Honors Literary Analysis, English Comp 1, Statistics, Calculus I, Intro to Chemistry and American Government. Students enrolled in these courses are able to earn college credit from Middlesex Community College before they graduate from high school, and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study. Shawsheen currently offers enough concurrent enrollment courses for students to complete one semesters' worth of college classes while enrolled at SVTHS.

Adams Scholars. The Department of Elementary and Secondary Education recognized the achievements of Shawsheen's senior class on the MCAS exams by naming eighty-three (83) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department provides IEP services for students with disabilities for approximately 354 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to students' arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of students with disabilities with ninety-seven percent (97%) of seniors graduating in June 2023 with one student still finishing the program. This compares to a state average of approximately seventy-eight percent (78%) for students with disabilities.

Since the fall of 2020, Shawsheen was approved to be a school-wide Title 1 school. All students, including students with disabilities, have the opportunity to receive targeted instruction and intervention in English, math and biology.

This year, eighty-nine percent (89%) of freshman students with disabilities passed their 9th grade classes. For upperclassmen in grades 11 and 12, sixty-three percent (63%) of students with disabilities completed advanced courses. All students with disabilities in the class of 2023 have met graduation competency in Math and English as outlined by the state. These results occurred due to a full team-effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our population of students with disabilities. Students who initially experience difficulty passing one or more of the MCAS assessments eventually attain graduation status through the district's MCAS remediation programs and re-taking the assessment.

Students with disabilities continue to have full access and participation in cooperative education, as well as all extra-curricular activities such as athletics, SkillsUSA and after school clubs. Parents of special education students at SVTHS are highly involved in the IEP Team

process, with parent attendance at IEP team meetings approaching one hundred percent (100%). Every effort is made to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents provide input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting allowing parents to fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology

The Educational Technology Department focuses on the operational, technical and educational functions for the district relating to technology. The district continues to support the one-to-one laptop program making the resources equitable to all students and easily accessible both in and out of school. Teachers continue to expand the use of current online resources and vet and adopt additional resources for teaching and learning. The department continues to support single sign-on and rostering when applicable for ease of access for online resources. In addition to the one-to-one program, the district purchased, deployed and maintains various technology for several of the vocational shop labs throughout the school. Aging projector devices in academic classrooms were replaced with interactive projectors increasing student engagement within the classroom.

The department supports a multitude of security systems which includes, but is not limited to, the building access card system, camera system, email back-up and archiving, a virtual environment and cloud solutions. Ongoing upgrades, maintenance and support for both the technical and operational sides of technology continue to be a priority ensuring stable, secure and seamless use of technology for all users of the digital environment at Shawsheen.

Community Engagement

Admissions and Recruitment. Shawsheen Valley Technical School has been working to increase the number of applicants for grade 9 seats so that a waiting list can be established to fill seats as needed. New software has been acquired to automate much of the admissions process and allow SVTHS to see and analyze real-time statistics on applicants and admissions. This year the recruitment team visited all six of our sending schools. After each visit, the new software, Go2CTE, has allowed us to track the spikes in applications by community. In addition, two of the sending schools have brought all their eighth grade students to visit SVTHS and tour our CTE shops. These visits, along with an active social media campaign, two community Open House events and Project Explore, have had a positive impact on recruitment with an increase in applications of over fifty percent (50%) from this time last year. SVTHS will be exploring more options for bringing all eighth grade students from our sending districts onto our campus next year.

Adult Evening School. The Adult Evening School offers a variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Programs include adult education enrichment programs, certificate-based and licensing trade programs, and workforce development initiatives; all are designed to help people develop or improve job training skills and enhance the quality of life for residents in our community. Programming is offered during two semesters from September to June, and classes typically include classes in business and computer applications, culinary arts, art and creative mediums, personal finance, welding and more.

MassHire and Workforce Development Training. Shawsheen Valley Technical School continues to explore and expand its collaboration with local workforce and career development agencies to support the statewide initiatives that fuel job growth, address employer demand for talent and strengthen the Massachusetts economy. In the summer of 2022 and 2023, Shawsheen held an 8-week 300-hour welding program, in collaboration with the Northeast Advanced Manufacturing Consortium (NAMC) and MassHire Lowell, for unemployed and underemployed

adults. This program responded to an RFP identifying a skills-gap in the district's regional labor market blueprint. Students in this program get hands-on experience learning the welding craft, as well as OSHA and HotWork industry credentials. With a 100% completion rate both summers, the program is held in high esteem and all students are gainfully employed. Programs will continue to be developed in accordance with federal and state funding initiatives to upskill the workforce.

School of Practical Nursing. Shawsheen Valley School of Practical Nursing graduated 32 students in June 2023. To date, 100% have successfully passed NCLEX-PN on initial attempt and over 90% are gainfully employed. The job market remains strong for Licensed Practical Nurses in Massachusetts. Students in the program complete clinical rotations in long term care, school nursing and acute care. The program has been approved to pursue candidacy with the National League for Nursing Commission for Nursing Education Accreditation in addition to program accreditation with the Council on Occupational Education. Interest in pursuing a certificate in practical nursing remains strong.

Summer at Shawsheen. Shawsheen hosted its 8th annual "Summer at Shawsheen" program in 2023 and set a new attendance record. This popular program offered students from our community summer learning opportunities through sports clinics, STEM classes, vocational-technical programs, academic and test-prep classes, as well as enrichment courses for students entering grades 1-12. In total, the twenty-four course offerings drew 572 students ranging in age from 5-18 years old. All five member towns sent participants to the program with the most coming from Billerica (259) and Wilmington (143). Since its inception, "Summer at Shawsheen" has had an impactful reach with a total of 2,487 participants.

Project Explore. Four hundred twenty-six (426) seventh grade students participated in Shawsheen's Project Explore in 2023. Project Explore is a key recruitment initiative that doubles as a community service program, aimed at increasing career awareness to students at an earlier age. Project Explore is exclusive to 7th grade students who reside in Shawsheen's school district, regardless of the middle school they attend. This district funded program provides students with an opportunity to visit Shawsheen and explore six vocational-technical programs. The program is three weeks in length and is offered in three sessions to maximize student involvement. Marketing for this program includes postcards sent to each 7th grade student, emails, literature sent to middle school guidance departments and principals, presence on the website, as well as announcements to local newspapers for print.

Aquatics and Swim Program. Shawsheen's Kenneth L. Buffum Pool is the home pool for Shawsheen Tech High School, Burlington High School, Bedford High School and Billerica High School's swim and dive teams, as well as club programs; Aces Aquatics and Barracuda Swim. With its state-of-the-art timing system and full renovation, the pool remains a hot spot for local teams and competitions. Throughout the year, the pool offers the following programs: community family swim, community lap swim and the area's most affordable and best learn to swim school in the Merrimack Valley, training thousands of youngsters in the lifesaving skill of swimming.

Athletics

Athletic Achievements. Calendar year 2023 was a year of tremendous success for the Shawsheen Athletic Program. The Rams won CAC League titles in: Wrestling, Basketball Cheering, Baseball, Tennis, Football, Golf and Volleyball. The School also won State Vocational Titles in Boys Swimming, Wrestling, Basketball Cheering and Boys Lacrosse.

Three of our wrestlers won Massachusetts Divisional State and Divisional 1/North Wrestling Titles: Brayton Carbone (120 lbs.), James Tildsley (132 lbs.) and Sid Tildsley (138 lbs.). Brayton Carbone and Sid Tildsley also earned Massachusetts All State Wrestling Titles and Sid Tildsley earned New England Wrestling Championship for the second year in a row. Sid

Tildsley was 6-1 losing in the National Wrestling Championship in Virginia Beach. Also, during the 2023 calendar year we had two athletes earn All Scholastic Honors: Sidney Tildsley (Football and Wrestling) and Mavrick Bourdeau (Baseball). Dozens of student-athletes were honored as CAC and Lowell Sun All Stars.

The success of the athletic program resulted in being awarded the Boston Globe's prestigious Walter Markham Award, which is given to the vocational school with the highest combined winning percentage of all the Varsity Boys, Girls and Co-ed sports.

Vocational/Technical Programs

Construction Cluster

The Construction Programs. Carpentry, Electricity, Masonry & Tile Setting and Plumbing had ample opportunities in perfecting their skills with project-based activities throughout the community as well as in-house projects. These projects provide authentic means of engaging students with learning from a design-based research approach in which they collaborate with other programs in conceptualizing the activities/projects. Involving students in the collaboration portion is also well-suited in helping ensure the potential to foster healthy social skills such as self-control, empathy and verbal communication. Safety training continues to be a significant component in all lessons, learning and activities. Safety training, credential, certificates include Weekly Monday Morning Safety Talks, OSHA 10-Hour Card Construction, Hot Works Certificate, MEWP Aerial and Scissors Lift Training, and various Viega training and certificates. Some of the construction projects include:

- Town of Billerica – Billerica Police, Alexander Road Storage Sheds
- Billerica Police Station - Install Two Drinking Water Fountains (Plumbing)
- Minuteman Technical High School – Construction of a Wall and Door
- Renovate Dean's Office Space
- Cosmetology Hot Water Tanks
- Furnace Replacement in Football Field House
- Stone Zoo's Winter Wonderland Project
- Shawsheen Stadium Toilet Facility Project
- Install New Drinking Water Fountains with Bottle Filling Stations

Manufacturing Cluster

Advanced Manufacturing Technology. The Advanced Manufacturing program continues to move forward with cutting-edge technology and equipment while integrating projects with other programs that benefit students' learning in development of their higher-level thinking, oral communication and self-management skills. The Program also engaged in machining custom parts for repair projects in support of the Maintenance Department, helping to keep absolute equipment in operation. Student skills are used in the development of creative items of "precious" metals, including miniature Stanley cups and custom cribbage boards, filling orders for Shawsheen's school store and various school and community fundraisers. Two Automated Manufacturing Technology teams, each consisting of one Drafting and two Advanced Manufacturing students, competed in the SkillsUSA district competition, with one team winning a gold medal and the other winning bronze. Both teams qualified for the state competition. Four other Advanced Manufacturing students competed at the district competition winning gold, silver and two bronze medals. Three out of the four students qualified for the state competition with one senior student winning a silver medal in the CNC Turning Specialist competition. Employment stays strong as seventy-five percent (75%) of the seniors participated in the cooperative education program.

Electronics / Engineering Technology. Student enrollment remains strong, filling to capacity for the third year in a row. The program has added a comprehensive curriculum that advocates and promotes a vibrant maker culture. Lessons offer several potentialities for pushing forward an integrative vision of STEM education engaging students in designing solutions to problems, tinkering with everyday items and applying a do-it-yourself mindset. Activities and tools include the addition of welding capabilities and upgrades to our machine area (new band saw, drill press) and cordless Milwaukee power tools. The freshmen curriculum is being enhanced with the purchase of the VEX IQ Mechanical Engineering/Robotics Generation 2 kits. Expansion of activities include Solid Works, Arduino/Raspberry Pi, printed circuit board fabrication, orthographic/isometric rendering, geometric tolerancing and dimensioning, simple/compound machines, manufacturability and automation. One hundred percent (100%) of the seniors participated in the cooperative education program, while six juniors were also employed. The interest and enthusiasm in the afterschool robotics club has increased to the extent that four teams are now VEX Robotics Competitions contenders.

Drafting. Relevant in-house and community project-based activities were embedded throughout the year's curriculum as the upperclassmen completed the following projects: Evacuation Plan Drawings, Skills Masonry Drawings, HVAC&R New Floor Plan Drawing, Auto-Collision Shop Drawing, Dean's Office Redesign and the Billerica Boys and Girls Club Drawing. Ongoing drawing initiatives include: Cosmetology Redesign, Historical Burlington Shed, Nurses' Office Redesign, Masonry Shop Addition Drawing, Evacuation Plan – Room Number Updates, and Evacuation Plans - additional student spaces, i.e., nurses' office, and auditorium. Students continued to excel at the SkillsUSA District Competition, winning the Architectural Drafting (Gold), Technical Drafting (Gold), and Automated Manufacturing (Gold). All but two senior students participated in the cooperative education program, an eighty-nine percent (89%) placement.

Information Support Services & Networking / Programming & Web Development. The process of development and advancement of curriculum, lessons and project-based activities continues to expand annually, growing and changing with the demands of the technology sector. The emergence of multifaceted fields that encompass computer systems, software, programming languages, data, storage and information processing requires a constant review from all the primary stakeholders. Benchmark projects in Html, CSS, JavaScript, and C+, C# (for game and program development) Microsoft's Power BI, and cloud-based networking are supported and balanced, but now include new strategies in delivering the lessons. Students are also developing skills in implementing relational databases used with PHP. Providing these types of related fields allows students the opportunity to expand their skills and knowledge for employability/career readiness. With the increasing enrollment and interest over the last four years, plans are in the development phase to expand the program's footprint. The update will include furniture and equipment to maintain the high standards that the students have come to expect and have also earned. The program's shop has become the host site for Shawsheen's eSports program which has over fifty students competing in four different games with two nationally recognized leagues. (eSports is a form of gaming competition using video games.) Additionally, students continue to obtain industry recognized credentials, safety certifications and participate in the cooperative education program at a high rate.

Transportation / Production Development Cluster

Automotive Technology. Freshmen enrollment continues to be strong with 26 first choices again. For the first time ever, we had 100% senior co-op placement (18 of 18). Based on a suggestion and contact from our advisory board, we partnered with Hyundai of America to join their factory service training program which will enable our students to receive factory training and Hyundai certifications prior to graduation. Two students received Gold Medals in the SkillsUSA district competition (automotive and power equipment) and advanced to the

State Competition. Through the capital budget process and recommendations from our advisory board, a new Hunter Hawkeye Elite Alignment machine was purchased. This new technology now enables students to perform alignments on vehicles 2019 and newer. Kenneth Kepple, an Advisory Board member, received the Advisor of the Year Award.

Auto-Collision Repair & Refinishing. The program continues to use I-CAR curriculum, a training framework developed and maintained through industry collaboration, that documents the knowledge and skills body shop professionals need. Safety certifications include Hot Works, a training that takes an in-depth look at hot work dangers along with the vital safety procedures that can help promote worker safety and reduce risks. Fusion S/P2 Collision Repair and Refinish training gives students the awareness they need to recognize the hazards around them as well as providing training that gives students the opportunity to obtain exclusive safety industry credentials. The final inspections were completed, and the new spray booth is now in operation. Ten SATA® Fresh Air Respirators that can be directly tied into the new paint booth exhaust system have been installed to improve protection from harmful ambient air in the spray booth. Students participating in the cooperative education program and new advisory committee members have both doubled this year. Six students competed in the SkillsUSA district competition, with two winning gold and competing at the state competition.

Metal Fabrication & Joining Technologies. In the post-pandemic educational landscape, our Metal Fabrication & Joining Technologies program has evolved, effectively blending online learning and in-person instruction. Implementing Lincoln Electric's ToolingU platform has provided hands-on, competency-based training covering basic to advanced skills and machine programming. A partnership with Lincoln Electric has incorporated cutting-edge equipment backed with lessons that are structured, organized and deliver content in ways that facilitate or accelerate student learning. The freshmen exploratory program has been revamped with engaging project-based activities, attracting eighteen new permanent freshmen. These initiatives have enabled students to become creators, contributing to community and district projects. Notable among these are the captivating structures and decorations at the Stone Zoo's ZooLights Winter Wonderland, and finishing the on-site loading dock guard rail project that utilized the program's gas-powered welder/generator. The state-of-the-art equipment of SwiftCut CNC Plasma Cutter and modernizing our Accurpress Press Brake with a retrofitted CNC system, has expanded our capabilities, facilitating the development of innovative projects.

Heating, Ventilation, Air-Conditioning & Refrigeration. A plan to phase in shop improvements has begun to an antiquated learning environment. With the impact of a new wave of technologies and refrigerants, and an outstanding student enrollment, we have put the first phase of the plan into full action. Students obtaining essential recognized industry credentials continues to be relevant and influential in students obtaining HVAC&R jobs. One hundred percent (100%) of the sophomore students obtained the National Fire Protection Association (NFPA) Hot Work Safety Certificate. One hundred percent (100%) of the junior class obtained the Environmental Protection Agency (EPA) 608 Certification, most achieving the highest honor of the Universal Certification. One hundred percent (100%) of junior students also obtained their Occupational Safety and Health Administration (OSHA) 10-hour construction card. Ninety-four percent (94%) of senior students participated in the cooperative education program. Junior student, Cole Kelley, won his second HVAC&R Gold medal at the National SkillsUSA competition in Atlanta, Georgia.

Arts, Communication & Business Cluster

Culinary Arts/Hospitality Management. The Guest Dining Room is bustling again, selling out the two seatings almost every day; customers include the Red Hat Society ladies, many elderly residents and of course the freshmen parents. This year the public was offered a "DAY OF BEAUTY" in conjunction with the Cosmetology program. The day included reservations to have their hair and/or nails done and a classic culinary lunch at the famous Rams restaurant. Partnerships with the Billerica Police and State Representative Ken Gordon provided

opportunities for the students to hone their skills by feeding the elderly mothers of Billerica with a Mother's Day breakfast at the senior center and serving a corned beef dinner to over one hundred people in Burlington at an event for Rep. Gordon. A favorite field trip "A Day On The Hill" returned. This event provided an opportunity for students from Shawsheen and other vocational schools to serve lunch to over a thousand people at the State House. In Atlanta, a junior competed at the National SkillsUSA competition where he won a bronze medal for cake decorating in the action skills contest.

Business Technology / Marketing. Students continue to gain confidence and self-esteem as they learn effective study strategies in obtaining important, industry-recognized certifications. The Microsoft Office Application curriculum and certification program not only adds value to student's resumes but they also issue college-credits. Office 365 programs include Excel, PowerPoint, Word and Outlook, and offer certification opportunities at the conclusion of these courses. The robust curriculum also includes Digital Marketing, Entrepreneurship, Accounting, Business Communication, Financial Literacy, Business Law and QuickBooks. These essential elements/standards are implemented with creative project-based activities that align to the Business Technology frameworks and marketing fundamentals. Ram's Pride, our student-operated School Store, continues to promote the Shawsheen brand by serving our students, their families and all Shawsheen's friends in the community. The program's success rate in students participating in the cooperative education program has continued to grow. Many of these opportunities often transition to full-time employment post-graduation, or part-time employment while furthering their business and marketing education.

Design and Visual Communications. Lessons were brought to next the level with the introduction of new iPad Pro's into Lab B & C. Seniors continue the post-secondary option as it continues to be the career path of choice. Highlights of these post-secondary institutions include the first student to go to Vancouver Film School in Canada. Several students successfully completed a rigorous dual enrollment program at Montserrat College of Art earning three college credits. The Design and Visual Communications Management & Entrepreneurship initiative expanded this year by offering self-employment opportunities to students who do not wish to go onto post-secondary art and design schools. This curriculum provides project-based activities for students to learn how to start their own trade-related business after graduation. The implementation of these types of lessons integrates a hybrid of learning environments to support all students. Student highlights include the development of the Shawsheen promotional video and the completion of the Tewksbury switch-box mural.

Graphic Communications. The Graphic Communications program at Shawsheen is more than just a shop; it prepares students to graduate with skills and credentials that will provide them with advanced employment opportunities to enter the workforce immediately upon graduation, as well as providing students with learning experiences that enable them to see and understand their future career paths, including post-secondary education. Students have the unique opportunity to participate in real world learning by working with community partners and industry experts to engage in authentic, relevant problems, projects and experiences that develop career awareness and readiness. Municipality partners include the towns of Bedford, Billerica, Burlington, Tewksbury and Wilmington, and many other non-profit organizations throughout the district. Eighty percent (80%) of the senior class participated in the cooperative education program, while one hundred percent (100%) obtained their OSHA 10-hour General Industry Safety Certification. Gold and silver medals were won at the SkillsUSA district competition, and a bronze medal was taken at the state competition.

Health Services Cluster

Cosmetology. The Cosmetology shop opened its doors to serve the public giving students the opportunity to master the essential competencies while performing hair, skin and nail services on clients throughout the community. Educating students about safety as well as cleaning and disinfecting continues to be an imperative part of the curriculum. Students continue to receive

their safety certifications from Fusion SP/2 for infection control which is consistent with the highest industry safety standards. Revisions to Frameworks has expanded the activities and skills for student's knowledge and practice, working with all textures of hair and styling products. Project-based activities continue to be essential in all aspects of training. All thirteen senior students completed the 1000-hour training requirements to sit for the state exam. Nine were successfully placed in full time employment in local hair salons and seven have obtained their Massachusetts Class 1 Cosmetology License.

Medical Assisting. Students obtaining Industry Recognized Credentials (IRCs) is the first and foremost priority. The program is affiliated with, and accredited by, AMT (American Medical Technologists) which is a nationally recognized organization. Upon completion of the program, students are eligible to take the RMA (Registered Medical Assistant) exam for certification. The essential industry safety credential of the program continues to be the Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association. The program continues to build its partnerships for cooperative education opportunities and has placed several students in a variety of medical offices which include Woman's Health, Pediatrics, Rheumatology and Internal Medicine. Fifteen senior students out of seventeen participated in the cooperative education program which provides them an opportunity to gain invaluable real-life experience. Full student participation in SkillsUSA was a success. Eighteen students competed at the District Level in SkillsUSA and five students competed at the State Level. Students won a Silver Medal in Health Knowledge Bowl and the Gold Medal in Medical Terminology at both the District and State Level.

Dental Assisting. Becoming a Registered Dental Assistant (RDA) in the State of Massachusetts continues to be the number one career path students pursue. A variety of new project-based activities have been developed that offer interactive tasks with training manikin practice simulators and online practice tests to accommodate the revised Framework competencies. A focus on preparing students for the certifications from the Dental Assisting National Board (DANB) was increased, including lessons that practice the DANB national exams that are embedded with the Radiation Health and Safety (RHS) and the Infection Control Exam (ICE) standards. The juniors also participate in the online training for Career Safe OSHA 10-hour General Industry (Healthcare) Safety Certification. These standards are designed to test students' knowledge about the prevention and management of potential infection during dental procedures. Students also continue to achieve their Basic Life Support for Healthcare Providers certification (BLS) from the American Heart Association. Numerous growth opportunities as Dental Assistants have provided a vast majority of jobs at dental offices. Thirteen seniors (82%) and 4 of the 15 juniors (27%) participated in the cooperative education program working at local dental offices. Three of our former graduates were accepted into dental school and one is now a junior.

Health Assisting. The revised DESE's framework structure includes topic headings, standards, objectives and performance examples. Modifications to the scope & sequence included a minimum of 1200 hours of instruction, as well as identifying Basic, Essential, Advanced and Advanced (A+) skill standards. Because of these changes, the teachers have remodeled the student's learning experiences of project-based activities into the required hours of instruction. Students continue to obtain CPR for Healthcare Providers Certification (BLS) from the American Heart Association, American Heart Association First Aid Certification, Dementia training and OSHA 10-hour training for Health careers. These certifications include essential and optional industry recognized credentials (IRCs) that have been identified as valuable statewide credentials. All senior students from the class of 2023 participated in the cooperative education program and were employed at rehabilitation hospitals, long term care centers, CVS pharmacy and assisted living facilities. Two new partnerships with acute care hospitals have resulted in an additional seven students being placed in co-operative education. One hundred percent (100%) of the junior class passed the Certified Nursing Assistant (CNA) exam. The tradition of winning at the SkillsUSA competition continues where a team of four

students placed sixth in the nation in the Health Knowledge Bowl competition. Shawsheen students have demonstrated that they have the knowledge and skills to be top in the nation.

Miscellaneous

SkillsUSA Massachusetts. The SkillsUSA organization is a partnership with business and industry that provides opportunities for students to develop individually and improve teamwork, leadership and professional skills through education, training, service and competition. On March 16, 2023, 173 SVTHS students participated at the SkillsUSA District Competition and 67 received medals: 22 Gold, 16 Silver, 29 Bronze. Sixty-six students participated at the State Competition and 30 received medals: 8 Gold, 15 Silver, 7 Bronze. Eight students participated at the National Competition in Atlanta, Georgia and 3 received medals: 1 Gold, 1 Silver and 1 Bronze. Additionally, our mason placed 4th and our Health Knowledge Bowl Team placed 6th. Cole Kelley won his second National Gold in Heating, Ventilation, Air-Conditioning & Refrigeration.

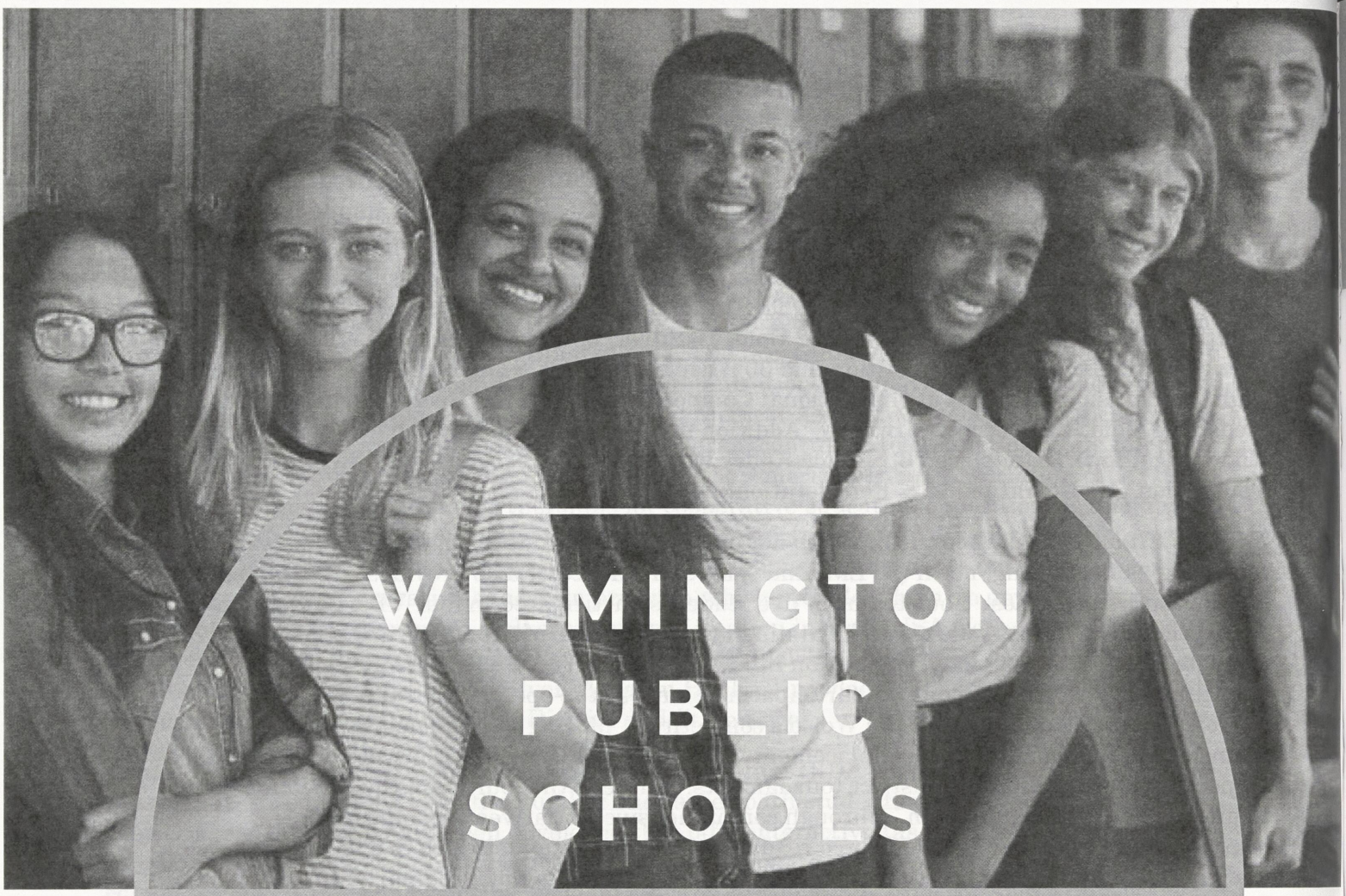
Robotics Club. This extracurricular club not only increases student engagement in science, technology, engineering, math (STEM) and computer science, it also provides engaging project-based robotics activities. Four teams of five students participated in four VEX IQ Robotics Competitions in North Andover and Framingham, with three of the teams qualifying to compete in the final regional competition in Framingham. Team 5313A had an exceptional year finishing 4th place among 47 participating teams at the opening tournament and narrowly missed qualifying for the World's competition, placing 18th among 80 tough veteran teams at the Regionals. The best placements for teams 5313B and 5313C were 6th and 13th respectively at two different district tournaments. Three of the four teams qualified for the Regionals held at Framingham. Through comprehensive initiatives encompassing competitions, education and workforce readiness, the foundation empowers educators to inspire and equip students for success. Throughout the year, students meet regularly, tinkering on building their robots while fostering STEM skills. Not only do students gain valuable soft skills like communication, collaboration and time-management, it happens in a fun and authentic way.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2023. Those retirees are: Sheila Fitzpatrick, Support Services Instructor; Angel Hardy, Science Instructor; Sandra MacKenzie, Cosmetology Instructor; Patricia Micalizzi, Health Assisting Instructor; and Richard Woodlock, Carpentry Instructor.

It is with great sadness that we share the news of the passing of Charles "Charlie" Lyons. Charlie was an iconic figure in the world of vocational education and his impact reached far beyond the Shawsheen Valley Technical High School District. On September 25, 2023 Charlie Lyons lost his battle with glioblastoma. Charlie was the longest serving Superintendent in the history of SVTHS and served the District with distinction for almost thirty years. The entire Shawsheen community is mourning his loss and are grateful for all that he did to make Shawsheen Valley Technical High School one of the finest vocational/technical schools in Massachusetts. He will be forever missed by all.



WILMINGTON PUBLIC SCHOOLS

ANNUAL PERFORMANCE REPORT

2022-2023

Wilmington Public Schools

161 Church Street, Wilmington MA, 01887

www.wpsk12.com

2022-2023 Annual Performance Report
District Leadership

Central Administration

Glenn Brand, Ed.D. Superintendent

Christine Elliott, Assistant Superintendent for Curriculum & Staff Development

Paul Ruggiero, Assistant Superintendent of Finance & Administration

Alice Brown-LeGrand, Director of Student Support Services

Andrea Stern-Armstrong, Director of Human Resources

Kenneth Lord, Director of Technology & Digital Learning

School Leadership

Wilmington High School

Ryan Gendron, Principal

Wilmington Middle School

Jeanette Quirk, Ed.D. Principal

North Intermediate School

Diane Carreiro, Ed.D. Principal

West Intermediate School

Edward Foster, Ed.D. Principal

Shawsheen Elementary School

Lisa King, Principal

Woburn Street School

Stacey Scott, Principal

Boutwell Early Childhood Center

Kristen Walsh, Principal

Wildwood Early Childhood Center

Kate Bissell, Principal

School Committee

Jennifer Bryson, Ed.D. Chair

David Ragsdale, Vice Chair

Mary Jane Byrnes, Secretary

Jesse Fennelly, Member

Melissa Plowman, Member

Jay Samaha, Member

Stephen Turner, Member

TABLE OF CONTENTS

Message from the Superintendent 4

Census Data for the 2022-2023 School year 7

Human Resource and Staff Highlights 9

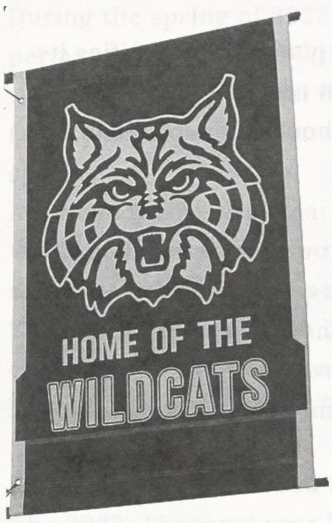
Progress on District Priorities
- Strategic Plan Objective 1, Student Learning 10
- Strategic Plan Objective 2, Social & Emotional Learning 11
- Strategic Plan Objective 3, Culture of Inclusion 13
- Strategic Plan Objective 4, Learning Environments 14

School, Student, and Staff Highlights
- Wilmington High School 15
- Wilmington Middle School 21
- North Intermediate School 23
- West Intermediate School 26
- Shawsheen Elementary School 28
- Woburn Street Elementary School 30
- Boutwell Early Childhood Center 32
- Wildwood Early Childhood Center 35

For the Future 37

WHERE WE'VE BEEN

GLENN BRAND, ED.D, SUPERINTENDENT, WILMINGTON PUBLIC SCHOOLS



Dear Wilmington Neighbors, Friends, and Families,

It is my pleasure to share with you the 2022-23 annual report of the Wilmington Public Schools. As I am reminded when this time of year comes around, trying to condense all of the many accomplishments, high-points and important things that transpired across our school system a year ago is never easy - especially to be reduced to just a few pages, but we have certainly tried here with highlights for each of our eight (8) schools.

As a school district the 2022-23 school year was marked by three prominent developments that will have both a more immediate as well as longer-term impacts on our school community:

- The development of our new WPS strategic plan
- The closure of our Wildwood Early Childhood Center Building
- The launch of the Wildwood school building project

WHERE WE'VE BEEN

GLENN BRAND, ED.D, SUPERINTENDENT, WILMINGTON PUBLIC SCHOOLS

New Strategic Plan 2023-2028

Any successful and forward-thinking organization should have a sound plan in place that identifies its goals and priorities, and a school system is no exception to this need. Our most recent strategic plan expired at the end of last year and it was incumbent upon us to provide the School Committee and our community with our new roadmap for the future of Wilmington Public Schools.

I believe our Wilmington community should be pleased about the process that our District took last year as we developed our current plan that will guide us over the next five years. Our planning committee included representation from students, WPS staff, parents/guardians and community members. More importantly, there was not a single person who expressed interest in participating in this work that was turned away. Every single parent/guardian, educator, student, or staff member who wanted to help out was welcomed at the table and invited to participate.

In the pages that follow residents will have the opportunity to learn much more about our plan and I want to take this opportunity to thank the following who were active members of the WPS Strategic Planning Committee that ultimately led to our current strategic plan being approved by the School Committee in June of 2023:

WPS Staff Members
Courtney Cataldo, Woburn St.
Sara-Jean Phillips, Family Engagement Coordinator
Crystal O'Keefe, WMS
Laura Stinson, Woburn St.
Central Office and District Leadership Team Members

Students
WHS, 11th grade, Madison Benoit
WHS, 11th grade, Alex Kennedy
WHS, 11th grade, Molly MacDonald
WMS, 8th grade, Ethan LaConte

School Committee Members
Stephen Turner, member
Jennifer Bryson, Chair

Community Members At-Large
Andrew LaVigne, Town Finance Committee member
Gary DePalma, Select Board member

Parent/Guardian/Caregivers
Heather Campanella
Megan Smith
Michelle Wright
Christopher Welsh
Mark Brandenburg
Mike Tentindo
Michelle Feeney
Joseph Tierney III
Mellie LaConte
Becky Lord
Emily Vieira
Leah Picardi
Jessica Bourgeois
Krista Wright
Michelle Drozdowski
Kirsten Reynolds
Ken Bonanno
Megan Najarian
Kozeta Mimani

WHERE WE'VE BEEN

GLENN BRAND, ED.D, SUPERINTENDENT, WILMINGTON PUBLIC SCHOOLS

Closure Of the Wildwood Early Childhood Center Building

During the spring of 2022 the decision was made between the Town Manager and myself to permanently close the Wildwood Early Childhood Center building. The school was originally opened in 1955 and, while the final decision to close was in connection with an oil spill on the site, the school facility also presented many operational challenges in trying to provide adequate teaching and learning spaces.

Although it was also clear at the time of this decision that we were pursuing a new school to replace Wildwood, we also knew that we would need a temporary home for the next five (5) years until a new school is projected to open.

Through a joint decision between the Town and School Department, the Wildwood programs and classrooms were temporarily relocated to the West Intermediate School, Shawsheen Elementary School, and the Woburn Street Elementary School to take advantage of some available physical space.

Launch of the Wildwood School Building Project

The 2022-23 school year launched the foundational work for the pursuit of a new Wildwood School. With the assistance of representatives from the Town, School Department, School Committee, Select Board and Finance Committee two key partners were brought on board for the project. In December of 2022 SMMA was hired as the project Owner's Project Manager (OPM) and in March of 2023 Dore & Whittier was hired as the project designer.

Efforts are underway to ensure that residents are well informed about the project and I encourage you to visit our website for more information at:
https://www.wpsk12.com/our_district/facilities/school_building_projects/wildwood_building_project

There will be important opportunities in the months ahead to engage the community again around the ultimate decisions associated with this project.

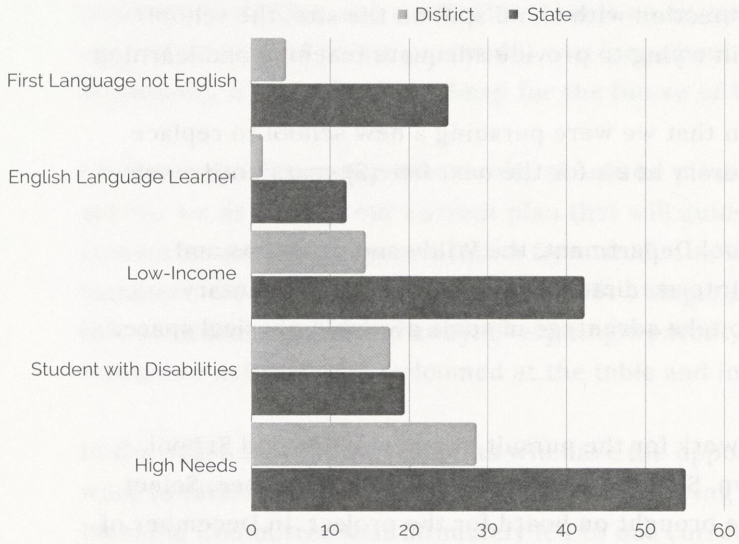
It remains a privilege and pleasure to serve as the Superintendent of Schools in this great community. Our amazing staff has the good fortune of working alongside this wonderful supportive community and I know I speak for all of them when we thank you for your partnership and commitment to providing the best possible experiences we can for the young people of Wilmington.

Regards,
Glenn Brand, Ed.D.
Superintendent of Schools

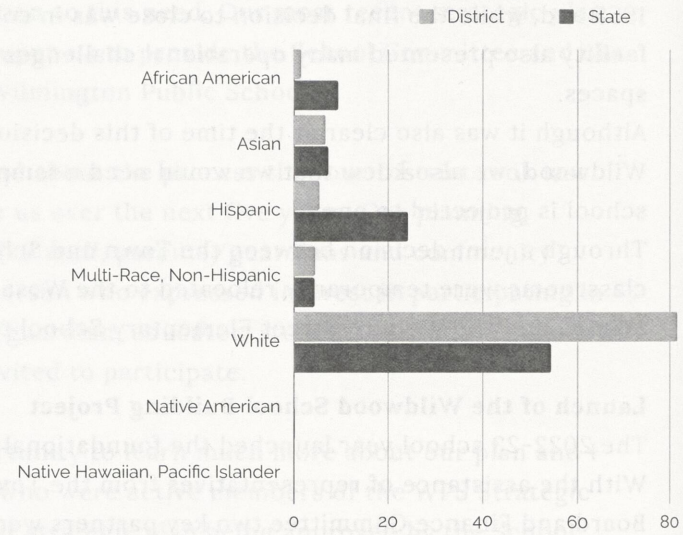
BY THE NUMBERS

Details available on DESE School & District Profiles

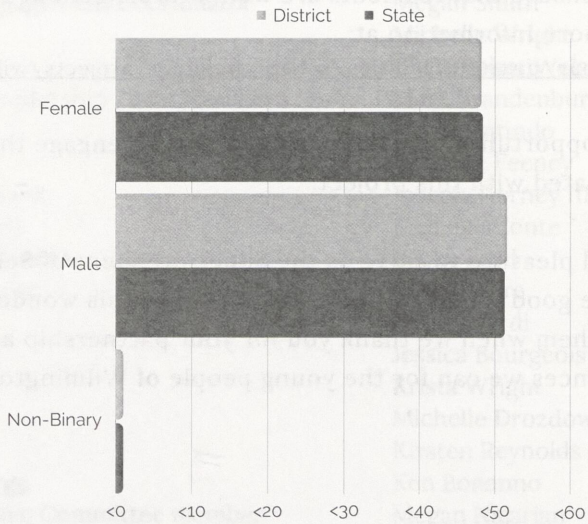
Student Population % by Selected Criteria



Student Population % by Race



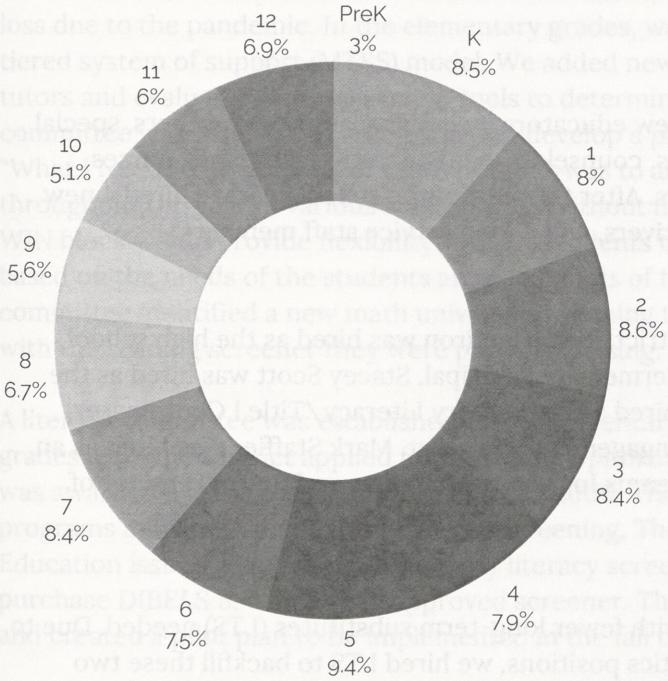
Student Population % by Gender



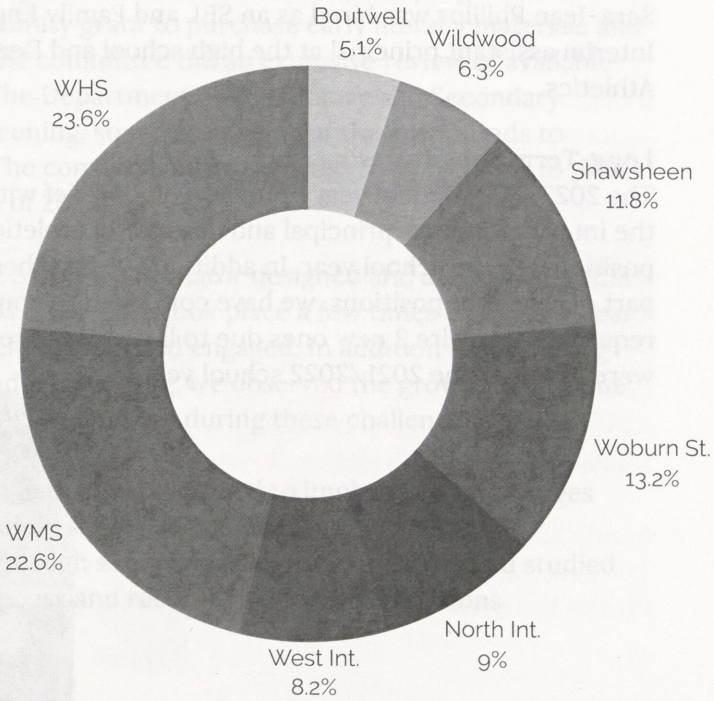
BY THE NUMBERS

Continued

Student Population by Grade



Student Population by School



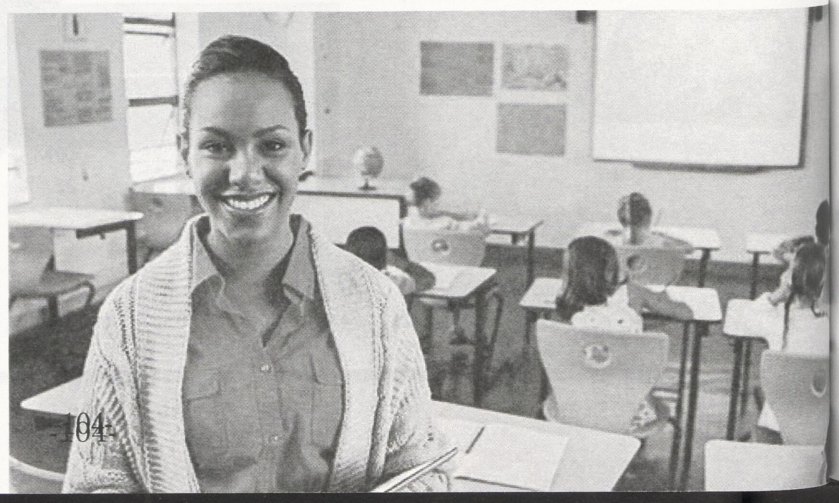
THE 2022-2023 SCHOOL YEAR

New Hires for the 2022-2023 School Year
Hiring and onboarding new staff members during the 2022-2023 school year was very challenging due to the extreme number of resignations and transfers that occurred during June and July. In addition to the typical attrition we see in any given year the pandemic had an indirect impact in that teachers faced many new challenges and made late decisions to retire and resign. In addition, due to the competitive salaries of the varying school districts, staff made last minute decisions to resign as a result of offers that were financially stronger than Wilmington.

69 Educators and Staff Members:
Prior to the launch of the school year we hired 53 new educators including classroom teachers, special education teachers, specialists, school psychologists, counselors, administrative assistants, nurses, desktop technicians, and food service staff members. After the start of the school year we hired 4 new teachers, 5 new educational assistants, 2 minivan drivers, and 5 food service staff members.

6 Administrators:
We also brought on 6 new administrators to the district. Ryan Gendron was hired as the high school principal, Diane Carreiro was hired as the North Intermediate Principal, Stacey Scott was hired as the Woburn Street Principal, Melissa Bettencourt was hired as Elementary Literacy/Title I Coordinator, Sara-Jean Phillips was hired as an SEL and Family Engagement Specialist, Mark Staffier was hired as an Interim assistant principal at the high school and Dennis Ingram was hired as an Interim Director of Athletics.

Long-Term Substitutes:
The 2022/2023 school year brought a bit of relief with fewer long-term substitutes (LTS) needed. Due to the interim assistant principal and director of athletics positions, we hired LTS to backfill these two positions for the school year. In addition, we have been hiring for random medical/maternity leaves. As part of the grant positions, we have continued to employ the 5 general education tutor positions requiring us to hire 2 new ones due to last-minute resignations, as well as 4 educational assistants that were hired for the 2021/2022 school year.



STRATEGIC PLAN

Strategic Plan: Objective 1, Student Learning
Deliver innovative, student-centered instruction to promote academic success for all learners

The focus of the 2022-2023 school year was academic recovery and promoting student engagement. We continued efforts to provide remediation for students who needed additional support due to learning loss due to the pandemic. In the elementary grades, we continued and refined implementing the multi-tiered system of support (MTSS) model. We added new interventions for reading specialists and math tutors and evaluated our assessment tools to determine effectiveness. At the Middle School, an MTSS committee was established and worked to develop a plan to implement a WIN block, which stands for "What I Need." The purpose of the WIN block was to allow students to receive additional instruction throughout the year in various subject areas without missing core content or unified arts classes. The WIN block would provide flexibility to allow students to change groups regularly throughout the year based on the needs of the students and the results of the universal screening data. In addition, this committee identified a new math universal screening tool and developed a plan to implement it along with the reading screener they were previously using.

A literacy committee was established at the elementary level to research core literacy programs for grades K-5. The District applied for a Student Opportunity grant to purchase early literacy materials and was awarded a three-year grant totaling $333,000. The committee did an extensive review of available programs and assessments for universal screening. The Department of Elementary and Secondary Education issued regulations about early literacy screening, so we used some of the grant funds to purchase DIBELS 8, which is an approved screener. The committee then selected two programs to pilot and created a pilot plan to be implemented in the fall of 2023.

STEM challenges were introduced in grades K-5. The STEM Coordinator designed and assembled STEM challenge kits for each classroom. District-wide STEM challenges took place a few times during the year. On the days these challenges took place, students were excited and engaged. In addition to practicing academic skills such as math, science, technology, and engineering, we observed the growth of student resiliency, perseverance, creativity, communication, and teamwork during these challenges.

At the secondary level, both the Middle School and High School continued to implement the changes identified in the prior year's program reviews. The middle school added an advisory block and implemented the MTSS model with the WIN block. The high school developed new classes and studied the existing schedule model to determine its effectiveness and recommend possible revisions.

STRATEGIC PLAN

Continued

Strategic Plan: Objective 2, Social & Emotional Learning
Foster the well-being of each child to achieve social, emotional, and academic success

Over the course of the 2022-2023 school year, many social-emotional learning and behavioral health initiatives were in place to support our students, staff, and families. There continued to be a strong emphasis on social-emotional learning and supporting students' mental health to improve academic success. Connecting home, school and community resources was critical as we emerged and recovered from the pandemic and continued to understand and respond to student and family needs. Providing outreach and referrals for wrap-around care planning, which coordinates multiple services and supports for our students, remained a priority, and our clinical staff, including our SEL and family Engagement Specialists, were critical in supporting this work. The district continued its partnership with Care Solace, an online resource to help individuals connect to mental health and substance use recovery pathways of care. The district also continued its partnership with the Panorama Platform to survey and monitor student SEL data in an ongoing fashion to target trends and themes. School-based Positive Behavioral Interventions and Supports (PBIS) teams continued in their seventh year to work on creating a framework to establish and sustain effective school-wide and individual behavior support needed to enhance academic, social, and behavioral outcomes for all students.

Behavioral Health Screenings were conducted at the middle and high school levels. Students in grades 7 and 10 participated in the Signs of Suicide Program (SOS). SOS is an evidence-based program that provides tools to help students identify the signs and symptoms of depression, suicide, and self-injury in themselves and their peers. They also participated in Screening, Brief Intervention, and Referral to Treatment (SBIRT), an evidence-based approach to identify individuals who use alcohol and other drugs (substances) at risky levels. Wilmington Public Schools administered the Youth Risk Behavior Survey (YRBS) to middle and high schools in the spring of 2023. YRBS was developed by the United States Centers for Disease Control and Prevention (CDC) to monitor health behaviors among adolescents and youth. Furthermore, the Massachusetts Department of Elementary and Secondary Education (DESE) randomly selected our middle school to participate in the 2023 Massachusetts Youth Health Survey (MYHS), and our high school participated in the Massachusetts Youth Risk Behavior Survey (MYRBS) and Massachusetts Youth Health Survey (MYHS).

In July 2022, the WPS applied for the FY23 Safe and Supportive Schools Grant and was awarded $10,000. The goals set forth in the grant were aligned with School Improvement Plans and the District's Strategic Plan to foster the well-being of each child to achieve social-emotional and academic success.

STRATEGIC PLAN

Continued

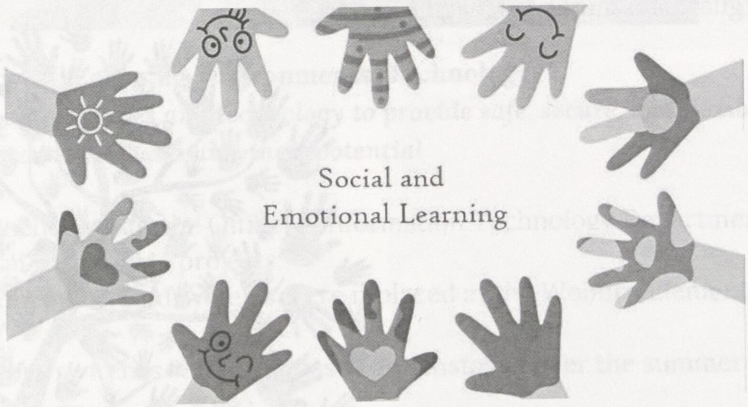
Strategic Plan: Objective 2, Social & Emotional Learning *Continued*
Foster the well-being of each child to achieve social, emotional, and academic success

Some of the focus areas include:

- To pilot the Girls on the Run Program (GOTR) at the Shawsheen and West Schools
- To enhance non-academic multi-tiered supports through school-wide PBIS framework
- To support the Middle School Mentoring Program
- To offer psychoeducation to staff and families on mental health and social-emotional learning
- Social, Diversity, and Equity Group Professional Development

Education and access to resources for families were offered throughout the 2022-2023 school year. Dr. Elizabeth Englander, Executive Director and Founder of Massachusetts Aggression Reduction Center and Professor of Psychology at Bridgewater State University, presented on Social media, Social Relationships, and Bullying. The district's two (2) social-emotional and Family Engagement Specialists hosted A Fall into SEL workshop to provide tools and resources to best support social-emotional learning at home. They also hosted an Executive Functioning series for parents in the winter and spring. Mclean Hospital School's consultation service division provided a Leaders in Youth Mental Health Series and culturally sensitive pre-recorded parent workshops.

In the spring of 2023, the first Parent/Guardian University was held on a Saturday to increase communication and provide an opportunity for parents/guardians to learn more about the programming and initiatives in the Wilmington Public Schools through various breakout sessions. In addition, keynote speaker Katie Greer, an internet safety expert, presented valuable information on helping parents navigate the new normal of technology.



STRATEGIC PLAN

Continued

Strategic Plan: Objective 3, Culture of Inclusion
Promote an inclusive, collaborative school and community culture that embraces diversity, including race, religion, socioeconomic status, ability, gender, sexual orientation, and the physical, emotional, and learning needs of all students to provide an equitable educational experience

During the 2022-2023 school year, the District began unpacking the results of the equity audit performed by Commonwealth Consulting Agency and provided professional development sessions and training to all staff to understand the findings. The District then continued to work with Commonwealth Consulting Agency to establish a new strategic plan that would incorporate the recommendations from the equity audit into a new 5-year strategic plan. The new strategic plan included a strategic objective specifically focused on promoting inclusivity.

Strategic Objective: Equitable and Inclusive Schools: Create a vision for equitable and inclusive schools with students, staff, families, and community members.

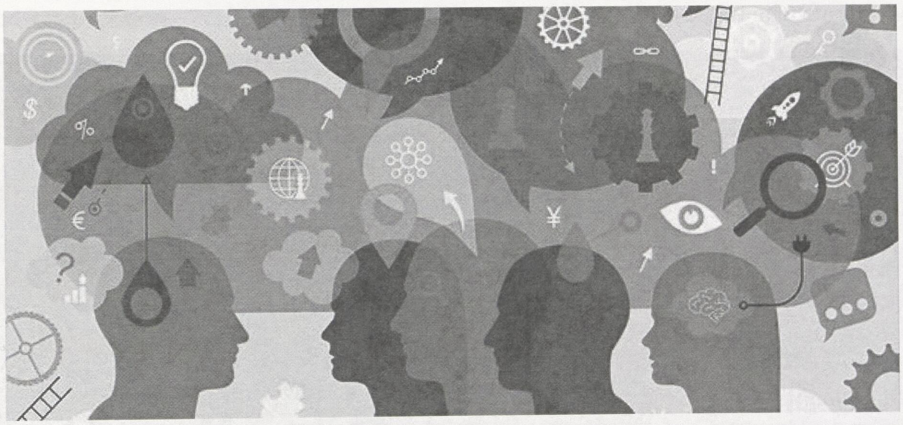
Strategic Initiatives:
[3.1] Provide professional development on culturally responsive instructional practices that value and respect diverse backgrounds, experiences, and perspectives of students.
[3.2] Implement a comprehensive data collection and analysis system to track key diversity, equity, and inclusion metrics and regularly disseminate information and resources to all stakeholders, including students, parents/guardians, and the wider community.
[3.3] Establish ongoing processes for recruiting, hiring, retaining, and advancing highly qualified staff. Strive to hire highly qualified staff that represent the diversity of the Wilmington community.
[3.4] Enhance culturally responsive communication with families by ensuring communication is accessible in parents'/guardians' home language.

STRATEGIC PLAN

Continued

Strategic Plan: Objective 4, Learning Environments
Improve upon our schools' facilities and technology to provide safe, secure, and flexible learning environments for all students to maximize their potential

During the 2022-2023 school year, plans were made for the Wildwood school to move once again for a longer-term solution until a new building could be bought online. While the District continued its work with the MSBA to plan for a new facility, we simultaneously developed plans to retrofit part of the middle school to move some of the Wildwood students and staff into that space while keeping the others across the street at the West Intermediate. This new configuration was referred to as Wildwood @ Carter Lane. Having the Wildwood school staff and students in closer proximity to each other would address many of the struggles they faced with being housed in three separate locations (Shawsheen, Woburn St., and West Intermediate). This plan would also reduce the crowding in the host schools, Shawsheen and Woburn Street.



Strategic Plan: Objective 4, Learning Environments (Technology)
Improve upon our schools' facilities and technology to provide safe, secure, and flexible learning environments for all students to maximize their potential

During the 2022-2023 school year, the Office of Information Technology Department (OIT) completed work on multiple capital technology projects:

- Classroom projectors and sound systems were replaced at the Woburn Elementary, and parts of the High School
- Replacement Network switches were purchased and installed over the summer of 2023 at the elementary schools
- The North and West Intermediate School Intercom consoles were replaced
- The elementary wireless networks were upgraded over the summer of 2023

WILMINGTON HIGH SCHOOL

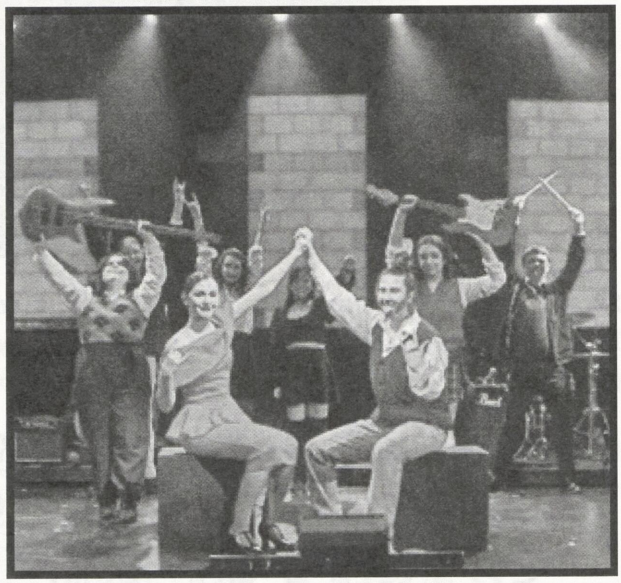
It was an exciting year at Wilmington High School, with new faces and new leadership. Ryan Gendron became the new Principal, Mark Staffier became the new Assistant Principal, and Dennis Ingram became the new Athletic Director. As part of this leadership transition, students, staff, and families participated in Principal Roundtable discussions and one-on-one summer meetings. The feedback was organized using a "Keep-Lose-Dream-Innovate" protocol, which helped establish a shared perspective and understanding of the past, present, and future of WHS. The Parent Advisory Council (PAC) was re-established, and they coordinated fundraising and enrichment events for students and staff throughout the year. We concluded the year by celebrating the Class of 2023 and their unique four years at WHS and wished them well for their pursuits after high school. Here are some highlights from the 2022-23 school year.

Academic Excellence

This year, our staff focused on increasing opportunities for students to demonstrate skills related to complex problem-solving and higher-order thinking. Additionally, instruction focused on active learning strategies that require a deeper demonstration of learning. As a result, we observed improved student performance on MCAS and AP exams. For example, 76% of students Met or Exceeded Expectations on the English MCAS, beating the state average by 31%.Additionally, 68% of AP students scored 3+ (up 8% from the previous year), and WHS AP students outperformed the MA and global averages in 8 AP subjects. Finally, 89% of WHS seniors are continuing their education after high school, the highest rate in the past four years.

Extracurricular Involvement

There are over 70 clubs and teams for WHS students to get involved with for extracurricular involvement, and every group had a productive year. In Athletics, we had multiple individual state champions, team league champions, a league MVP, and many league all-stars. Athletics also celebrated strong community support for the first year of the Unified Basketball Team, where students with and without disabilities play on the same team against other schools. There were too many accomplishments by our extracurricular clubs to list, but some of our largest groups, like DECA, Robotics, Model UN, Mock Trial, Academic Decathlon, and others, competed against other schools.The Black and LatinX affinity group planned a Black History Month celebration in February, and the World Cultures Club organized Culturefest in March. The Performing Arts department performed many times, including winter and spring concerts by the choir, orchestra and bands. The Lamplighters Drama Guild performed "Puffs" as their fall play and "School of Rock" as their spring musical - which sold over 1,300 tickets!



WILMINGTON HIGH SCHOOL

Continued

Real World Connections

Our staff created multiple opportunities to connect our WHS classrooms with the real world by incorporating real-world events and contemporary resources into our curriculum. Our teachers planned and executed over thirty field trips out into the community to create experiential learning opportunities for students. In April, 92 students traveled to Germany during April break to study World War II and the Holocaust. Our World Language department also established a student exchange program with Almeria, Spain, and WHS will expect to both host and send students in the coming years. Our School Counseling Department hosted over 20 student seminars, where they presented information about college applications, workplace readiness, social-emotional skills, and more.

Senior Exploration

The senior class participated in Senior Exploration during Quarter 4, spending time in workplace internships or applied projects that allowed them to apply the skills and knowledge they've developed in a real-world setting. Internships included law enforcement, assisted living communities, veterinary offices, mechanical engineering companies, non-profit organizations, professional artists, school/educational settings, and more. Projects included a website-based accessibility guide for local walking/hiking trails, short stories, and poetry collections, construction of a pergola in the WHS courtyard, "I Am" themed lobby ceiling mural at Woburn Street Elementary, curriculum and instructional resources, and more. At the end of this process, students prepared a presentation highlighting their Senior Exploration experience and how their internship or project exemplified the WHS Vision of the Graduate mindsets in action.

WILMINGTON HIGH SCHOOL

Continued

Building Community at WHS

Our school community focused on building community throughout the school year. During Homecoming Week, students participated in spirit days of clothing themes, a Homecoming pep rally, and the Homecoming Dance, which was attended by over half the school! In November, we hosted all Wilmington Middle School 8th grade students for guided tours through WHS during the school day, complete with a performance from the Jazz Band and interactive stations with each department. In March, we created a new tradition called Wildcat Week, which entailed daily games and activities at lunch, chess and ping pong tournaments, a student/faculty basketball game, and attendance incentives. The Class of 2023 earned the most points during Wildcat Week, so they earned an engraving on the Principal's Cup and an ice cream social!We continued many well-established WHS traditions like Thanksgiving Powderpuff Football, Spring Fling, History Fair, NHS Induction Ceremony, Athletics Award Night, World Language Award Night, Special Olympics Day, Junior Prom, Senior Prom, and Senior Awards Night. Finally, "Roll Cats" was revived as a phrase of celebration, encouragement, and excitement for the WHS community.

WILMINGTON HIGH SCHOOL

Continued

WHS Facts and Figures

Table 1: Future Plans of WHS Graduates, 2019-2023*

Class of...	Number of Graduates	Percent to 4-year	Percent to Other Educational Inst.	Percent Total Continuing On
2023	192	79	11	89
2022	203	76	10	86
2021	186	75	8	83
2020	215	78	9	87
2019	207	76	16	92

*Data compiled from student exit surveys provided via the School Counseling Office

Table 2: Average SAT Scores of WHS Students Compared to National Averages, 2019-2023

Wilmington High School[1]						National Population of Testers[2]		
Class of...	Total Score Average	Evidence-based Reading	Mathematics	Class Size	% of Students Testing	Total Score Average[3]	Evidence-based Reading	Mathematics
2023	1153	583	570	192	55	1028	520	508
2022	1158	584	574	203	52	1050	529	521
2021	1199	597	602	186	11	1058	531	528
2020	1135	576	559	215	80	1051	528	523
2019	1140	575	570	207	88	1059	531	528

1 Data taken from Naviance report, using highest combined score per student
2 Data taken from College Board Total Group Profile Reports, 2019 – 2023

Table 3: National Merit Scholarship Program Recognition at WHS, 2019-2023*

Year	Number of National Merit Semifinalists	Number of Commended Scholars
2023	2	2
2022	0	3
2021	1	2
2020	0	3
2019	1	2

*Information compiled from College Board Press Releases, 2019-2023

WILMINGTON HIGH SCHOOL

Continued

WHS Facts and Figures

Table 4: Number of AP® Testers/Exams and Passing Rate, 2019-2023*

Academic Year	Total Number of Unique AP Testers	Total Number of Exams	Percent of Scores ≥3	Percent of Scores 5	Number of AP Courses Offered by WHS Faculty[2]
2022-2023	208	403	68	18	15
2021-2022	210	400	62	13	15
2020-2021	239	458	63	12	14
2019-2020	226	413	75	17	14
2018-2019	204	343	63	12	12

1 Data taken from College Board Advanced Placement Five Year Summary Report and School Profile
2 Additional AP courses are available to students via VHS Learning, see Table

Table 5: AP® Scholar Awards, 2019-2023*

Academic Year	AP Scholar (3 Exams, score ≥3 on all)	AP Scholar with Honor (4 Exams, score ≥3 on all)	AP Scholar with Distinction (5 Exams, score ≥3 on all)	National AP Scholar (8+ Exams, score ≥4 on all)
2022-2023	29	13	21	NA
2021-2022	30	21	13	NA
2020-2021	40	15	21	NA
2019-2020	33	16	16	3
2018-2019	21	15	12	1

*Data taken from College Board Advanced Placement Scholar Roster Report

WILMINGTON HIGH SCHOOL

Continued

WHS Facts and Figures
Table 6: AP® Test Results, Students by Score - May 20231

Exam	Student Score					No. of Exams	% of Scores ≥3
	5	4	3	2	1		
Biology	3	7	14	9	2	35	69
Calculus AB	2	8	8	9	7	34	53
Chemistry	2	6	7	6	0	21	71
Computer Sci. A*	1	1	0	1	2	5	40
Computer Sci. Principles	0	1	2	3	0	6	50
English Lang & Comp.	12	18	18	13	0	61	79
English Lit & Comp.	7	5	4	1	0	17	94
French Lang*	0	1	0	0	0	1	100
German Lang*	1	0	0	0	0	1	100
Microeconomics	2	3	3	6	3	17	47
Physics 1	2	5	1	5	0	13	62
Physics 2	2	0	5	1	0	8	88
Psychology	4	9	12	11	13	49	51
Spanish Lang*	1	0	0	0	0	1	100
Statistics	6	9	8	3	3	29	79
United States Gov. & Politics	9	3	13	7	12	44	57
United States History	8	8	7	8	3	34	68
World History	11	10	6	0	0	27	100

*Course not offered via WHS teachers; students prepared via VHS or other means
1 Data taken from College Board Advanced Placement Score Summary, 2023

WILMINGTON MIDDLE SCHOOL

During the 2022-2023 school year, Wilmington Middle School supported 636 students spanning Grade 6 through Grade 8. This year finally felt "normal" compared to the several years prior affected by the pandemic. We were thrilled to provide our Grade 8 students with one "typical" middle school year before they headed off to high school. One major change to our daily schedule was the inclusion of an Advisory block. This period of time was put into the schedule with the hopes of providing our students with a trusted adult in a small setting.

The addition of this program allowed WMS to join the ranks of thousands of middle schools across the country offering advisory. We look forward to continuing our rollout of Advisory and other elements of our new and improved schedule in the years to come.

We made significant strides following our 21/22 partnership with the Association for Middle Level Education (AMLE) for a middle school program review. This review identified various recommendations to improve conditions for teaching and learning.

Some of the recommended action steps that we worked towards or accomplished in the 22/23 school year included:

- Family Engagement Specialists offered after-school focus groups
- WPS Summer enrichment program expanded offerings with many aimed towards middle school age students
- District-wide Parent/Guardian University offered several middle school related workshop topics
- School Counselors held Coffee with Counselors opportunities for families
- Completed an assessment tool that gathered school culture and climate data which highlighted areas of growth and opportunity
- Preliminary work completed to roll-out the development of a Multi-Tiered System of Supports (MTSS) for grades 6-8
- Began work on school day schedule in order to expand time-on-learning in core subjects as well as reduce the total number of transitions each day
- Implemented a school-wide advisory program to provide opportunities for students (advisees) to meet regularly with the same WMS staff (advisors)

All in all, it was another positive year at WMS as our talented students and dedicated staff participated in an array of fun activities throughout the school year. We hosted spirit days, had a sold-out performance of the musical *Elf the Musical*, sponsored Kindness Month, and celebrated with year-end events for the 8th grade class, including the 2nd Annual 8th Grade Moving on Ceremony.

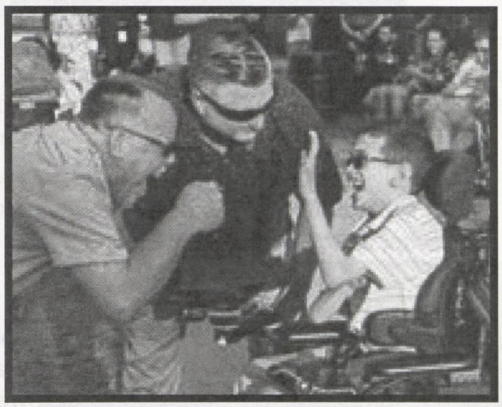
WILMINGTON MIDDLE SCHOOL

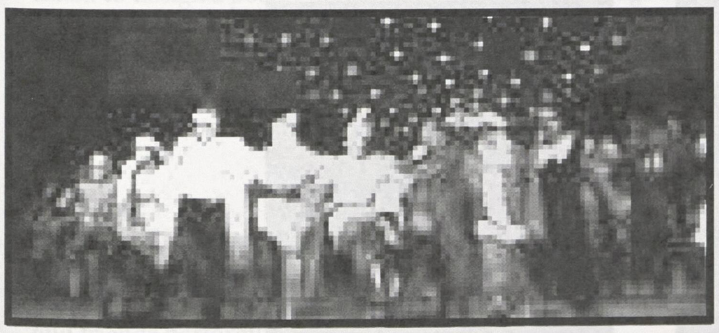
Continued

During the 2022-2023 school year we also welcomed many new staff members who have now permanently joined WMS:

- Maxwell Sabato, Grade 8 Science Teacher
- Madison Napoli, Grade 8 Math Teacher
- Steven Simon, Language-Based Special Education Teacher
- Lucy Molina, Grade 7 Spanish Teacher
- Francesca DeCaro, Grade 7 Special Education Inclusion Teacher
- Christopher Grecco, Computer Literacy Teacher
- Courtney Coulombe, Main Office Administrative Assistant
- Emily Carroll, Life Skills/Strides Educational Assistant
- Jennifer Gray, Grade 6 Science Teacher
- Sophia Stratford, Speech and Language Teacher

Throughout this year, despite navigating through many additional challenges, we were able to have a lot of fun and look forward to continuing that in the years to come.

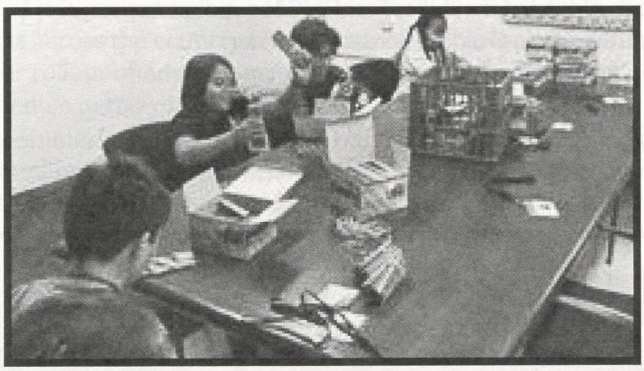




NORTH INTERMEDIATE SCHOOL

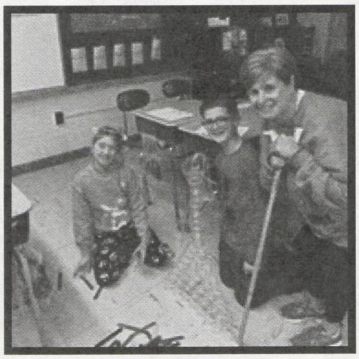
The North Intermediate School had an enrollment of 252 students in 2022. The school serves upper elementary students: 145 fifth graders and 107 fourth graders. In July of 2022, the North Intermediate School welcomed Dr. Diane Carreiro as their new principal.

Service Squad
Under the direction of School Counselor Jessica Ostuni and Special Educator Sam Onessimo, we had many students in both grades participate in our Service Squad program, being good citizens in our school community and doing jobs to help out.



Mindful Monday
Also led by Mrs. Ostuni and Miss Onessimo would be Mindful Monday, which hosted 22 students in both grades 4 and 5. During Mindful Monday, students participate in mindfulness activities, crafts and activities to help ease them into school after having the weekend off. It's also helpful to students who have the Monday morning jitters.

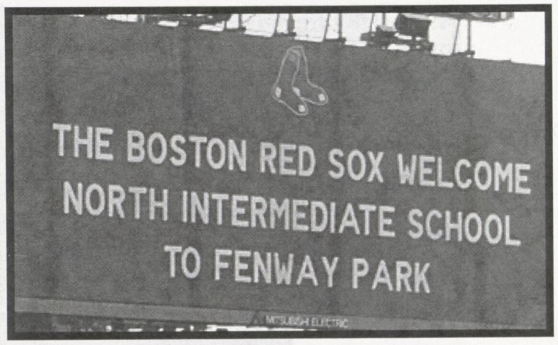
STEM Challenges
Under the direction of our STEM coordinator, Mrs. Michelle Levesque, our school participated in district-wide STEM challenges. In the fall, students had to build a stand to hold a small pumpkin using only straws and tape. In the winter, students had to build the tallest tower possible, using only popsicle sticks and plastic cups. In the spring, the students had to build a hoop glider only using the following materials: assorted paper, scissors, tape and straws. Our STEM challenges encouraged strategic thinking! We had some pretty innovative students working together!



NORTH INTERMEDIATE SCHOOL

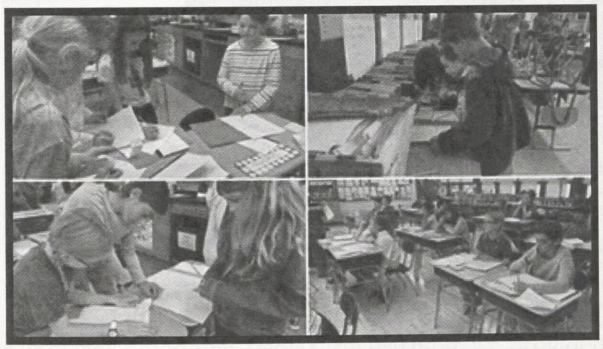
Continued

In School Enrichment and Field Trips
Grade 4 visited the Discovery Museum but they also got a visit from the Discovery museum. During the visit, students got to learn more about sound and hearing sound. It was fascinating for students and adults! Author David Biedrzycki visited both grade 4 and 5 to teach them all about the book writing process and how he became an author. He also talked about his traveling adventures, which was very interesting!



Fourth-grade students enjoyed their traditional end-of-year field trip: a tour of Fenway Park. Staff and chaperones guided students through the grandstand to the broadcast booth! A special message even appeared on the big screen in the bleachers!

Grade 4 and 5 attended a whole school field trip at the Stoneham Theater to see Newsies, Jr.



MATH Olympiad
Under the direction of Mrs. Jill Reynolds and Ms. Sharon Tener, we had 25 grade 5 students who competed in the Math Olympiad before school on Thursdays. The top three students were Ivette Andreeva, Cameron Jong, and Levi Engstrom.

Electrical Safety Art Contest
NIS participated in the annual electric safety art contest, which is sponsored by RMLD. For the contest, fourth-grade students were asked to design a poster demonstrating their knowledge of topics presented in an educational video produced by the RMLD including electrical safety, how electricity gets to the home, and electricity and the environment. Congratulations to the 2022-2023 North winners!

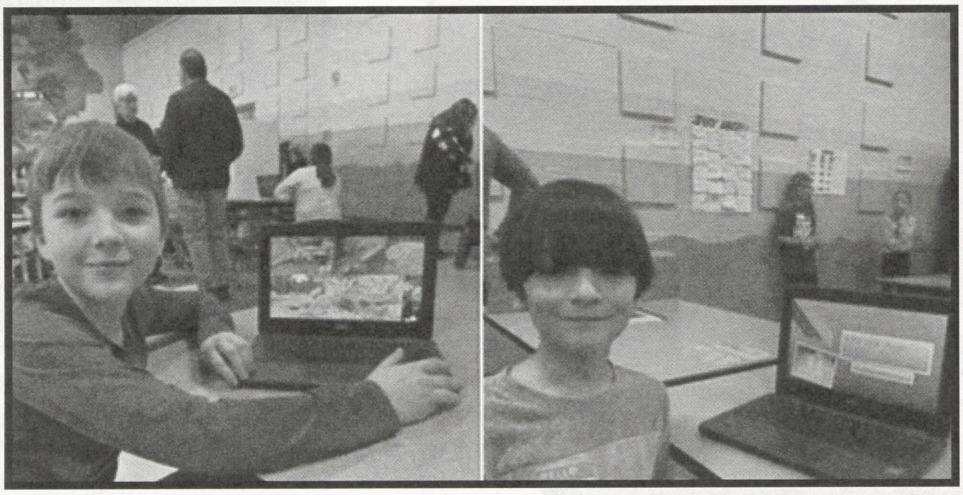
Music In Our Schools Month brought a school-wide assembly that focused on the many talents of our students. Both the orchestra (Advanced Strings) and the band (Advanced Band) combined as an ensemble for several songs and featured solos, duos, and trios! It is always a boost to our positive school environment when the whole school can see and hear their classmates and friends perform!

NORTH INTERMEDIATE SCHOOL

Continued

The North Intermediate School continued to provide recognition for students who follow the North Core Values (PBIS). Students earned rewards for their class and worked together to earn over 500 Wildcat Paws for a school reward—TWICE!!—a FREE Homework Pass and an extra recess for each grade!

Grade 5 participated in their own research projects and presented their new learning at an Inquiry Fair. There were so many topics to choose from, and it was wonderful to see students learning how to use the internet responsibly and utilize their resources to gain new knowledge about a topic that they were passionate about.



In 2023, long-serving educational Assistant, Marilyn Gounaris retired.

This year, the North Star Award recipient was Mia Vargas—a student who exemplified the North Core Values every day. Mia was selected because she met the criteria for: Leadership, Kindness, Respect, Commitment to learning, and Responsibility.

The Northside PAC organized an amazing 5th Grade Celebration in June 2023 for all of our 5th graders. This event capped off a morning ceremony at Wilmington Middle School to commemorate Fifth Grade Moving Up Day. It was great to have staff and families come together to recognize the accomplishments of our fifth-grade leaders—parents and teachers alike were great sports as they made their way to the Dunk Tank! Thank you to the Northside PAC and the dozens of parent volunteers who made this event possible and gave our grade 5 students the best send off to Middle School.

WEST INTERMEDIATE SCHOOL

The West Intermediate School had an enrollment of 225 students in October of 2022.The school housed 115 fifth graders and 110 fourth graders. There were also three specialized programs: Stepping Stones, Strides, and Language-based.

In addition, we began the year in an unexpectedly wonderful way as five classrooms of PreK and K Wildwood (WW) kiddos and staff joined the West, thereby coining us the nickname....."The Wild...Wild...West!" It has been GREAT to have more youthful enthusiasm of the Pre-K to K kiddos as we've worked/collaborated often with the "lilluns" in the form of reading clubs and the like! **Welcome Wildwood!**

For academic and social/emotional/behavioral development, we continued our academic rigor in reading, writing, mathematics, science, and social studies, as well as our specialist courses of music, PE, art, library, and band and strings as electives. And for reading and math, we continued the periodic Universal Screenings/Data Meetings and provided additional "in-class" and "pull-out" interventions as needed. We also initiated a new social studies curriculum and continued our periodic WPS District-wide **STEM activities.**

For social-emotional-behavioral learning, we provided student and classroom social/emotional support by utilizing Panorama activities in the classroom as well as instituting the anti-bullying curriculum (MARC-Massachusetts Aggression Reduction Center) to ALL grade four and grade five classrooms. Finally, we worked very hard to keep a positive school community and climate with our daily focus on our PBIS (Positive Behavioral Interventions and Supports) Program: Westerners of the Week. These are some of the students who went "above and beyond" in the areas of Responsibility, Respect Kindness, and Resiliency as part of the **PBIS "Westerner of the Week"program**.

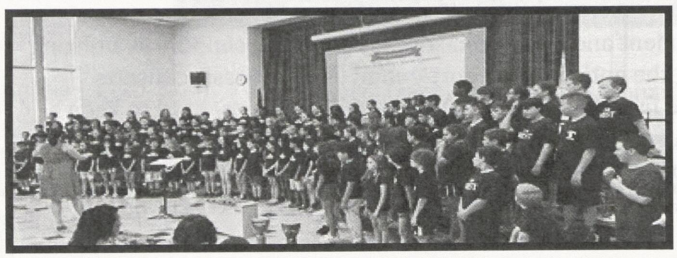
WEST INTERMEDIATE SCHOOL

Continued

School and district-based "extra" activities to support students' academic and social/emotional/behavioral development were also alive and well at the Wild...Wild...West. Activities included **Read Across America** activities.

Girls on the Run (GOTR) after-school program

WPS Special Olympics West Celebration of Champions



Choral & Instrumental Concerts and Parades

Plus Reading Municipal Light Department (RMLD) Art Project, Math Olympiad, Ski Club, District Art Show, and curriculum-related field trips to Lowell Mills for Grade 4 and to Patriots' Place for Grade 5.....and much, much more.....

Not to be outdone, our fabulous Shawsheen/West PAC provided some wonderful additional enrichment, including....Techsploration Assemblies (Energy & Electricity- Grade 4; Simple Machines- Grade 5).....a Read-a-thon; an author visit from The Authorator: David Biedrzki, Grade-level field days... and of course the Grade 5 Celebration.

The Wild...Wild...West continues to be a place where young WPS children can develop and flourish academically, socially, emotionally, and behaviorally!

SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School houses students in grades one through three. There are 18 general education classrooms and four special education classrooms. We house three reading specialists servicing general education students within each grade level and supporting the implementation of a reader's workshop. In addition, we have a part-time & full-time general tutor who supports students who need interventions in specific areas for short periods of 6-8 weeks. We also have three special education teachers who serve students on Individualized Education Plans and one special education aide who works within the classrooms to support students' inclusion times. Our three sub-separate classrooms service students with social/emotional disabilities, language-based disabilities, and students who require discrete trials and who are within the Autism spectrum. This past year, we have also housed two Kindergarten classrooms, 1 Preschool class & the Kindergarten Strides program from Wildwood.

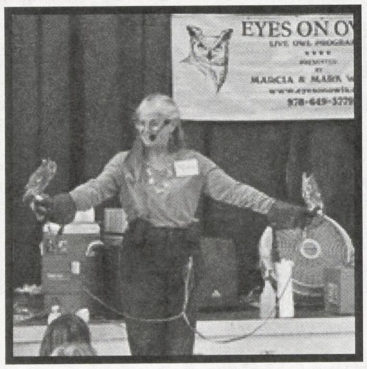
We also continued with our Monday Morning announcements, which is virtual and include highlights for the week, birthdays, and fun facts. This was such a success during remote learning that all learners (remote and in-person) could receive the same type of message and see our faces without masks on. It was also a time to share our positive experiences and good citizenship. We are also continuing with the positive behavioral support systems we have in place. Staff were trained to implement the lesson plans in the first few months of school. Then we started to hand out paws to students who showed the 3 Rs. At the end of the week, names are picked out of a hat & the students win a golden token for a book. We also do our Golden Awards from specialists weekly & they each select one class that earned all the stars. We are now exploring ways to encourage positive behavior in the cafeteria. This is always evolving in a positive way.

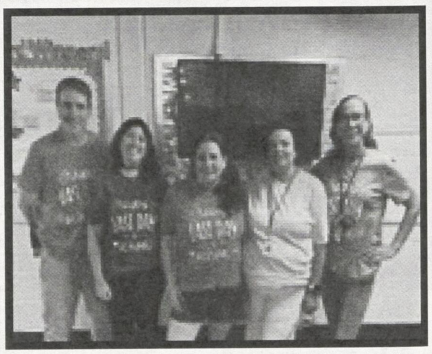
SHAWSHEEN ELEMENTARY SCHOOL

Continued

We keep families informed by utilizing our Twitter account, Facebook page, Smores newsletter & more. We also are very proud that each year we continue to contribute to the community by picking a community challenge each month. This entails things such as the food drive, diaper driver, toys for Wilmington Families, WOW festival of trees, WEF walk, Letters to Veterans, and much more.

The social curriculum is also taught within the classroom and is very much connected to mindfulness. In 2022-2023, we received the Safe & Supportive School Grant for the third time. This is a 10,000 dollar grant that allows for materials on responsive classrooms, which created a great morning meeting approach for students. It also included professional development for staff on inclusion & social equity. In addition, grade 3 students were able to receive a mindfulness workshop & all parents in the district could participate in a parent night over Zoom. This year, the grant has helped to fund the Girls on the Run program for the fall & spring. It will also help to fund some professional development for staff, our mentor closet, books for the book club and much more.





In addition, we are continuing with using Panorama, a tool with lessons and strategies for all areas of SEL and self-regulation. It goes along with the survey that staff do on all students and helps the school with data collection and review to support students in various ways. The teachers are diving into utilizing these tools in the classroom to help teach students specific skills that will help in SEL. We continue to have a family engagement staff member who can work with families who need support outside of school as well as work with students in school. The Care Solace program is utilized by this staff & has proven to be helpful for families who are looking for support. The staff was also trained in the MARC bullying curriculum & implemented the lessons over the course of the year. The lesson rollout began in January for students at the Shawsheen. In addition to the new curriculum, the staff were also trained in the Social Studies curriculum & have been excited about the program so far and all it has to offer students.

Our PAC group has been extremely supportive this past school year by establishing fundraisers for families to join in on. The funds were used to pay for enrichment programs at the school, the visiting author, books for the vending machine, books for the readathon, bussing for field trips & much more. The School Council has also been very involved with planning our school improvement plan and working with the school to make adjustments as needed.

WOBURN STREET ELEMENTARY SCHOOL

The Woburn Street Elementary School is comprised of grades one, two, and three. During the 2022-2023 school year, there were 368 students with six classes of grade one, six classes of grade two, and seven classes of grade three. The Woburn Street School also had the pleasure of providing a new home for three kindergarten classes from the Wildwood Early Education Center for the entire school year. Woburn Street said farewell to Ms. Suzanne Sullivan as she retired and welcomed Stacey Scott as their new building principal. Woburn Street also welcomed a new counselor & STAGES teacher to the building.

The 2022-2023 school year was full of positive transitions with new staff and bringing back former traditions.

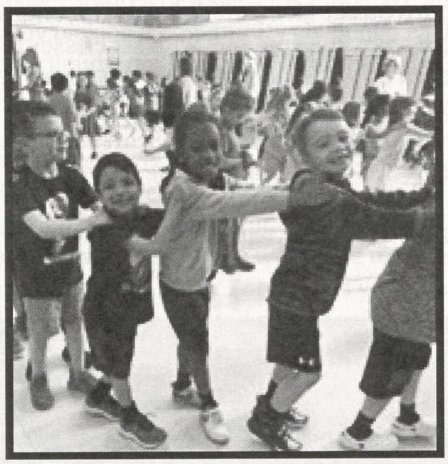
- Second Grade students had a lesson with "Betsy Ross" and learned all about the flag
- Author Visit for grade K-3 students David Bierdzycki had students learning about the writing process as well as illustrating books. All students were engaged and excited to read his books and draw some images
- Grade 3 students visited the Wilmington Harnden Tavern where they learned about Wilmington's history
- Each Month the school community got together for an All-School Community Meeting (ASCM) where we discussed our core values and learned about a different community challenge. We collected: Food for the local food pantry, diapers & wipes, toys for the holidays, warm clothing for those in need and eyeglasses for the Lions club

- We were able to bring back several traditions such as our all-school community meetings, a Memorial Day celebration, and a holiday sing-a-long
- We began weekly lucky paw ticket drawings for our PBIS initiative which allowed students to earn a ticket for showing our core values throughout the building. This increased student and staff participation with the initiative. Students look forward to our weekly drawings
- Grade three students were able to record daily morning announcements which allowed students in all grade levels to watch their peers lead the school via video

WOBURN STREET ELEMENTARY SCHOOL

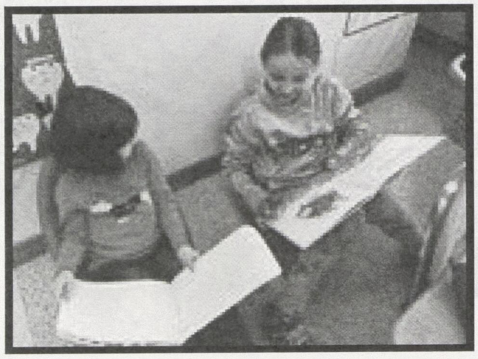
Continued

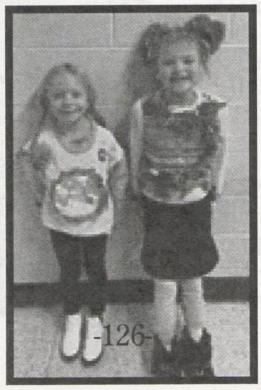
- We were able to have several whole school PBIS rewards for filling our school ticket tub. We were able to provide a movie, dance party, and extra recess.
- Recess clubs were introduced and were a highly favored option for students to experience a small, structured recess activity hosted by one of our many specialists. A favorite activity was 4-square & fireside writing with Ms. Pereira.
- In June 2023, the Woburn Street School had another fun and successful field day, providing even more caregivers the opportunity to volunteer and engage with the students.
- Our kindergarten classrooms held various themed lunches for students.



- We were able to have several whole school PBIS rewards for filling our school ticket tub. We were able to provide a movie, dance party, and extra recess.
- Recess clubs were introduced and were a highly favored option for students to experience a small, structured recess activity hosted by one of our many specialists. A favorite activity was 4-square & fireside writing with Ms. Pereira.

- We had several STEM challenges throughout the school year that all students were able to participate in
- Book buddies began in January and classrooms met on a monthly basis to not only read with their book buddy but to also do a small craft. This helped build relationships throughout the building with staff and students.
- In addition to some welcome changes, the students and staff continued to celebrate spirit days and theme days with a high level of participation and excitement.





BOUTWELL EARLY CHILDHOOD CENTER

During the 2022-2023 school year, students were excited to learn and grow through discovery. Staff developed strong relationships with students and families while creating a positive, inclusive school climate. Innovative, student-centered instruction was delivered through multiple means providing options for student engagement and success for all learners. Students embraced hands-on learning centers, interactive small/whole group instruction, STEM challenges, and opportunities to learn and practice essential academic, social, emotional, and problem-solving skills. Throughout the year, students and staff participated in monthly School Community Meetings focusing on fostering the well-being of the whole child. Each month, we participated in a community service project promoting collaborative school and community partnerships. We partnered with the Wilmington Educational Foundation (WEF), Wilmington Food Pantry, Local Heroes, Wilmington Fire Department, Wilmington Police Department, We're One Wilmington (WOW), Wilmington Sons of Italy, Leukemia & Lymphoma Society, and the Buzzell Senior Center.

The kindergarten curriculum includes various research-based curricula to support student learning. In literacy, we transitioned to deliver high-quality literacy instruction supported by the science of reading. Our focus included foundational skills, vocabulary, language, and comprehension. We utilize Fundations for phonics instruction and Heggerty to support the development of phonemic awareness. Curricula in our other content areas include Envision Math, McGraw Hill IMPACT Social Studies, and Elevate Science.

Students participate in Physical Education, Music, Art, and Library. Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy, academic support, and physical therapy. In addition, a reading specialist is available and provides services to general education students focusing on reading support and enrichment. Our general tutor is also able to provide support and interventions for students identified as having difficulty with mathematics.

BOUTWELL EARLY CHILDHOOD CENTER

Continued

Data meetings are held to review the data collected from our literacy and math assessments. This data is analyzed and used to implement changes in instruction. We utilize the Multi-Tiered Systems of Support approach to provide students with necessary interventions to refine or enrich specific areas. Interventions are provided to allow each student to refine or enrich specific skills. During this intervention time, students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time.

The preschool curriculum includes the OWL literacy program, Fundations, and Heggerty. Our preschool students participate in whole-group and small-group activities during science and social studies lessons. Many lessons include hands-on activities and are integrated into our curriculum.

Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy, academic support, and physical therapy.

The Responsive Classroom approach to teaching is implemented in all classrooms. The Responsive Classroom approach fosters social skill development along with academic engagement, supports a positive classroom and school climate, increases student involvement, and enhances community building.

The Responsive Classroom approach promotes a learning environment that fosters safe, challenging, and engaging opportunities for students to achieve social, emotional, and academic success. Staff have been trained in the components of the Responsive Classroom approach and teach the skills and strategies learned with our students daily. These explicit teaching practices include Morning Meeting, Rules and Logical Consequences, Guided Discovery, Academic Choice, and collaboration with families. These practices foster cooperation, responsibility, self-control, empathy, and independence to maximize learning.

PBIS is a research-based systems approach that aims to establish a positive school culture in which students will learn appropriate strategies for behavior from one another, which will create school environments that are safe, consistent, and socially predictable. The Boutwell PBIS team developed three core values and a set of "school-wide expectations" that have been successfully implemented in our school. These expectations are taught using student-centered lessons with all our students at the beginning of the school year and revisited mid-year for consistency. The lessons focus on active listening, problem-solving, respect, emotional regulation, responsible decision-making, and empathy. Our three core values include: Be Kind, Be Safe, Try Even When It's Hard.

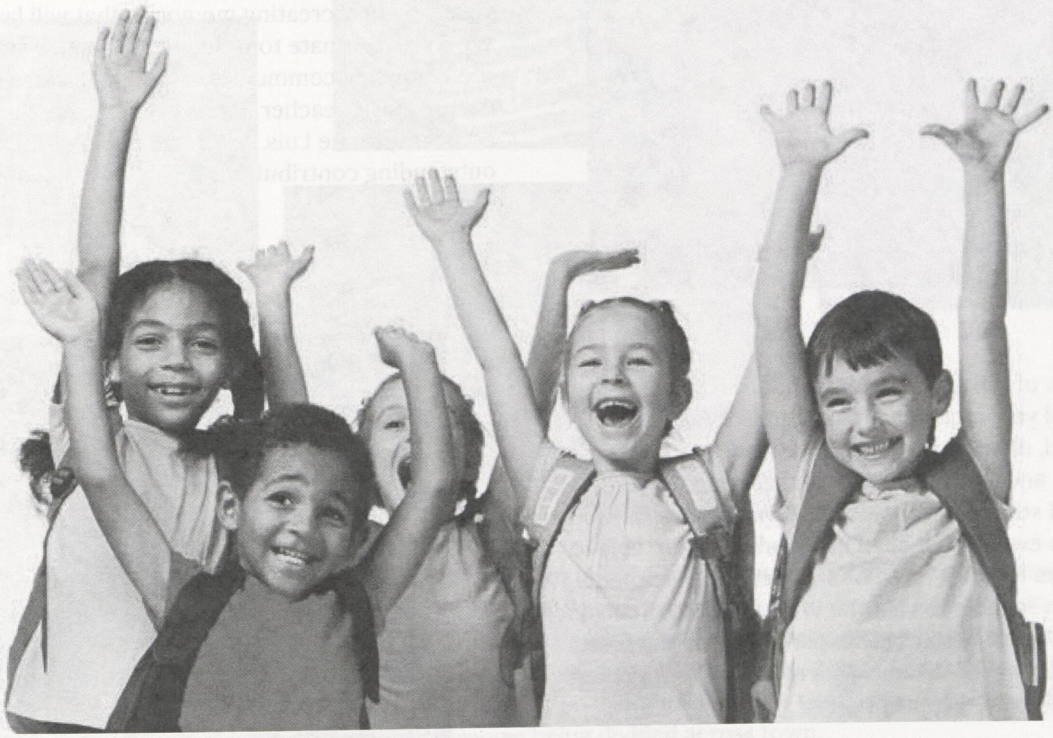
BOUTWELL EARLY CHILDHOOD CENTER

Continued

The Boutwell Parent Advisory Council (PAC) continues to be a strong and involved presence within our school. The PAC funds many enrichment programs that enhance our curriculum. Their contributions to the students and families at our school are instrumental in developing a strong sense of community.

The School Advisory Council (SAC) is another opportunity in which families can become involved. This council includes representatives of families, teachers, and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a school improvement plan that supports the four priorities identified in the district strategic plan.

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff creates a balance between each child's social and emotional development while at the same time being cognizant of curriculum and instruction. With the support and involvement of our families, we strive to make each child's school experience an enriching one that will lay the foundation for years to come.

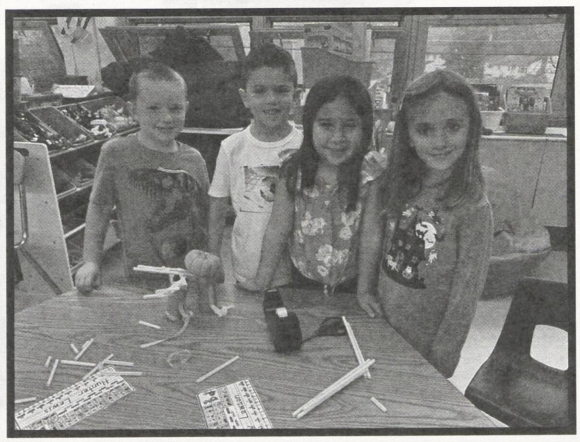


WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center continues to serve students aged 3-6 in preschool and kindergarten. In the fall of 2022, our seven kindergarten classrooms, two integrated preschool classrooms, and three Strides classes had a combined enrollment of 179 students. The Wildwood also supports a number of 'drive-in' students, generally preschool-aged children who receive special education services with Wildwood service providers.
The 2022-2023 school year was a challenging one for the Wildwood Early Childhood Center, with the school community split between three existing school buildings in greater Wilmington. Though the staff faced numerous challenges, many traveling across town daily, they worked tirelessly to ensure that the students found success and experienced a warm, welcoming environment and a positive introduction to Wilmington Public Schools.

The Shawsheen Elementary, West Intermediate, and Woburn Street Elementary were outstanding hosts, including students and staff in activities, events, and the overall school community. The highlight of the experience was the relationship building that resulted, both between staff members and the student populations. Book buddies, community meetings, and classroom helpers fostered cross-grade collaboration and connected older students with the younger ones, creating memories that will last a lifetime.
We were fortunate to welcome three new staff members to the Wildwood community, including Strides teacher Brenda Gregg, music teacher Kerrie French, and educational assistant Jeanne Luis. All of these professionals provided outstanding contributions and were outstanding additions to our team.

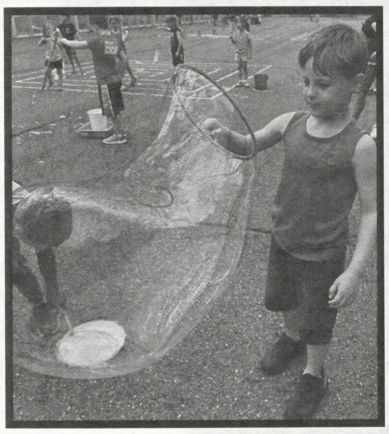
Just a few of the special events that took place during the school year included a visit from author David Biedrzycki, district-wide STEM challenges, community meetings, and Field Day. In all of these instances, Wildwood students were able to join in with their host schools to ensure that all of our students were able to participate. In June, Wildwood kindergarten students and staff were able to visit the Woburn Street School for a preview of the first-grade experience. For the first time, the entire Wildwood kindergarten was together, and we celebrated appropriately!

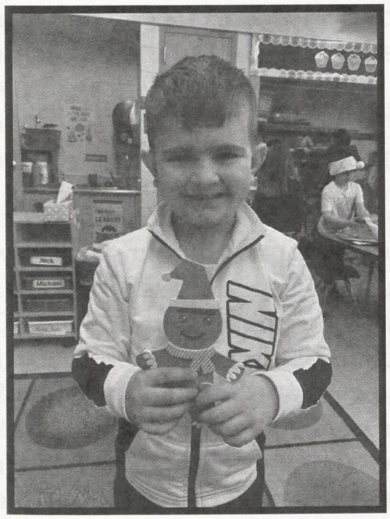


WILDWOOD EARLY CHILDHOOD CENTER

Continued

The Wildwood Parent Advisory Council was an outstanding support over the course of the school year, planning a multitude of social opportunities for students, families, and staff outside of the school day. Park play dates, a trip to Zoo Lights, and a family Valentine's Social were just a few of the events planned for the PAC. In addition to these events, the PAC also provided monthly thematic craft activities, hosted multiple staff luncheons, and hosted a spirit-wear sale. Their efforts were commendable and served to unite the Wildwood community in the midst of a very challenging time.

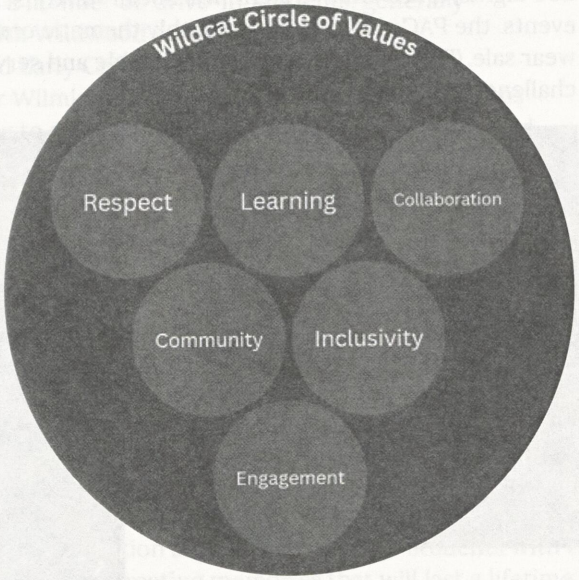




The continued closure of the Wildwood school building led to months of dedicated efforts by the Wildwood School Building Committee and the town and district at large to find a more permanent solution for Wildwood students and staff. A myriad of options were considered, and through a multitude of conversations and considerations, decisions were made to house the Wildwood community between the West Intermediate and the Wilmington Middle School beginning in the fall of 2023. Though the solution is not ideal in that the community is not able to be housed under one roof, it is far superior to the classrooms being divided across town.

WHERE WE ARE NOW

Strategic...Every Step Of The Way!
Wilmington Public Schools is poised for great things ahead as we look to our future. While we remain focused on the necessary work of supporting students (and staff) in contending with the lingering impacts of the pandemic, we are setting the course for our pursuit of excellence both in and outside of our classrooms.



We have an ambitious strategic plan to guide OUR future direction. At the core is **our mission** "...to educate students academically, socially, and emotionally to be active, civic-minded contributors to our global society." Our work is further guided by **our values** affirmed by the many stakeholders mentioned earlier in this report who contributed to the development of our plan.

Our 'Portrait' = Our Future!
A great school system comes about because of many vitally important pieces including the staff, families, and partnerships that exist every day. However, ensuring that we have excellent school facilities to support teaching and learning is also key.

Our community is fast approaching some important decisions regarding the future plans for our school facilities. The Town of Wilmington is in the process of 'drawing' the future of our elementary schools and I urge you to get involved, stay informed and help be a part of developing the future picture of WPS.
I thank you for taking the time to read our annual report and become acquainted with the wonderful work happening in our district. There is a lot for our community to be proud of in WPS.

Roll Cats

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation (Department) is responsible for providing staff support to the Planning Board and the Conservation Commission. Additionally, the Department is responsible for various types of planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and transportation planning efforts.

Valerie Gingrich serves as the Director, Cameron Lynch serves as the Conservation Agent, and Jayne Wierzbicki serves as the Planner/Economic Development Coordinator. Senior Clerks, Cheryl Licciardi and Erika Speight, provide administrative support.

Planning Board

The Planning Board (Board) is responsible for reviewing and approving industrial, commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management Bylaw. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Terence Boland (Chair), Sean Hennigan (Clerk), Randi Holland, Angela Marcolina and Peter Moser.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Pet Care Facilities, Marijuana Dispensaries, Signs, Parking Relief and Groundwater Protection District Section 6.6.7.7 for non-residential uses with over 15% impervious coverage. The Board also provides recommendations to the Zoning Board of Appeals for special permits and variances. In 2023, the Planning Board conducted Site Plan Review and issued corresponding Stormwater Management Permits for a number of industrial developments, including a new 237,880 square foot warehouse at 800 Salem Street, where Lynch Materials was located, a 42,161 square foot warehouse at 30 Upton Drive, a 37,312 square foot construction recycling facility at 885-889 Woburn Street, a 6,060 square foot addition at 250 Andover Street, parking lot improvements at 230-240 Ballardvale Street, and amendments to the previous site plan approval for a 158,950 square foot warehouse/industrial building at 100-110 Fordham Road to become the new Locus Robotics Headquarters. Site plan approval was also granted for a new RMLD substation at 326 Ballardvale Street. The Board approved wireless facility upgrades at three existing towers.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, inclusionary housing, lots having less than 10,000 square feet, and M.G.L. Chapter 41 Section 81G roadway improvement projects. In 2023, the Board approved an amendment to the site plan and multi-family special permit for 203 Lowell Street to include a coffee shop instead of a bank on the site that will include 50 apartments and a separate commercial building on the corner. The Board also approved a multi-family special permit and inclusionary housing special permit for an 18,300 square foot three-story building with 18 housing units on Cross Street. In 2023, the Planning Board approved a definitive subdivision plan for Tobin Drive to allow for a new single-family home. The Board also approved an 81G Roadway Improvement plan for the end of Lee Avenue to allow for a new single-family home. A special permit for lots under 10,000 square feet was issued for construction of a single-family home on Nickerson Avenue. Three subdivisions are currently under construction in Town: Tobin Drive, North Wilmington Estates on McDonald Road and Highland Estates on Darby Lane off Hopkins Street.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning Bylaw and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting".

Planning Board Permits Issued in 2023:

Site Plan Review	20
Conservation Subdivision Design Special Permits (CSD)	0
Stormwater Management Permits	14
Simple Stormwater Management Permits	18
Sign Special Permits	5
Multi-Family Special Permits	3
Subdivision Approval Not Required (ANR)	5
Preliminary / Definitive Subdivisions	0 / 1
81G Roadway Improvements	1
Parking Relief Special Permits	4
Pet Care Facility Special Permits	0
Over 55 Housing Special Permit	0
Lots under 10,000 Square Feet Special Permit	1
Site Plan Review Waivers	9
Inclusionary Housing Special Permit	1
Marijuana Dispensary Special Permit	0
Groundwater Protection District Special Permit	3

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town's Conservation Land, and for acquiring additional land for conservation and passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Donald Pearson (Chair), Jean Marie Cole (Vice Chair), Theron Bradley, Michael McInnis, William Wierzbicki, Frank Silveira and Laurie Finne. Vincent Licciardi retired from the Commission in 2023 after almost 20 years of service to the Town.

Wilmington forms the headwaters of the Ipswich River watershed and portions of Town are also in the Shawsheen River and Mystic River watersheds. The Town has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), bank and land under water bodies (streams, ponds, etc.), bordering land subject to flooding (100-year floodplain) and riverfront areas (area within 200 feet of perennial streams). The Commission reviews projects and activities proposed in wetland resource areas and within the 100-foot buffer zone of bordering vegetated wetlands and the bank of water bodies. The Commission's objective is to ensure impacts to wetland resource areas are avoided and minimized in order to

protect the public and private water supply and groundwater supply, provide flood control, prevent storm damage and pollution and protect fisheries and wildlife habitats. Activities reviewed by the Commission can include tree and vegetation removal; construction of houses, driveways, additions and septic systems; commercial and industrial development; and roadways and utility infrastructure.

The Department and the Commission processed a number of Wetlands Protection Act applications in 2023, including larger industrial development and smaller residential projects.

Conservation Commission Statistics for 2023:

Filing Fees Collected	$10,208.00
Public Hearings	26
Notices of Intent Filed	18
Order of Conditions Issued / Denied / Withdrawn	12 / 0 / 1
Order of Conditions Appealed	0
Certificates of Compliance Issued	16
Requests for Determinations of Applicability	26
Negative Determination / Positive Determination / Withdrawn	23 / 1 / 1
Order of Resource Area Delineation Issued	1
Extension Permits Issued / Denied	0 / 0
Emergency Certifications Issued	1
Enforcement Orders Issued / Violation Notices Issued	5 / 1
Acres of Land Acquired	0

Section 3A Multi-family Zoning Requirement

Legislation was enacted in 2021, creating a new Section 3A of M.G.L. c. 40A (Section 3A) which requires MBTA communities have at least one zoning district of reasonable size in which multi-family housing is permitted as-of-right and meets other criteria set forth in the statute and compliance guidelines issued by the Executive Office of Housing and Livable Communities. Wilmington is required to have a zoning district of at least 50 acres that allows for at least 1,248 units, at a density of at least fifteen (15) units per acre. At least half (1/2) of the district must be located within a half (1/2) mile of an MBTA station. The zoning would require a majority vote at Town Meeting and must be in place by the end of 2024. Communities that do not comply with the new Section 3A requirement would be ineligible for certain state grants, see a decrease in Housing Authority funds, may face civil enforcement action and risk liability under federal and state fair housing laws.

In 2023, Department staff worked with the Planning Board to conduct an online survey to get input on potential zoning district locations and how future multi-family housing development should take shape. Over 500 survey responses were received and with this information, new multi-family zoning was drafted to meet the requirements of Section 3A. The zoning will be proposed and voted on at the 2024 Annual Town Meeting.

Branding and Marketing

The Town's Economic Development Committee completed a Rapid Recovery Plan (RRP) in 2021 that identifies projects that the Town can undertake to assist the business community in recovering from the economic impacts of the COVID-19 pandemic. The top response in a survey of Wilmington businesses about assistance was a desire for shared marketing. As a result, the RRP identified a branding and marketing project and the Town allocated $50,000 of American Rescue Plan Act (ARPA) funding toward the effort. Branding for the Town was developed by a consultant in 2022 and rolled out in 2023 to the community and the larger business world to proactively market and showcase Wilmington as a place for opportunity. Visit the website at www.itstartshere.com

Façade Improvement Grant Program

In 2021, the Town set aside $300,000 of ARPA funds for a Façade Improvement Grant Program to assist businesses impacted by COVID-19. The façade grant program was one of the several economic development projects outlined in the Town's 2021 Local Rapid Recovery Plan that was funded by the Commonwealth.

With the assistance of the Wilmington Economic Development Committee (WEDC), the grant program guidelines and criteria for Round 1 were developed, and applications were made available in May 2023. Seven (7) businesses received awards in fall 2023 with a total of $144,744.00 awarded. With the remaining $155,256.00, a second round of the program, with slightly updated guidelines and criteria, was announced and applications made available on October 3, 2023.

Woburn & Lowell Streets Intersection Improvement Project

The Department of Planning & Conservation represents the Town at Metropolitan Planning Organization (MPO) meetings, at which transportation projects are reviewed, scored and potentially programmed for construction with state and federal funding. In 2023, construction started on the Woburn Street and Lowell Street intersection project that was funded by the MPO with state and federal dollars. The construction project will improve safety and flow through the intersection and provide pedestrian and bicycle facilities.

Affordable Housing

In 2023, the Department of Planning & Conservation coordinated town staff and consultant review of two proposed 40B Comprehensive Permit applications for housing developments submitted to the Zoning Board of Appeals (ZBA). A comprehensive permit for 132 rental housing units at 100 West Street was approved by the ZBA in 2023. An application for 12 homeownership units at 79 Nichols Street was submitted to the ZBA in 2023 and is under review.

Middlesex Canal Commission

The Wilmington Representatives from the Town of Wilmington are Betty M. Bigwood, Neil P. Devins and Michael J. McInnis.

For more information, visit our website at www.middlesexcanal.org.

Dear Massachusetts Historical Director Brona Simon, Billerica Town Manager John C. Curran and MEPA,

The Middlesex Canal Association, The Middlesex Canal Commission and the Town of Billerica Historic Districts Commission oppose "the Talbot Mills Dam Removal on the Concord River."

This letter is written to explain why.

HISTORICAL

In 2014 the Middlesex Canal Association accepted from Pace Industries an 1870's brick building at 2 Old Elm in much need of repair to be our new Museum. We have operated a museum at 71 Faulkner Street since 2001.

It is important to realize that it was the site and not the building at 2 Old Elm that drew us to start this adventure. The building, constructed decades after the Canal ceased operation, is to be the museum and visitor center, which will tell the story of the site. We accepted legally 2 Old Elm in March of 2014. In December of 2014 - ~8 months later - NOAA under the leadership of Eric Hutchins filed for their removal permit. Mr. Hutchins is now in semiretirement.

The building is part of the Faulkner / Talbot Mill and Talbot Dam Historic Mill Districts and is on the National Register. It sits aside the Concord River Mill Pond – our summit pond - which was created by the Talbot Dam in 1707 to serve the people of Billerica as a grist and saw mill.

The dam was elevated by a few inches to serve as the primary water supply for the operation of the entire Middlesex Canal in 1794. The entire Middlesex Canal was designated a National Register site in 2009. It was here that Loammi Baldwin officiated at the groundbreaking for the Middlesex Canal in 1793. Today, for all to see, are the rock and rings which served as attachments for the famous Floating Towpath which carried horses pulling boats across the Concord River. The tip of the spicule of land across the river served as the other attachment. It is an official Native American historical site. Most important is the dam itself which produced the force to operate the mills and the water to operate the Middlesex Canal. The dam is the centerpiece of the entire site.

What better protection could one have than three intersecting National Register Historic Site designations? Has appropriate thought been given to the many hours of hard work and dedication that have been given to accomplish this? Leonard Harmon, our first Middlesex Canal Commission Chairman, and Thomas Raphael, MCC Chairman, spent years of their lives documenting the Middlesex Canal. Representative James R. Miceli provided funding to pay for the mapping etc. to accomplish this. What an asset to have in the Town of Billerica!

When we accepted 2 Old Elm as our future museum it was the site, not the building, which was our main emphasis. The building was to be used to tell the story with pictures and exhibits. Yet the site is at risk today.

The area between the Pollard Street Bridge and the dam will be unrecognizable, just a fraction of its former self, if the dam were to be destroyed. There is a 50 foot strip of land around most of the Mill Pond which we own. The legal implications of this are yet to be determined.

THE TALBOT DAM IS NOT ALONE.

As the fish swim up the Concord River they encounter two formidable dams; the Essex Dam which provides power for the Town of Lawrence and the Centennial Dam which produces power for Lowell. They both have fish ladders. There has been no real attempt to repair and bring up to date the Centennial Dam. In fact, there has been little study of the numbers of fish which pass these two ladders. Do the small numbers not support the removal of the Talbot dam? Is that the rationale for not doing the study?

WATER SUPPLY TO THE TOWN OF BILLERICA

The entire water supply for the Town of Billerica – all 42,112 residents who expect water to pour from the tap when it is turned on - comes from the Concord River. Their multimillion dollar water treatment plant is only 15-16 years old.

A good water supply is and will be a challenging necessity forever. Gomez and Sullivan, engineers for NOAA's removal, say that the Fordway Bar is "unlikely" to disappear. Is unlikely acceptable? No guarantee? At a recent, July 18, 2023, open meeting at the dam, Eric Hutchins said for all to hear that "We will never allow anything to happen to Billerica's water supply" in response to TM Curran's question "what about our water supply". Get that in writing please.

The Talbot Dam provides an additional four inch water cushion of comfort above the Fordway Bar which should not be taken lightly. I think that NOAA should be required to carry a multimillion dollar bond for the next 100 years to protect the Town of Billerica in case Gomez and Sullivan's calculations are incorrect.

DAM OWNERSHIP

The Martin Family owns the Talbot Dam. There were numerous meetings with former MCC Chairman Thomas Raphael over the years as a solution was sought. They want to rid themselves of the cost and liability for their descendants. While we sympathize, there must be a better way than to destroy such a magnificent structure with such a rich history. The loss to the Town of Billerica is huge. The loss to the Middlesex Canal Association and Commission would be overwhelming.

THE MIDDLESEX CANAL MUSEUM AND VISITOR CENTER AT 2 OLD ELM

When we decided to accept the building at 2 Old Elm, we took on a large responsibility. It has been far more expensive to restore than we ever thought possible. We have now spent in excess of $2,000,000. Covid, inflation and delays have been pricey. Members of the Middlesex Canal Association have put countless hours into the project. Our Contractor, Bill Cogley, frequently reminds us how much we have saved by doing the project in house, especially when you compare the cost of restoring the Howe School ($10,000,000). Our property, the area between the Pollard Street Bridge and the dam, will be severely degraded – unrecognizable. If $6,000,000 is the price tag to destroy the dam surely an equal amount should be allocated to, as best we can, repair the damage. Is NOAA prepared for what lies ahead in request for reparations? Can Federal money be used to destroy a National Register site?

HOW DO WE KEEP THE DAM?

We had hoped that the Town of Billerica would take up the charge. Surely, with more creative thinking from their legal department some plan to solve this problem could emerge. For instance, what about a Limited Partnership with funds designated for the removal instead be used to maintain the structure and remove their legal liability. They could build a state of the art fish ladder, maintain it and use it as a community project every spring as fish fight their way upstream. The Town of Winchester has started such a project with numerous civic minded people working around the clock for 3-4 weeks in the spring to help the migration into Horn Pond. Of the 1,000 dams in the Commonwealth of Massachusetts, the Talbot Dam is very unique.

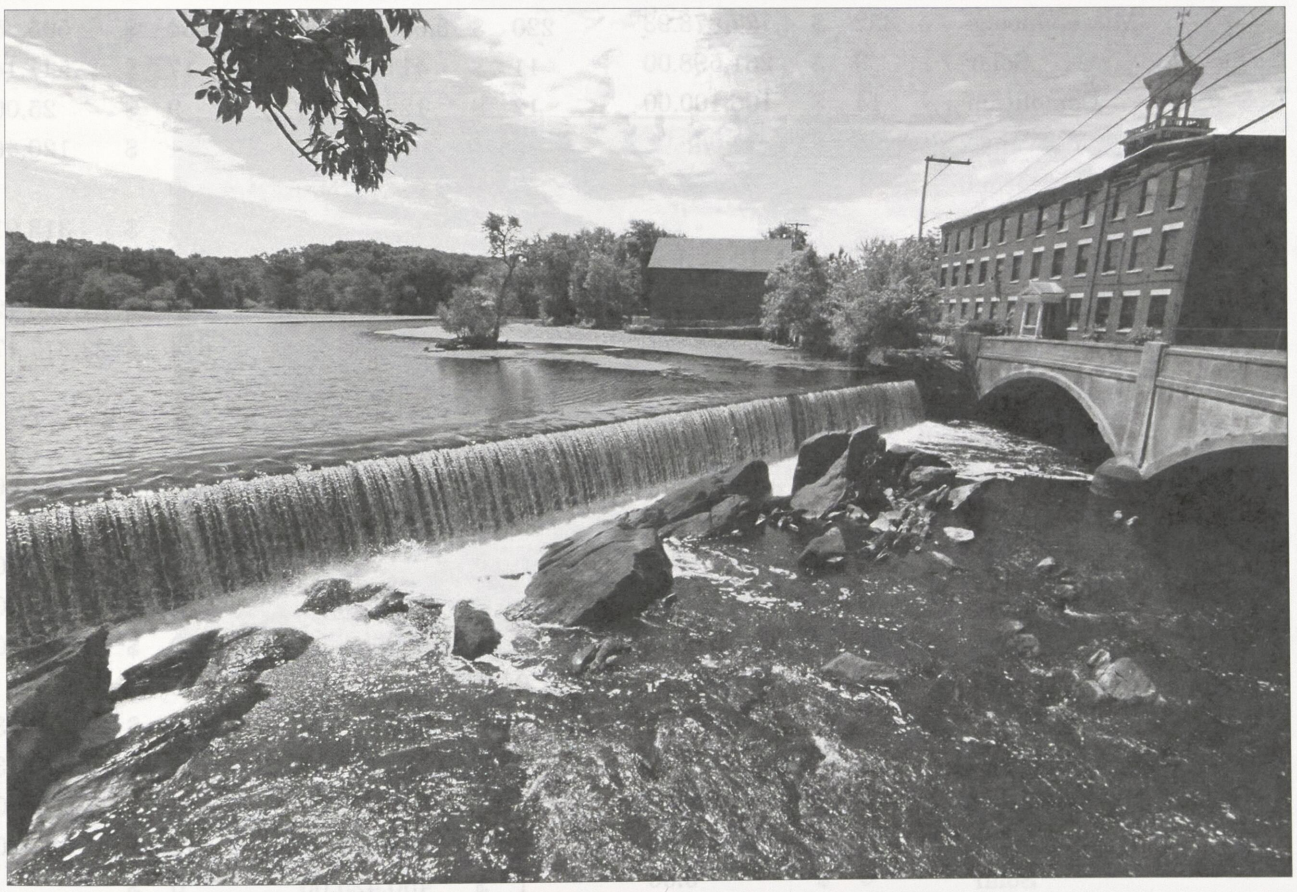
But most of all we need a "white knight" who with expertise can process all the concerns into a project to save the Talbot dam.

Betty M Bigwood

gbchwilm@verizon.net

Treasurer of the Middlesex Canal Commission

Lead Director of the Building Project for the Middlesex Canal Association Museum and Visitor Center at 2 Old Elm St.



Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Shawn Inman; the Wiring Inspector is Frederick Sutter. Laura Sultan serves as the Clerk for the Building Inspector's Office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2021		2022		2023	
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	21	$ 10,647,500.00	44	$ 11,425,169.00	19	$ 4,909,000.00
Additions	32	$ 3,534,176.00	41	$ 4,555,407.00	53	$ 7,048,449.00
Remodeling	136	$ 4,874,778.00	218	$ 7,419,611.52	165	$ 5,171,775.60
Utility Buildings	0	$ 0.00	6	$ 35,755.24	0	$ 0.00
Pools	30	$ 555,389.00	21	$ 785,720.00	20	$ 625,073.00
Miscellaneous	322	$ 4,727,278.93	220	$ 3,693,450.76	54	$ 505,856.59
Solar	9	$ 261,598.00	11	$ 417,195.00	17	$ 541,148.50
Demolition	14	$ 106,100.00	12	$ 122,000.00	9	$ 25,000.00
Fireplace/Stove	7	$ 74,008.00	9	$ 26,928.00	11	$ 120,460.00
Foundation	1	$ 30,188.00	0	$ 0.00	0	
Out Building					13	$ 313,918.58
Roof					145	$ 2,366,374.88
Windows and Doors					108	$ 1,690,120.71
Total Residential	572	$ 24,811,015.93	582	$ 28,481,236.52	614	$ 23,317,176.86
COMMERCIAL						
New Buildings	1	$ 3,392,735.00	5	$ 41,151,778.00	8	$ 81,314,669.00
Public Buildings	1	$ 83,785.00	2	$ 196,020.00	0	$ 0.00
Residential Units	0	$ 0.00	0	$ 0.00	10	$ 1,890,000.00
Additions	2	$ 2,976,531.00	1	$ 1,161,795.00	1	$ 160,000.00
Fit-ups	54	$ 23,016,060.00	50	$ 28,412,047.00	50	$ 16,593,409.46
Utility Buildings	3	$ 3,098,183.00	0	$ 0.00	0	$ 0.00
Signs	16	$ 56,183.00	10	$ 69,365.00	25	$ 116,838.25
Miscellaneous	29	$ 3,254,014.00	52	$ 4,461,127.00	30	$ 1,830,131.00
Demolition	5	$ 487,382.00	10	$ 620,000.00	5	$ 818,000.00
Sprinkler	53	$ 156,200.00	40	$ 39,000.00	115	$ 128,200.00
Solar	0	$ 0.00	1	$ 450,425.00	0	$ 0.00
Roof					8	$ 1,785,033.93
Total Commercial:	164	$ 36,521,073.00	171	$ 77,561,557.00	252	$104,636,281.64
TOTAL	736	$ 61,332,088.93	753	$106,042,793.52	866	$127,953,458.50

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

	2021		2022		2023	
	No.	Fee Valuation	No.	Fee Valuation	No.	Fee Valuation
Building Permits	877	$ 697,125.68	924	$ 1,191,389.11	891	$ 1,148,187.41
Wiring Permits	652	$ 156,290.00	752	$ 187,002.80	621	$ 109,392.33
Gas Permits	320	$ 17,530.00	243	$ 17,156.00	192	$ 17,030.00
Plumbing Permits	413	$ 65,755.00	364	$ 60,380.00	311	$ 65,565.00
Sheet Metal	57	$ 28,209.00	52	$ 21,272.00	49	$ 35,550.00
Cert. of Inspection	47	$ 3,470.00	20	$ 1,205.00	86	$ 5,232.00
Occupancy	52	$ 2,825.00	57	$ 2,750.00	62	$ 3,050.00
Copies	0	$ 0.00	0	$ 0.00	0	$ 0.00
Industrial Elec. Permits	28	$ 4,200.00	57	$ 7,950.00	17	$ 2,550.00
Board of Appeals Fees	19	$ 1,900.00	14	$ 1,400.00	19	$ 1,808.00
Total	2,465	$ 977,304.68	2,483	$ 1,490,504.91	2,248	$ 1,388,364.74

Judith O'Connell presents Salute to Service Certificate to Francis P. Agresti

Case 1-23 Mark Nelson Map 6, Parcel 40

Requesting to Amend the Decision from Case 24-08.

Denied

Case 2-23 Gene Sullivan Map 79, Parcel 31b

To acquire a Special Permit pursuant to Sections 6.1.6.4 to alter a non-conforming structure.

Approved

Case 3-23 Wilmington 4th of July Celebration, Inc. Map 52/66, Parcel 38/1

Requesting an inclusion of a carnival as part of the annual Fun on the Fourth Celebration June 29 – July 3, 2023.

Approved

Case 4-23 Golden Realty Trust Map 35, Parcel 29

To acquire a Comprehensive Permit under MGL, Chapter 40B.

Pending

Case 5-23 Matthew Costa for Beals Associates Inc Map R1, Parcel 18

To acquire a Special Permit to allow for an increase height above the permitted by-right height of 48-feet to allow for the installation of roof top mechanical equipment to support the tenants manufacturing processes with the building.

Withdrawn

Case 6-23 Scott Nolan Map 49, Parcel 134

To acquire a Special Permit for the Ground Water Protection District Section 6.6.7.7.

Approved

Case 7-23 David Doherty Map 34, Parcel 151

To acquire a Special Permit to extend a non-conforming structure Section 6.1.6.3

Approved

Case 8-23 Colleen Boggs by Rob Zeuli Map 74, Parcel 2P

To acquire a Variance for a fireplace to be one (1) foot and three-quarter (¾) inches into the existing conforming setbacks.

Approved

Case 9-23 John Garon Map 87, Parcel 46

To acquire a Special Permit for the Ground Water Protection District to install an in-ground pool.

Approved

Case 10-23 Jessica Eubanks- Tower Engineering Map 79, Parcel 31-D

To acquire a Special Permit to install a Telecommunications Monopole.

Approved

Case 11-23 Matthew Davison Map 53, Parcel 31

To acquire a Variance to construct a front porch 26.1 feet from the front where 30 feet is required.

Approved

Case 12-23 WCV-800 Salem LLC Map R1, Parcel 24

To acquire a Special Permit Sections 6.2 Flood Plain District and 10.5 Zoning Board.

Approved

Case 13-23 203 Lowell Street Owner LLC Map 48, Parcel 73

To acquire a Special Permit for a limited-service restaurant at 203 Lowell Street with drive-thru.

Approved

Case 14-23 Seurat Technologies Inc Map R3, Parcel 403

To acquire a Special Permit Section 3.6.6 to allow for General Manufacturing in the Highway Industrial District.

Approved

Case 15-23 Amanda Jason Map 84, Parcel 27

To acquire a Special Permit in accordance with 6.1.6.4 to extend a non-conforming structure.

Approved

Case 16-23 Mark Reppucci Map 90, Parcel 43

To acquire a Special Permit in accordance with 6.6.7.7 for the Ground Water Protection District.

Approved

Case 17-23 Stacey McDonald Map A90, Parcel 42

To acquire a Special Permit in accordance with 6.6.7.7 for the Ground Water Protection District.

Approved

Case18-23 Heidrea Communications on behalf of T-Mobile Map R1, Parcel 23

Requesting Variance to extend a cell tower antenna above one hundred twenty (120) feet.

Withdrawn

Case 19-23 Angelo Ciano Map 95, Parcel 8

To acquire a Special Permit under the Ground Water Protection District Section 6.6.7.7.

Approved

Case 20-23 Joseph Shamon Map 58, Parcel 25

Request relief from the Official Map to then build a single-family home.

Approved

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Election – April 22, 2023	March 31, 2023
Annual Town Meeting – April 29, 2023	March 31, 2023

ANNUAL TOWN ELECTION – APRIL 22, 2023 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1, 2 and 3) and the Town Hall (Precincts 4, 5 and 6), Saturday the twenty-second day of April, A.D. 2023 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

To bring in your votes on one ballot respectively for the following named offices to wit: Two Select Board Members for the term of three years; Two School Committee Members for the term of three years; and one member of the Housing Authority for the term of five years.

The results were as follows:

Select Board for a term of three years (vote for two)	
Gary DePalma	558
Frank West	573
James DeFeo	401
Write-in	16
Blanks	278
School Committee for a term of three years (vote for two)	
Jennifer Bryson	646
Michael P. Mercaldi	646
Write-in	17
Blanks	517
Wilmington Housing Authority for a term of five years (vote for one)	
Louis Cimaglia IV	764
Write-in	11
Blanks	138
Ballots Cast	913
Number of Registered Voters	17,523
Turnout	5.21%

ANNUAL TOWN MEETING – APRIL 29, 2023 WITH ACTION TAKEN THEREON

With a quorum present at 9:37 a.m. (150 by the Town of Wilmington By-Laws) Jonathan Eaton, Town Moderator, called the meeting to order and opened with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen. He recognized the Wilmington Minutemen, thanking them for their participation. After the Minutemen presented colors, he said the pledge of allegiance.

The Moderator then asked for a moment of silence to recognize Wilmington's emergency personnel, its servicemen and women currently serving our nation in the hope that they would all return home safely, to those who have given their lives in service to our country, and to recognize departed town workers, representatives and members of committees and boards that had passed away during the past year, whose names he read. A moment of silence was observed for all.

Jonathan Eaton recognized three long-time volunteers for their service. Robert DiPasquale, Chair of the Housing Authority, first elected in 1996 and has served until 2023. Andrea Houser was first appointed to the Carter Lecture fund in 1993 and has decided to step down this year. Pasquale "Pat" D'Antonio, was first appointed to the Cemetery Commission in 2011 and has served until 2023.

The Moderator then began the reading of the warrant.

VOTED: Motion was moved by Select Board Member Lilia Maselli, and seconded by Finance Committee Chair John F. Doherty, III, the Town of Wilmington Town Meeting voted that the Moderator dispense with reading of the Warrant and take up and refer to each article by number.

The Moderator declared the motion as voted unanimously.

The Moderator then introduced newly elected and re-elected town officials.

The Moderator declared that all articles were approved by the Finance Committee and Planning Board unless otherwise noted.

Consent Agenda

The Moderator introduced and explained the concept of a Consent Agenda. In the interest of expediency in the conduct of the Town Meeting, which Town Meeting would first entertain a motion to take up specified routine and non-controversial articles as a group, and secondly, the Town Meeting would vote to approve the specified articles. The articles proposed to be part of the consent agenda were:

Article 2. Hear Reports - Wildwood School Building Committee

Article 4. Compensating Balance Agreements

Article 7. Compliance with Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES) - $50,000

Article 8. Appropriate funds received from the Transportation Infrastructure Receipts Reserve Account (Uber & Lyft Tax) - $4,649.20 (not from levy)

Article 9. Appropriate funds for PEG access - $500,000.00 (not from levy)

Article 10. Fun on the Fourth - $50,000.00

Article 11. Memorial and Veterans' Day Services - $8,000.00

Article 12. Lease of space for VFW and American Legion - $750.00 for each for a total of $ 1,500.00

Article 13. Compost Bin Revolving Fund – spending authority limit $4,500 (not from levy)
Subsurface Sewage Disposal Upgrade Revolving Fund – spending authority limit $200,000.00 (not from levy)

VOTED: Motion was moved by Select Board Member Gregory B. Bendel and seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted to allow Articles 2, 4, 7, 8, 9, 10, 11, 12 and 13 be approved under single motion by consent, with:

Article 2 Hear reports
Article 4 Approved as written in the warrant,
Article 7 Funded by taxation in the amount of $50,000,
Article 8 Funded by an appropriation from Uber & Lyft Tax receipts in the amount of $4,469.20,
Article 9 Funded by appropriation from the PEG Access Special Revenue Account in the amount of $500,000.00,
Article 10 Funded by taxation in the amount of $50,000.00,
Article 11 Funded by taxation in the amount of $8,000.00,
Article 12 Funded by taxation in the amount of $1,500.00
Article 13 Approved as written in the warrant.

The Moderator declared the motion as voted unanimously.

ARTICLE 2. (Consent) Hear Reports of Committees and act thereon.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Select Board Member Kevin A. Caira and duly seconded by Mr. Bendel, it was voted that the article not be adopted.

The Moderator declared the motion as voted unanimously.

ARTICLE 4. (Consent) To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Select Board, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2024 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Doherty and duly seconded by Finance Committee Vice Chair Theresa Manganelli that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-24 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted.

The Moderator explained that this is a procedural vote to take the budget up by category as it appears in the Finance Committee booklet on pages 2 through 9. The amounts to be voted are the amounts listed in the column "Recommended Appropriation."

The Finance Committee recommends approval for each of these categories.

GENERAL GOVERNMENT

Selectmen - Legislative	
Salaries	5,901
Expenses	11,300
Furnishings & Equipment	0
Total	17,201
Selectmen – Elections	
Salaries	40,494
Expenses	16,355
Furnishings & Equipment	0
Total	56,849
Registrars of Voters	
Salaries	1,875
Expenses	18,868
Total	20,743
Finance Committee	
Salaries	1,942
Expenses	9,550
Total	11,492
Town Manager	
Salary - Town Manager	175,090
Other Salaries	442,946
Expenses	142,100
Furnishings & Equipment	0
Total	760,136
Town Accountant	
Salary - Town Accountant	143,136
Other Salaries	217,802
Expenses	19,660
Furnishings & Equipment	0
Total	380,598

Information Technology	
Salary – Director	123,306
Other Salaries	183,621
Expenses	756,550
Furnishings & Equipment	65,000
Total	1,128,476
Treasurer/Collector	
Salary - Treasurer/Collector	93,230
Other Salaries	244,256
Expenses	47,390
Amt. Cert. Tax Title	27,000
Furnishings & Equipment	0
Total	411,876
Town Clerk	
Salary - Town Clerk	87,105
Other Salaries	107,066
Expenses	12,729
Furnishings & Equipment	0
Total	206,900
Board of Assessors	
Salary - Principal Assessor	129,909
Other Salaries	112,834
Expenses	128,175
Appraisals & Inventory	13,025
ATB Costs	20,000
Furnishings & Equipment	0
Total	403,943
Town Counsel	
Legal Services	220,000
Expenses	7,500
Total	227,500
Total General Government	3,625,715

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli the Town of Wilmington Town Meeting voted to approve the General Government Budget.

The moderator declared the motion as voted unanimously.

PUBLIC SAFETY	
Police	
Salary - Chief	157,178
Salary - Deputy Chief	34,753
Salary - Lieutenants	555,945
Salary - Sergeants	648,112
Salary - Patrolmen	2,626,586
Salary - Substance Abuse Coordinator	93,673
Salary - Clerical	184,721
Salary - Part Time	23,140
Salary - Overtime	700,000

Salary - Paid Holidays	120,000
Salary - Specialists	14,650
Salary - Night Differential	62,800
Salary - Incentive	590,000
Sick Leave Buyback	40,593
Expenses	291,030
Furnishings & Equipment	18,500
Total Public Safety	6,261,681
Fire	
Salary - Chief	144,272
Salary - Deputy Chief	130,498
Salary - Captains	446,366
Salary - Lieutenants	562,493
Salary - Privates	2,799,683
Salary - Clerical	106,101
Salary - Part Time	0
Salary - Overtime	1,050,00
Salary - Training Overtime	40,000
Salary - Paid Holidays	214,914
Salary - Incentive Pay	74,900
Salary - Emergency Management Stipend	5,240
Salary - Dispatch Management Stipend	8,670
Salary - State Haz Mat Team Stipend	5,000
Salary - Fire Prevention Stipend	3,500
Sick Leave Buyback	35,117
Expenses	330,082
Furnishings & Equipment	0
Total	5,886,835
Public Safety Central Dispatch	
Full Time	797,677
Night Differential	23,100
Stipends	4,440
Paid Holidays	30,601
Overtime	163,750
Contractual Services	8,610
Expenses	15,700
Furnishings & Equipment	4,515
Total	1,048,393
Animal Control	
Salary	70,827
Expenses	6,500
Furnishings & Equipment	0
Total	77,327
Total Public Safety	13,274,236

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli the Town of Wilmington Town Meeting voted to approve the Public Safety budget.

The moderator declared the motion as voted unanimously.

PUBLIC WORKS

PERSONNEL SERVICES	
Director	156,540
Administration - Full Time	471,062
Engineer - Full Time	393,245
Engineer - Part Time	12,740
Highway - Full Time	1,254,524
Highway - Overtime	84,919
Highway - Seasonal	18,000
Stream Maintenance – Seasonal	14,500
Tree - Full Time	200,054
Tree - Overtime	22,210
Parks/Grounds - Full Time	490,067
Parks/Grounds - Overtime	29,782
Cemetery - Full Time	170,778
Cemetery - Overtime	17,935
Snow & Ice - Extra Help/Overtime	228,530
Total	3,566,485
CONTRACTUAL SERVICES	
Engineer - Training & Conference	6,000
Highway	94,840
Highway - Repair Town Vehicles	115,900
Highway - Training & Conference	3,000
Tree	20,000
Parks/Grounds	30,000
Cemetery	4,100
Road Machinery - Repair	80,000
Public Street Lights	149,120
Rubbish Collection & Disposal	2,336,704
Snow & Ice - Repairs	23,730
Snow & Ice - Misc. Services	200,000
Total	3,063,394
MATERIALS & SUPPLIES	
Engineer	3,300
Highway	39,500
Highway - Construction Supplies & Road Improvements	82,000
Highway - Gas, Oil, Tires (Other)	238,154
Highway - Gas, Oil, Tires (DPW)	165,206
Stream Maintenance - Expenses	1,000
Tree	10,500
Parks/Grounds	96,100
Cemetery	17,150
Drainage Projects	65,000
Snow & Ice - Sand & Salt	403,885
Snow & Ice - Tools & Equipment	6,000
Total	1,127,795
FURNISHINGS & EQUIPMENT	30,000
Total	30,000
Total Public Works	7,787,674

5A

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli the Town of Wilmington Town Meeting voted that the sum of Seven Million Seven Hundred Eighty-Seven Thousand Six Hundred Seventy-Four Dollars ($7,787,674) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars ($20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars ($20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Seven Hundred Forty-Seven Thousand Six Hundred Seventy-Four Dollars ($7,747,674) be raised from the FY-24 tax levy and other general revenues of the Town.

The moderator declared the motion as voted unanimously.

COMMUNITY DEVELOPMENT

Board of Health	
Salary - Director	111,882
Other Salaries	97,430
Expenses	48,000
Furnishings & Equipment	0
Total	257,311
Planning & Conservation	
Salary – Director	123,306
Other Salaries	252,793
Expenses	25,000
Furnishings & Equipment	0
Total	401,099
Building Inspector/Board of Appeals	
Salary - Building Inspector	106,045
Other Salaries	118,439
Expenses	16,125
Furnishings & Equipment	0
Total	240,609
Total Community Development	899,019

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli the Town of Wilmington Town Meeting voted to approve the Total Community Development budget.

The moderator declared the motion as voted unanimously.

PUBLIC BUILDINGS

Salary - Superintendent	145,257
Other Salaries	3,221,304
Overtime	60,000
Part Time Seasonal	17,600
Heating Fuel	1,228,710
Electricity	242,000
Utilities	25,000
Expenses	852,000
Total Public Buildings	5,791,871

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli the Town of Wilmington Town Meeting voted to approve the Total Public Buildings Budget.

The moderator declared the motion as voted unanimously.

HUMAN SERVICES

Veterans Aid & Benefits	
Veterans' Agent	98,187
Other Salaries	97,579
Expenses	3,950
Assistance - Veterans	250,000
Total	449,716
Library	
Salary – Director	111,882
Other Salaries	873,846
Expenses	223,160
Merrimack Valley Library Consortium	38,457
Furnishings & Equipment	0
Total	1,280,990
Recreation	
Salary - Director	76,445
Other Salaries	50,264
Expenses	6,500
Furnishings & Equipment	0
Total	133,209
Elderly Services	
Salary - Director	103,592
Other Salaries	231,989
Expenses	45,645
Furnishings & Equipment	0
Total	381,226
Historical Commission	
Salaries	26,341
Expenses	6,750
Furnishings & Equipment	0
Total	33,091
Total Human Services	2,278,231

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli the Town of Wilmington Town Meeting voted to approve the Human Services budget.

The moderator declared the motion as voted unanimously.

SCHOOLS

Wilmington School Department	47,658,045

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted to approve the Total Wilmington Schools budget.

The moderator declared the motion as voted unanimously.

Shawsheen Valley Regional Vocational Technical High School District	7,267,806

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted to approve the Total Shawsheen Valley Regional Vocational High School District budget.

The moderator declared the motion as voted unanimously.

MATURING DEBT & INTEREST

Recreation	407,650
Public Safety	72,750
Schools	2,452,328
Sewer	97,060
Water	227,580
Interest in Anticipation Notes & Authorization Fees & Misc. Debt	260,000
Total Maturing Debt & INTEREST:	3,517,368

5B

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli that the sum of Three Million Five Hundred Seventeen Thousand Three Hundred Sixty-Eight Dollars ($3,517,368) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of Ninety-Seven Thousand Sixty Dollars ($97,060) be transferred from Sewer Available Funds and that the sum of Two Hundred Twenty-Seven Thousand Five Hundred Eighty Dollars ($227,580) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of One Hundred Fifty-Two Thousand Dollars ($152,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Forty Thousand Seven Hundred Twenty-Eight Dollars ($3,040,728) be raised from the FY-24 tax levy and other general revenues of the Town.

The moderator declared the motion as voted unanimously.

UNCLASSIFIED & RESERVE

Insurance	1,184,046
Employee Health & Life Insurance	13,260,000
Employee Retirement Unused Sick Leave	200,000
Medicare Employer's Contribution	910,000
Salary Adjustments & Additional Costs	850,000
Local Transportation/Training Conf.	5,000
Out of State Travel	7,000
Annual Audit	39,500
Ambulance Services & Billing	645,177
PEG Cable Access	500,000
Town Report & Calendar	7,500
Professional & Technical Services	140,000
Reserve Fund	1,300,000
Total Unclassified & Reserve	19,048,223

5C

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli that the sum of Nineteen Million Forty-Eight Thousand Two Hundred Twenty-Three Dollars ($19,048,223) be appropriated for Unclassified and Reserve of which the sum of One Hundred Thirty-Six Thousand Six Hundred Twelve Dollars ($136,612) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Two Hundred Ninety-Nine Thousand Dollars ($299,000) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Eleven Thousand Seven Hundred Forty-Nine Dollars ($11,749) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the sum of Five Hundred Thousand Dollars ($500,000) be transferred from Special Revenue Available Funds and be applied to the Unclassified and Reserve – PEG Cable Access; and that the remaining balance of Eighteen Million One Hundred Thousand Eight Hundred Sixty-Two Dollars ($18,100,862) be raised from the FY-24 tax levy and other general revenues of the Town.

The moderator declared the motion as voted unanimously.

STATUTORY CHARGES

Current Year Overlay	900,000
Retirement Contributions	8,908,246
Offset Items	44,313
Mass Bay Transportation Authority	557,870
MAPC (Ch 688 of 1963)	13,570
RMV Non-Renewal Surcharge	17,187
Metro Air Pollution Control District	9,311
Mosquito Control Program	75,412
School Choice	71,656
Charter Schools	87,916
Special Education	17,583
North Shore Agricultural & Technical School District	218,963
Total Statutory Charges	10,922,027
Total Proposed Budget	129,448,963

5D

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli that the sum of Ten Million Nine Hundred Twenty-Two Thousand Twenty-Seven Dollars ($10,922,027) be appropriated for Statutory Charges of which the sum of Nine Hundred Ninety Thousand Two Hundred Thirty-Nine Dollars ($990,239) be transferred from Water Department Available Funds, the sum of Forty-Three Thousand Eight Hundred Five Dollars ($43,805) be transferred from Sewer Available Funds and Twenty-Eight Thousand Four Hundred Two Dollars ($28,402) be transferred from Special Revenue Available Funds and the total sum of Nine Hundred Eighteen Thousand Thirty-Two Dollars ($918,032) be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Nine Million Nine Hundred Thirty-One Thousand Seven Hundred Eighty-Six Dollars ($9,931,786) be raised from the FY-24 tax levy and other general revenues of the Town.

The moderator declared the motion as voted unanimously.

The moderator took this time to thank the volunteers of the Finance Committee for sacrificing multiple nights per week from the end of January through mid-March and working through the Town Meeting scrutinizing the Town Manager's proposed budget so that they could make recommendations to the residents.

He also thanked the department heads who will be retiring in the upcoming year. Director of Public Buildings George Hooper, who has been employed by the town since August of 1987, and the Library Director, Tina Stewart, who has been employed by the town since July 15, 1974.

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase and equipping of new and/or replacement capital equipment, including but not limited to the following items, including any incidental or related expenses, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the Town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Select Board, as follows:

Police Department
Purchase of four (4) replacement police cruisers.

Fire Department
Purchase of one (1) replacement fire prevention vehicle.

Department of Public Works
Purchase of one (1) heavy-duty ¾ ton pickup truck with a plow to be assigned to the Cemetery Division.
Purchase of one (1) heavy-duty dump truck with plow and swappable dump body, flatbed, and sander to be assigned to the Highway Division.
Purchase of one (1) heavy-duty winged field mower to be assigned to the Parks and Grounds Division.

School Department
Purchase one (1) replacement Handicap Accessible Wheelchair Minivan or take any other action related thereto.

6A
VOTED: Motion was moved by Select Board Member Frank J. West and seconded by Mr. Doherty that Two Hundred Fifty Thousand Dollars ($250,000) be raised and appropriated from Available Funds "Free Cash" of the town to be spent by the Town Manager for the purchase and equipping of four (4) replacement police vehicles for the Police Department, including all incidental and related expenses, and further, the sale, trade-in or other disposition, if any, of said replaced vehicles be hereby authorized.

The Moderator declared the motion as voted unanimously.

6B
VOTED: Motion was moved by Select Board Member Lilia Maselli and seconded by Mr. Doherty that Sixty-Seven Thousand Dollars ($67,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase and equipping of one fire prevention vehicle for the Fire Department, including all incidental and related expenses, and further, the sale, trade-in or other disposition, if any, of said replaced vehicles be hereby authorized.

The moderator declared the motion as voted unanimously.

6C
VOTED: Motion was moved by Mr. Bendel and seconded by Mr. Doherty that Sixty-Five Thousand Dollars ($65,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the town to be spent by the Town Manager for the purpose of purchasing and equipping a heavy-duty ¾ ton pickup truck with plow for the Department of Public Works Cemetery Division, including all incidental and related expenses, and further, the sale, trade-in or other disposition, if any, of said replaced vehicles be hereby authorized.

The moderator declared the motion as voted unanimously.

6D
VOTED: Motion was moved by Mr. Caira and seconded by Mr. Doherty that Three Hundred Thousand Dollars ($300,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase and equipping of one (1) heavy duty dump truck with plow and swappable dump body, flatbed and sander for the Department of Public Works Highway Division, including all incidental and related expenses, and further, the sale, trade-in or other disposition, if any, of said replaced vehicle be hereby authorized.

The moderator declared the motion as voted unanimously.

6E
VOTED: Motion was moved by Select Board Chair Gary B. DePalma and seconded by Mr. Doherty that One Hundred Forty-Two Thousand Dollars ($142,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase and equipping of one (1) heavy-duty winged field mower for the Department of Public Works Parks and Grounds Division, including all incidental and related expenses, and further the sale, trade-in or other disposition, if any, of said replaced vehicles be hereby authorized.

The moderator declared the motion as voted unanimously.

6F
VOTED: Motion was moved by Mr. West and seconded by Mr. Doherty that Seventy-Six Thousand Dollars ($76,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase and equipping of one (1) handicap accessible wheelchair minivan for the School Department, including all incidental and related expenses, and further the sale, trade-in or other disposition, if any, of said replaced vehicles be hereby authorized.

The moderator declared the motion as voted unanimously.

ARTICLE 7. (Consent) To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to comply with the Municipal Separate Storm Sewer Systems (MS4) requirements as part of the National Pollutant Discharge Elimination System (NPDES), including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 8. (Consent) To see if the Town will vote to appropriate the sum of $4,649.20, or such other amount as the Town Meeting may approve, from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 9. (Consent) To see if the Town will vote to appropriate from the PEG Access and Cable Related Special Revenue Fund a sum of money to be expended under the direction of the Select Board for PEG access services pursuant to the provisions of M.G.L Chapter 44, Section 53F3/4; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 10. (Consent) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration, or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 11. (Consent) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 12. (Consent) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of $750.00 each (a total of $1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of: Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States; American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 13. (Consent) To see if the Town will vote to determine the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 5 of Chapter 73 of the Town of Wilmington Inhabitant By-Laws for the fiscal year beginning July 1, 2023 and ending on June 30, 2024 as follows; or take any other action related thereto.

Revolving Fund Account	Spending Authority Limit	Fiscal Year
Compost Bin Revolving Fund	$ 4,500	Fiscal Year 2024
Subsurface Sewage Disposal Upgrade Revolving Fund	$ 200,000	Fiscal Year 2024

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of three (3) cardiac monitors to be used by the Fire Department, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira and seconded by Mr. Doherty that One Hundred Eighty Thousand Dollars ($180,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of three (3) cardiac monitors to be used by the Fire Department, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Information Technology Department to continue the replacement of a Voice Over Internet Protocol (VOIP) phone systems at all municipal buildings and the public safety building, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma and seconded by Mr. Doherty that Fifty-Four Thousand Dollars ($54,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the Information Technology Department to continue the replacement of a Voice Over Internet Protocol (VOIP) phone systems at all municipal buildings and the public safety building, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of four (4) mobile computers, antennas, and appropriate mounting to be installed in Police Vehicles/Cruisers, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. West and seconded by Mr. Doherty that Fifty Thousand Dollars ($50,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of four (4) mobile computers, antennas, and appropriate mounting to be installed in Police Vehicles/Cruisers, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of one (1) stainless steel salter for the Highway Division, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli and seconded by Mr. Doherty that Thirty-Six Thousand Dollars ($36,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of one (1) stainless steel salter for the Highway Division, including any incidental or related costs and expenses.

The moderator declared the motion as passed.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of one (1) laser grader attachment for the Highway Division, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel and seconded by Mr. Doherty that Twenty-Five Thousand Dollars ($25,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of one (1) laser grader attachment for the Highway Division, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of one (1) leaf box attachment to be assigned to the Parks and Grounds Division, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira and seconded by Mr. Doherty that Nineteen Thousand Two Hundred Fifty Dollars ($19,250) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of one (1) leaf box attachment to be assigned to the Parks and Grounds Division, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of the existing playground at the Boutwell School, including design and engineering costs, site preparation, and construction costs, and any incidental or related costs and expenses; or take any other action related there to.

VOTED: Motion was moved by Mr. DePalma and seconded by Mr. Doherty that One Hundred Twenty Thousand Dollars ($120,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of the existing playground at the Boutwell School, including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for engineering services to replace the high school turf field carpet, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. West and seconded by Mr. Doherty that Forty Thousand Dollars ($40,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for engineering services to replace the high school turf field carpet, including any incidental or related costs and expenses.

VOTED: The motion was moved by Barbara Beaudoin, 1 Leonard Lane, and seconded by the floor to amend the motion on Article 21 to expand the engineering services to include the exploration of options between replacing the field with turf or grass.

The Moderator declared the amendment as voted.

Motion to approve the motion as amended by Jonathan Eaton seconded by the floor.

The moderator declared the amended motion as voted.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to resurface the existing tennis courts at the Boutwell School, including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli and seconded by Mr. Doherty that Forty Thousand Dollars ($40,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager to resurface the existing tennis courts at the Boutwell School, including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to replace three hundred twenty (320) feet, more or less, of existing four (4) foot high chain link fence between 175 and 171 Middlesex Avenue, at the Wilmington Memorial Library's southwest property line, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel and seconded by Mr. Doherty that Twenty Thousand Dollars ($20,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager to replace three hundred twenty (320) feet, more or less, of existing four (4) foot high chain link fence between 175 and 171 Middlesex Avenue, at the Wilmington Memorial Library's southwest property line, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the continued phased cemetery development, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira and seconded by Mr. Doherty that Eighty Thousand Dollars ($80,000) be raised and appropriated from FY-24 tax levy or other general revenues of the Town to be spent by the Town Manager for the phased cemetery development, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from department receipts or user fees a sum of money to operate the Department of Public Works Sewer Division Enterprise; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma and seconded by Mr. Doherty that Three Million Six Hundred Seventy-Two Thousand Four Hundred Eighty-Four Dollars ($3,672,484) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Department of Public Works Sewer Division Enterprise.

The moderator declared the motion as voted unanimously.

ARTICLE 26. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for a replacement pump at the Pilcher Drive Pump Station, including design and engineering costs and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. West and seconded by Mr. Doherty that Thirty Thousand Dollars ($30,000) be raised and appropriated from Sewer Enterprise Fund to be spent by the Town Manager for a replacement pump at Pilcher Drive Pump Station, including design and engineering costs and any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 19,124 square feet of roofing at the West Intermediate School, including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli and seconded by Mr. Doherty I move that Six Hundred Seventy-Five Thousand Dollars ($550,000) be raised and appropriated from the Capital Stabilization Fund of the Town to be spent by the Town Manager for the replacement of approximately 19,124 square feet of roofing at the West Intermediate School, including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 28. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design phase to replace windows and exterior doors at the West Intermediate School, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel and seconded by Mr. Doherty that One Hundred Seventy Thousand Dollars ($170,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the design phase to replace windows and exterior doors at the West Intermediate School, including any incidental or related costs and expenses.

Motion was made by Kevin MacDonald to move the funds allocated that were not spent to free cash. The Moderator declared the motion as failed due to no second.

The moderator declared the motion as voted unanimously.

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design phase and replacement or restoration of historical windows at the Harnden Tavern Museum, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira and seconded by Mr. Doherty that One Hundred Fifteen Thousand Dollars ($115,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the design phase and replacement or restoration of historical windows at the Harnden Tavern Museum, including any incidental or related costs and expenses.

The moderator declared the motion as voted.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design and replacement of roofing at the Harnden Tavern Museum Carriage House, including construction costs and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma and seconded by Mr. Doherty that Sixty Thousand Dollars ($60,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the design and replacement of roofing at the Harnden Tavern Museum Carriage House, including construction costs and any incidental or related costs and expenses.

Motion to amend by Kevin MacDonald and seconded by the floor. The Moderator declared the motion to amend as failed.

Motion was made by Jonathan Eaton and seconded by John Doherty to move the question on the original language of the article.

The Moderator declared the motion as passed.

ARTICLE 31. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design, engineering, and replacement of roofing at the Harnden Tavern, including construction costs and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. West and seconded by Mr. Doherty that Ninety-Eight Thousand Dollars ($98,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Town Manager for the design, engineering, and replacement of roofing at the Harnden Tavern, including construction costs and any incidental or related costs and expenses.

The Moderator declared the motion as voted unanimously.

ARTICLE 32. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to renovate sections of the Wilmington Middle School to accommodate the relocation of Wildwood Early Childhood Center staff and students, and for relocation costs and furnishings and equipment including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member David A. Ragsdale and seconded by Mr. Doherty that Five Hundred Forty-Five Thousand Three Hundred Fifty-Nine Dollars ($545,359) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager to renovate sections of the Wilmington Middle School to accommodate the relocation of Wildwood Early Childhood Center staff and students, and for relocation costs and furnishings and equipment including design and engineering costs, site preparation and construction costs, and any incidental or related costs and expenses, including any incidental or related costs and expenses.

Marianne Gallezzo made a motion and Mr. Doherty duly seconded to move the question.

The Moderator declared the motion to move as passed.

David A. Ragsdale, School Committee Member, used his ten minutes as the maker of the motion to speak on behalf of it.

The moderator declared the motion as voted unanimously.

ARTICLE 33. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement and upgrade of Public Address (PA) systems at the Early Childhood Centers, Elementary and Intermediate Schools, including any incidental or related expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member Steven G. Turner and seconded by Mr. Doherty that Forty-Five Thousand Dollars ($45,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement and upgrade of Public Address (PA) systems at the Early Childhood Centers, Elementary and Intermediate Schools, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 34. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the School Department for the replacement of a Voice Over Internet Protocol (VOIP) phone system at all school buildings, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member Jesse L. Fennelly and seconded by Mr. Doherty that Two Hundred Thousand Dollars ($200,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of a Voice Over Internet Protocol (VOIP) phone system at all school buildings, including any incidental or related costs and expenses.

The moderator declared the motion as voted unanimously.

ARTICLE 35. To see if the Town will vote, pursuant to the provisions of General Law Chapter 40, Section 5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at https://www.mass.gov/doc/massachusetts-abatement-terms/download entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town; and further, to transfer from available funds a sum of money equal to that previously received by the Town from opioid litigation settlements resulting from the Town's participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli and seconded by Mr. Doherty that the Town vote, pursuant to the provisions of General Law Chapter 40, Section 5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at https://www.mass.gov/doc/massachusetts-abatement-terms/download entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B

and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town; and further, to transfer from Available Funds "Free Cash" One Hundred Nine Thousand One Hundred Nine Dollars and 41 Cents ($109,109.41), such amount equal to that previously received by the Town from opioid litigation settlements resulting from the Town's participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund.

The moderator declared the motion as voted unanimously.

ARTICLE 36. To see if the Town will vote to raise an appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M.G.L. Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel and seconded by Mr. Doherty that One Million Dollars ($1,000,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town to be deposited in the "Other Post Employment Benefits Liability Trust Fund" in accordance with M. G. L. Chapter 32B, Section 20.

The moderator declared the motion as voted unanimously.

ARTICLE 37. To see if the Town will vote to raise an appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991, Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira and seconded by Mr. Doherty that the sum of One Million Two Hundred Forty-Two Thousand Dollars ($1,242,000) be appropriated from the FY-24 tax levy and other general revenues of the Town to be deposited in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991, Annual Town Meeting.

The moderator declared the motion as voted.

ARTICLE 38. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma and seconded by Mr. Doherty that the sum of One Million Dollars ($1,000,000) be raised and appropriated from the FY-24 tax levy and other general revenues of the Town for payment to the Middlesex Retirement System in addition to the annual assessment.

The moderator declared the motion as voted.

ARTICLE 39. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2023 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Mr. West and seconded by Mr. Doherty that One Hundred Thirty Thousand Dollars ($130,000) be transferred from the fiscal year 2023 Public Works, Contractual Services – Snow & Ice to Police Department, Salary – Overtime.

The moderator declared the motion as voted unanimously.

ARTICLE 40. To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise all or a portion of the property or any interest therein located at 333 Andover Street and shown on Assessors Map Rl as Lot 21A, including any structures and improvements thereon, for municipal purposes including but not limited to the location of a fire/police substation and various active and passive recreational uses, as determined by the Select Board to be in the best interest of the Town; and further, to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the acquisition of such property and structures and improvements thereon, including all costs incidental and related thereto; and further to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purposes of this article; or take any other action related thereto.

VOTED: Motion was moved by Select Board Member Gregory Bendel and seconded by Mr. Doherty that Three Million Seven Hundred Ninety-Eight Thousand Six Hundred Ninety-Eight Dollars ($3,798,698) be appropriated from Available Funds "Free Cash" to acquire by gift, purchase, eminent domain or otherwise all or a portion of the property or any interest therein, including any structures and improvements thereon and temporary access easements therein, located at 333 Andover Street and shown on Assessors Map R1 as Lot 21A, for municipal purposes of locating a fire/police substation or other municipal facility thereon and/or for active and passive recreational uses, as determined by the Select Board to be in the best interest of the Town, including all costs incidental and related thereto including, but not limited to, appraisal and assessment costs; and further to authorize the Select Board to acquire said property by gift, purchase, eminent domain or otherwise and take such actions and execute such documents and agreements as are necessary to effectuate the purposes of this article.

Finance met prior to the Town Meeting and voted to approve this article.

A motion was made by Karen West, 2 Birchwood Road, and seconded by Mr. Doherty to move the question.

The Moderator declared the motion as passed.

With a teller vote of 148 yes and 3 no the Moderator declared the motion as voted.

The Moderator explained that articles that contain capital expenditure are taken up sequentially and they will vote on Article 46 at this point.

Motion to recess for 15 minutes by the Moderator and seconded by Ms. Manganelli.

ARTICLE 41. (Drawn as #42) To see if the Town will vote, pursuant to Chapter 64, Section 64-1 of the Inhabitant By-laws, to rename the second-floor conference room at the Wilmington Memorial Library the Christina Stewart Room, and to have a sign installed to commemorate the same; or take any other action related thereto.

VOTED: Motion was moved by Jeffrey Nussbaum, 8 Patch's Pond Lane, and duly seconded by the floor that the Town vote, pursuant to Chapter 64, Section 64-1 of the Inhabitant By-laws, to rename the second-floor conference room at the Wilmington Memorial Library the Christina Stewart Room, and to have a sign installed to commemorate the same.

The Moderator declared the motion as voted unanimously.

ARTICLE 42. (Drawn as #44) To see if the Town will vote to authorize the transfer of the care, custody, management, and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and for the express purpose of constructing a municipal turnaround for Polk Street (formerly Cedar Street) upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as a portion of Map 6, Parcels 33 and 34; more particularly described as lots 281, 282, 283, 2284 as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 10,000 square feet of land for a sum no less than $5,000; or take any other action related thereto.

The Moderator explained that the land needs to be declared surplus. Town Manager Jeffrey Hull stated that this was not declared surplus.

VOTED: Motion was moved by Jonathan Eaton and seconded by Mr. Doherty to pass over the article.

The Moderator declared that the motion was voted unanimously.

ARTICLE 43. (Drawn as #46) To see if the Town will vote to request the State Legislature authorize Joanne Ricardelli have her results for the 2022 and 2023 Massachusetts Civil Service Firefighter Exam be allowed for employment without regard to the applicant's age as a Firefighter in the town of Wilmington. Notwithstanding the provisions of the general laws, rules, regulations to the contrary regulating the age of the applicant; provided she meets all other requirements; she shall be eligible for certification and appointed to the Wilmington Fire Department by the appointing authority regardless of her age; or take any other action related thereto.

VOTED: The motion was moved by Joanne Ricardelli and seconded by Mr. Doherty to see if the Town will vote to request the State Legislature authorize Joanne Ricardelli have her results for the 2022 and 2023 Massachusetts Civil Service Firefighter Exam be allowed for employment without regard to the applicant's age as a Firefighter in the town of Wilmington. Notwithstanding the provisions of the general laws, rules, regulations to the contrary regulating the age of the applicant; provided she meets all other requirements; she shall be eligible for certification and appointed to the Wilmington Fire Department by the appointing authority regardless of her age.

The Moderator declared the motion as voted unanimously.

ARTICLE 44. (Drawn as #45) To see if the Town will vote to accept the following: That the police department range and firearms training facility located in North Wilmington on a parcel of town-owned land known as Abigail's Island be named the "Officer Lawrence L. Redding Firearms Training Facility". Larry Redding is a 1964 graduate of Wilmington High School, a decorated US Army Special Forces Veteran of the Viet Nam War, a former Massachusetts State Police trooper, a retired Wilmington Police Officer, and a former longtime resident of the town. Officer Redding, during his tenure with the police department, was a fierce advocate of specialized training for police officers in the fields of tactics, officer safety, firearms, and physical fitness. He was instrumental in transitioning the police department from revolvers to semi- automatic sidearms in 1986, one of the first departments in the Commonwealth to do so.

The following year he was the driving force in the department obtaining its first firearms range. Simultaneously to his time as a Wilmington Police Officer, he was also a decorated member of the Northeast Massachusetts Law Enforcement Council's regional Tactical Police Force and a founding member of its Special Operations Unit. Officer Redding retired in 1999 after suffering a traumatic line-of-duty injury in 1997 that was brought about and exacerbated by a previous, unrelated line-of-duty injury. This is being done in recognition of Officer Redding's many years of dedicated service to the Town of Wilmington, or take any other action related thereto.

VOTED: Motion was moved by Paul L. Chalifour, 48 Hopkins Street, and seconded by Mr. Doherty that the police department range and firearms training facility located in North Wilmington on a parcel of town-owned land known as Abigail's Island be named the "Officer Lawrence L. Redding Firearms Training Facility". Larry Redding is a 1964 graduate of Wilmington High School, a decorated US Army Special Forces Veteran of the Viet Nam War, a former Massachusetts State Police trooper, a retired Wilmington Police Officer, and a former longtime resident of the town. Officer Redding, during his tenure with the police department, was a fierce advocate of specialized training for police officers in the fields of tactics, officer safety, firearms, and physical fitness. He was instrumental in transitioning the police department from revolvers to semi- automatic sidearms in 1986, one of the first departments in the Commonwealth to do so. The following year he was the driving force in the department obtaining its first firearms range. Simultaneously to his time as a Wilmington Police Officer, he was also a decorated member of the Northeast Massachusetts Law Enforcement Council's regional Tactical Police Force and a founding member of its Special Operations Unit. Officer Redding retired in 1999 after suffering a traumatic line-of-duty injury in 1997 that was brought about and exacerbated by a previous, unrelated line-of-duty injury. This is being done in recognition of Officer Redding's many years of dedicated service to the Town of Wilmington, or take any other action related thereto.

The moderator declared the motion as voted unanimously.

ARTICLE 45. (Drawn as #47) To see if the Town will vote to amend the action taken under Article 3 of the Special Town Meeting held on November 19, 2022, to appropriate the sum of Thirty-Six Million Eight Hundred Eighty Thousand Seven Hundred Sixty-Six Dollars ($36,880,766), more or less, by reducing the overall approved funds by not less than One Million Five Hundred Thousand Dollars ($1,500,000), reducing total funds available to construct the Town Hall School Administration building to Thirty-Five Million Three Hundred Eighty Thousand Seven Hundred Sixty-Six Dollars ($35,380,766), or less; or take any other action related thereto.

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Maselli to pass over the article.

The Moderator declared that the motion was Unanimously voted to pass over article 45.

ARTICLE 46. (Drawn as #41) To see if the Town will vote to appropriate the sum of One Million Five-Hundred Thousand dollars ($1,500,000), more or less, to be expended under the direction of the Superintendent of Schools in consultation with the School Committee, Wildwood School Building Committee, and the Town Manager for the purpose of constructing a safe and conducive learning environment including site preparation, design costs, costs to retrofit and or build age-appropriate restrooms for Pre-K and Kindergarten students, costs to build age-appropriate play structures, equipping and furnishing classrooms for Pre-K and Kindergarten students to be educated at the Wilmington Middle School, and all such costs incidental and related thereto to provide a safe and conducive learning environment; with funding for said appropriation anticipated as follows:

Raise by Taxation	$0.00
Transfer from Free Cash	$1,500,000.00
Transfer from Stabilization	$0.00
Borrow	$0.00
Other	$0.00

or take any other action related thereto.

The Petitioner was not present to submit a motion.

VOTED: Motion was moved by Mr. Doherty seconded by the floor to pass over this article

The Moderator explained that they could make a motion to reconsider the vote.

Suzanne Sullivan made a motion to lay Article 46 on the table and was seconded by the floor.

Town Counsel explained that the motion to table will be referring to the motion to pass over. He recommended that the Town Meeting body lay the article on the table to allow the School Superintendent to provide his report. Once Town Meeting has heard the report, the Moderator will then ask for a motion to revisit the motion to pass over article 46.

Mr. Caira asked the Moderator for Town Counsel's opinion. He would like clarification on the order of the motions.

Town Counsel gave the opinion that the motion to lay on the table would be for the motion to pass over Article 46. Not to lay Article 46 on the table. If the registered voters voted down the motion to pass over, they could then make a motion to lay on the table Article 46 until the reports are given. They could then take up Article 46.

Suzanne Sullivan withdrew the motion to lay on the table the motion to pass over.

The Moderator opened comments regarding the motion to pass over the article.

The Moderator declared that the motion to pass over the article was unanimously voted.

Superintendent of Schools, Dr. Glenn Brand, presented a report on the renovations to the Middle School to accommodate the Wildwood School students. He also presented a report on the Wildwood Massachusetts School Building Authority (MSBA) Building Project.

ARTICLE 47. (Drawn as #43) To see if the Town will vote to amend Section 4.1.9 of the Wilmington Zoning Bylaw, which currently reads as:

"4.1.9 Fairs, Bazaars, Antique Shows and Carnivals - In all districts, any building or premises owned or operated by a municipal or religious organization or private lodge or club may be used with the owner's permission for fairs, bazaars, antique shows, or similar events. In all districts, open-air carnivals on premises owned by a municipal or religious organization or private lodge or club may be authorized by special permit from the Board of Appeals provided such uses are limited to appropriate restrictions on the number of days and hours of operation."
to, as amended, read as follows:

"4.1.9 Fairs, Bazaars, Antique Shows and Carnivals - In all districts, any building or premises owned or operated by a municipal or religious organization or private lodge or club may be used with the owner's permission for fairs, bazaars, antique shows, or similar events. In all districts, open-air carnivals on premises owned by a municipal or religious organization or private lodge or club may be authorized by the Select Board, provided such use is limited to appropriate restrictions on the number of days and hours of operations." or take any other action related thereto.

VOTED: Motion was moved by Patrick Giroux 19 Brattle Street, and seconded by William Cavanaugh to see if the Town will vote to amend Section 4.1.9 of the Wilmington Zoning Bylaw, which currently reads as:

"4.1.9 Fairs, Bazaars, Antique Shows and Carnivals - In all districts, any building or premises owned or operated by a municipal or religious organization or private lodge or club may be used with the owner's permission for fairs, bazaars, antique shows, or similar events. In all districts, open-air carnivals on premises owned by a municipal or religious organization or private lodge or club may be authorized by special permit from the Board of Appeals provided such uses are limited to appropriate restrictions on the number of days and hours of operation."

to, as amended, read as follows:

"4.1.9 Fairs, Bazaars, Antique Shows and Carnivals - In all districts, any building or premises owned or operated by a municipal or religious organization or private lodge or club may be used with the owner's permission for fairs, bazaars, antique shows, or similar events. In all districts, open-air carnivals on premises owned by a municipal or religious organization or private lodge or club may be authorized by the Select Board, provided such use is limited to appropriate restrictions on the number of days and hours of operations."

The Finance Committee met before the Town Meeting and voted to recommend disapproval. They felt an appointed board would be preferred over an elected one.

With a teller vote of 100 yes and 5 no the Moderator declared the motion as passed.

With all business concluded at the April 29, 2023 Town Meeting, a Motion to adjourn was made by Moderator Jonathan Eaton and seconded by Mr. Doherty. Voted. Adjourned at 2:12 p.m.

Number of registered voters in attendance: 201
Number of non-voters in attendance: 28

Directory of Officials - January 1, 2024

Select Board	Gary B. DePalma, Chair	2026
	Gregory B. Bendel	2025
	Kevin A. Caira	2025
	Lilia Maselli	2024
	Frank J. West	2026
Town Manager	Louis Cimaglia, IV	
Moderator	Jonathan R. Eaton	2024
School Committee		
	Jennifer R. Bryson, Chairman	2026
	David A. Ragsdale, Vice Chairman	2024
	Mary Jane Byrnes, Secretary	2024
	Jesse L. Fennelly	2025
	Jason G. Samaha	2025
	Stephen G. Turner	2025
	Michael Mercaldi	2026
Superintendent of Schools	Glenn A. Brand, Ed. D.	
Finance Committee	John F. Doherty, III, Chairman	2026
	Theresa M. Manganelli, Vice Chairman	2026
	Joseph Lavino, PharmD, RPh, JD	2024
	Scott P. Neville	2024
	David Tamang, PhD	2024
	Marianne J. Gallezzo	2025
	Chris DiOrio, Sr.	2025
	Andrew N. Lavigne	2025
	Bradford L. Jackson, Ed. D.	2026

Boards, Committees & Commissions - January 1, 2024

	Term Expires
Appeals, Board of	
Daniel J. Veerman, Chairman	2028
Anthony J. Barletta, Jr.	2024
Raymond N. Lepore	2025
Jacquelyn Santini	2026
Thomas W. Siracusa	2027
Assessors, Board of	
Karen L. Rassias, Principal Assessor	
George W. Hooper, II	
Roger J. Lessard	
Cable TV Advisory Task Force	
Susan L. Inman, Chairman	
George J. Breslin	
Brett Sawin	
Kenneth A. Lord	
John O'Neill	
Carter Lecture Fund Committee	
Barbara J. Bishop, Chairman	2025
Ann H. Berghaus, Rec. Sec.	2024
Margaret A. St. Onge	2024
Theresa McDermott	2025
Karen Hunter	2026
Cemetery Commission	
Cynthia A. McCue, Chairman	2025
John P. Cushing	2024
Scott W. Smith	2026
Conservation Commission	
Donald J. Pearson, Chairman	2025
Theron R. Bradley, Vice Chairman	2025
Laura J. Finne	2024
William F. Wierzbicki	2024
Michael J. McInnis	2025
Frank S. Silveira	2026
Jean Marie Cole	2026

	Term Expires
Disabilities, Commission on	
Phyllis P. Genetti, Chairman	2026
Roberta Biscan	2024
David Gavegnano	2025
Carol Hilbinger	2025
Robert N. Oliveri	2025
Gary B. DePalma, Selectman Liaison	
Elderly Services Commission	
Kenneth P. Clarkin, Chairman	2024
Gail A. Protopapas, Vice Chairman	2025
Linda DePietro Walsh	2024
Nancy A. Otovic	2025
Mark K. Ryan	2025
Robin Theodos	2026
John C. Wallace	2026
Emergency Management Committee	
Louis Cimaglia, IV	
William F. Cavanaugh, III	
Joseph A. Desmond	
George W. Hooper, II	
Shelly M. Newhouse	
Bryan T. Perry	
John T. Spaulding	
Jamie M. Magaldi	
Health, Board of	
Elizabeth E. Sabounjian, Chairman	2026
Jane A. Williams, MD, V. Chairman	2024
Daniel J. King, DMD	2025
Historical Commission	
Bonny A. Smith, Chairman	2025
Odette S. Kent	2024
Karin FK Bloom	2024
Joseph A. Jackson	2025
James S. Buck	2026
Christine M. Johnston	2026
Robert Mallett	2026
Housing Authority	
Stacie A. Murphy, Chairman	2027
Audrey Reed, Treasurer	2025
Lorraine Penney, Assistant Treasurer	2026
Louis Cimaglia, IV	2028
Vacancy (State Appointee)	

Boards, Committees & Commissions - January 1, 2024

	Term Expires
Library Trustees	
Daniel J. Hall, Chairman	2024
Megan Delehanty Coslik, V. Chairman	2024
Jeffrey H. Nussbaum	2025
Donald J. Pearson	2025
James M. Lemay	2026
Eileen L. MacDougall	2026
Permanent Building Committee	
George W. Hooper, II, Chairman	2026
Diane M. Allan	2024
Paul J. Melaragni	2024
John C. Holloway	2026
Planning Board	
Terence R. Boland, Chairman	2028
Angelina Marcolina	2024
Randi R. Holland	2025
Sean T. Hennigan	2026
Peter M. Moser	2027
Recreation Commission	
C. Michael Burns, Chairman	2026
Saresh Alambath	2024
Laurie Robarge	2024
Ronald B. Bento	2025
Jennifer M. Crane	2025
Regional Vocational Technical School Committee	
Charles Fiore, Jr.	2024
Gwendilyn Hupper-Lawson	2025

	Term Expires
Registrars, Board of	
Mary H. Osgood, Chairman	2024
Roberta L. Lasky	2026
Kelly S. C. Richards	2025
Elizabeth M. Lawrenson, Clerk	
Scholarship Fund Committee	
Dr. Glenn Brand, Chairman	2026
Christine Bento	2026
Paul D. Cavanaugh	2026
Carol A. King	2026
Robert G. Peterson	2026
Trustees of Trust Funds	
Bryan T. Perry, Chairman	2024
Pennilyn Dudley	2024
April E. Kingston	2024
Water and Sewer Commissioners	
Michael A. Camoscio, Chairman	2025
Robert W. LaVita	2024
George R. Allan	2026
Wilmington Arts Council	
Jean A. Chang*, Co-Chairman	2024
Linda D. Molloy, Co-Chairman	2024
Diane L. Giamberardino	2024
Judith A. Hughes	2024
Holly B. Popeo	2024
Louise A. Anderson	2025
Jeannette Corbett*	2024
*Advisory Board Member	

Boards, Committees & Commissions - January 1, 2024

Wilmington Election Officers – Term Expires Annually

Lisa Altri
David Anick
Beth Bergman
Barbara Bishop
Karin Bloom
Jeanne Buck
Elaine Calvo
Sandra Cosman
Sarah Cosman
Diana Couture
Marie Creeth
Beverly Dalton
Judith Dankese
Alma D'Antonio
Patricia Dennis
Judith Lee Dickson
Wendy Diecidue
Dianna DiGregorio
Thomas Donahue
Christine Downey
Deborah Dudley
Pennilyn Dudley
John Duhamel
Carol Dwyer
Carolyn Fenn
Lisa Ferranti
Donna Flynn
Michelle Getchell
Kathleen Gorvin
Jeanne Grant
Christine Hauray-Gilbert
Lori Hayes
Jody Heffernan
Lillian Hupper
Bronwyn Jones
Horace Jones
Carolyn Kenney
Mary Kiesinger
Carol King
April Kingston
Janice LaCasse
James Lawrenson
Brian MacDougall
Eileen MacDougall
Rosalie McConologue
Cynthia McCue
Patricia McKenna
Patricia McKenney
Susan McNamara
Christine Murphy
Kim Mytych
Judith Perry
Kimberly Peterson
Gail Protopapas
Anna Rainone
Alice Rourke
Julia Sbraccia-Marios
Annette Shelley
Ellen Sullivan
Laura Sultan
Debra Thomas
Alicia Verno
Frank West
Karen West
Shannon Wiehe
Jayne Wierzbicki
Diana Wilson

Officers and Department Heads - January 1, 2024

Accountant	Bryan T. Perry	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager	Susan L. Inman	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Jason Costa	447-1276
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	William F. Cavanaugh	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	William F. Cavanaugh	658-3346
Housing Authority Executive Director		658-8531
Information Technology Director	John F. O'Neil	658-3311
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Kate-Lynn Coraccio	658-2967
Mass. Bay Transportation Authority Advisory Board	Frank J. West	658-3311
Mass. Water Resource Authority Advisory Board	Joseph Lobao	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Matthew Beres	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Shawn Inman	658-4531
Police Chief	Joseph A. Desmond	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Jennifer A. Pereira	694-2041
Public Works Director	Jamie M. Magaldi	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Dennis Kelley	658-3017
Recreation Director	Brett Sawin	658-4270
Sealer of Weights and Measures	Richard E. Schultes	658-3311 x1860
Town Clerk	Elizabeth M. Lawrenson	658-2030
Town Counsel	Mark R. Reich	(617) 556-0007
Town Engineer	Paul Alunni	658-4499
Town Manager, Temporary	Louis Cimaglia, IV	658-3311
Treasurer/Collector	Pennilyn Dudley	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Jamie M. Magaldi	658-4711
Wiring Inspector	Frederick Sutter	658-4531

TOWN OF WILMINGTON
MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Select Board (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Select Board is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Select Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Select Board is also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Select Board serves on a part-time basis.

Phone 978 - 658-3311

Gary B. DePalma, Chair
Gregory B. Bendel
Kevin A. Caira
Lilia Maselli
Frank J. West

Town Manager, Temporary – Louis Cimaglia, IV – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager/Human Resources Director – Susan L. Inman – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Elizabeth M. Lawrenson – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Finance Director/Town Accountant – Bryan T. Perry – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pennilyn Dudley – 978 - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens' complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – William F. Cavanaugh, III – 978 - 658-3346 -- Emergency Number - **9-1-1**

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Joseph A. Desmond – 978 - 658-5071 -- Emergency Number - **9-1-1**

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - **9-1-1**

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after-hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director – Jamie M. Magaldi – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director – Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director – Kate-Lynn Coraccio – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Brett A. Sawin – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent, Temporary – Michael Frotten – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2ND Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1ST Wednesday		TBD	7:00 p.m.
ASSESSORS, BOARD OF	As Needed	SM CONF	Town Hall	2:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed		Town Hall	
COMMUNITY DEVELOPMENT	4TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1ST Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	Bi-Monthly		Town Hall	6:30 p.m.
ELDERLY SERVICES COMMISSION	3RD Thursday		Sr. Center	1:30 p.m.
FACILITY MASTER PLAN COMMITTEE	As Needed	9	Town Hall	6:00 p.m.
FINANCE COMMITTEE	2ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1ST & 3RD Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2ND Monday		Deming Way	10:00 a.m.
LIBRARY TRUSTEES	3RD Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1ST Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1ST Thursday	9	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2ND & 4TH Wednesday	1-062	High School	7:00 p.m.
SELECTMEN, BOARD OF	2ND & 4TH Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3RD Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Avenue to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Road	165	1998	
Bailey Road	from Aldrich Road southeasterly to Bailey Road	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Avenue	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale Street	from Salem Street to Route 125	965	1894	
Ballardvale Street	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Road easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960	1971
Brand Avenue	from Bridge Lane	510	1933	1943	
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943	
Brattle Street	from Massachusetts Avenue to Garden Avenue	1,066	1945		
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938		
Bridge Lane	from Shawsheen Avenue	455	1894		
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894		
Broad Street	from King Street	1,377	1954		
Burlington Avenue	from Main Street to Burlington Line	8,588	1894		
Burnap Street	from Grove Avenue	1,145	1953		
Burnap Street	from Winchell Road	484	1945		
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946	
Butters Row	from Main Street to Chestnut Street	3,577	1894		
Buzzell Drive	from Draper Drive to Evans Drive	600	1971		
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955	
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971	
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961		
Carter Lane	from Shawsheen Avenue to beyond Norfolk Avenue	1,411	1957		
Castle Drive	from Burlington Avenue left to Burlington Avenue	1,325	1997		
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966		
Cedar Street	from Burt Road to Harris Street	687	1945		
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963		
Central Street	from Church Street to Middlesex Avenue	552	1950		
Chandler Road	from Adams Street to Kelley Road	400	1957		
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971	
Charlotte Road	from Gunderson Road to beyond Apollo Drive	859	1971		
Chase Road	from Hathaway Road	297	1953		
Cherokee Lane	from Woburn Street easterly thru cul-de-sac	812	1999		
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894		
Cheyenne Drive	from Concord Street to end of cul-de-sac	528	2017		
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008		
Church Street	from Main Street to Middlesex Avenue	4,285	1894		
Clark Street	from Main Street to Church Street	2,470	1894	1969	
Clorinda Road	from Agostino Drive	887	1979		
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997		
Cochrane Road	from Forest Street to Wabash Road	800	1947		
Columbia Street	from Church Street to beyond Belmont Avenue	1,150	1908	1933	
Concord Street	from Federal Street to North Reading Line	5,803	1894		
Congress Street	from Forest Street to Burlington Line	977	1939		
Cook Avenue	from Main Street	813	1946		
Coolidge Road	from Hathaway Road	270	1951		
Corey Avenue	from Canal Street to Grand Street	366	1951		
Cornell Place	from Fordham Road	747	1982		
Cottage Street	from Main Street	927	1954		
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham Street	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971
Drury Lane	from Glen Road to School Street	633	1963	
Dublin Avenue	from Main Street	500	1951	
Dunton Road	from Nassau Avenue	649	1956	
Eleanor Drive	from Marion Street	894	2014	
Eames Street	from Main Street to Woburn Street	3,200	1894	
Earles Row	from Route 62	820	1994	
Edward Road	from Forest Street to beyond Baldwin Road	450	1947	
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999	
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978	
Elwood Road	from Forest Street	642	1968	
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951	
Emerald Avenue	from Andover Street westerly thru cul-de-sac	400	2000	
Englewood Drive	from Kenwood Drive	455	1971	
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971	
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979	
Fairfield Road	from Main Street	1,299	1946	
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958	
Fairmont Avenue	from Molloy Road	952	1971	
Fairview Avenue	from State Street	648	1933	
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950	
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944	1953
Faulkner Avenue	from Faulkner Avenue northeasterly to dead end	125	1999	
Fay Street	from Glen Road to Garden Avenue	714	1938	1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894	
Fenway Street	from Rollins Road to end of cul-de-sac	375	2004	
Ferguson Road	from Shawsheen Avenue	1,073	1967	
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Fiorenza Drive	from Andover Street	4,087	2012
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearty Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Avenue to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910
Grove Street	from Reading Line	120	1957
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959 1966
Hamlin Lane	from Lawrence Street	540	1962
Hanover Street	from Atlantic Avenue	574	1988
Hanson Road	from Woodland Road	838	1969
Hardin Street	from Aldrich Road to Jaquith Road	428	1951
Harnden Street	from Main Street to Glen Road	600	1895
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971
Harris Street	from Burlington Avenue to Cedar Street	806	1945
Harvard Avenue	from Main Street to River Street	430	1951
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951 1953 1959
Hawthorne Road	from Woburn Street	230	1956
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979
Henry L. Drive	from Woburn Street	651	1993
High Street	from Middlesex Avenue to Woburn Street	3,585	1894
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914
Hilltop Road	from Suncrest Avenue	364	1959
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945 1951 1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894 1972 1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Industrial Way	from Woburn Street to West Street	4,430	1974
Isabella Way	from West Street	385	2001
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012
Jaquith Road	from Shawsheen Avenue	1,398	1938 1949 1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968
Jewel Drive	from Eames Street	1,303	1985
Jones Avenue	from Glen Road	717	1940
Jonspin Road	from Andover Street	3,800	1993
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953
Kajin Way	from Woburn Street	455	1989
Kelley Road	from Chandler Road	923	1957
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945
Kenwood Avenue	from Woburn Street to beyond Englewood Drive	1,725	1970 1971
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894
King Street	from Glen Road to Broad Street	2,400	1940 1945
King Street Ext.	from Glen Road	487	1979
Kirk Street	from Main Street	575	1951
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894
Lang Street	from Bancroft Street	409	1952
Laurel Avenue	from Parker Street to Molloy Road	659	1950
Lawrence Court	from Lawrence Street	728	1956
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956
Ledgewood Road	from Suncrest Avenue	383	1959
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011
Lexington Street	from Cunningham Street to Morningside Drive	714	1974
Liberty Street	from Federal Street	740	1943
Lincoln Street	from Federal Street	720	1943
Linda Road	from High Street to beyond Pineridge Road	1,760	1950
Lloyd Road	from Main Street	1,050	1951
Lockwood Road	from Ballardvale Street	977	1957
Longview Road	from Middlesex Avenue	650	1959
Lorin Drive	from Swain Road	560	1992
Loumac Road	from Drury Lane	510	1963
Lowell Street	from Main Street to Reading Line	10,152	1894 1978
Lowell St. Park	from Lowell Street	580	1908 1957 1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979
Mackey Road	from Federal Street	250	1943
Magazine Road	from Wisser Street	320	1973
Magazine Street	from Taplin Avenue	190	1973
Main Street	from Tewksbury Line to Woburn Line	21,387	1894

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Manning Street	from Shawsheen Avenue to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Road	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn Street to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Avenue to beyond Clifton Street	1,876	1945	
Marion Street	from Marion Street westerly to Marion Street	975	1995	
Marion Street	from Marion Street southeasterly to Marion Street	1,133	2000	
Marion Street	from Marion Street southerly an additional	950	2001	
Marion Street	from Marion Street easterly an additional	715	2012	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle Street	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Road	from Factory Road southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011	
Miller Road	from Glen Road	638	1945	
Mink Run Road	from Hopkins Street	1,307	2019	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Avenue	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
My Way Circle	from Fiorenza Drive	341	2012	
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Avenue	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Olson Street	from Church Street	122	1957
Oxbow Drive	from Woburn Street	1,751	1994
Palmer Way	from Middlesex Avenue	1,437	1989
Park Street	from Woburn Street to North Reading Line	4,180	1895
Parker Street	from Lowell Street to Blackstone Street	2,000	1919
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990
Patricia Circle	from Dell Drive	595	1958
Pershing Street	from Federal Street	720	1943
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946 1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989
Pilling Road	from Hathaway Road	954	1959
Pine Avenue	from Main Street to Hobson Avenue	380	1945
Pineridge Road	from North Street to Linda Road	914	1960
Pineview Road	from Cobalt Street to Adelman Road	450	1953
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962
Pomfret Road	from Bernstein Road southwesterly thru cul-de-sac	267	2019
Powder House Circle	from Middlesex Avenue	710	1954
Presidential Drive	from Boutwell Street	826	1977
Presidential Drive	from Presidential Drive thru cul-de-sac	768	1998
Progress Way	from Industrial Way	630	1974
Quail Run	from Woburn Street	500	1992
Radcliff Road	from South Street to Benson Road	355	1971
Railroad Avenue	from Clark Street	650	1909
Reading Avenue	from Oakwood Road	215	1979
Reading Avenue	from Faulkner Avenue northwesterly to dead-end	160	1997
Redwood Terrace	from Kenwood Avenue	645	1970
Reed Street	from Shawsheen Avenue to beyond Harold Avenue	1,090	1971
Research Drive	from Ballardvale Street	1,817	1989
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973
Ridge Road	from Suncrest Avenue	365	1956
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975
River Street	from Massachusetts Avenue to Harvard Avenue	453	1962
Roberts Road	from Burlington Avenue to Burlington Avenue	1,861	1967
Rollins Road	from Marion Street to Fenway Street	200	1954
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946
Route 62	from Middlesex Avenue to Salem Street	3,343	1958
Royal Street	from Salem Street	1,043	1951
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894
Salem Street	from North Reading Line to beyond Woburn Street	6,475	1894
Sarafina's Way	from Hopkins Street thru cul-de-sac	450	1995
Scaltrito Drive	from Salem Street	785	1974

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
School Street	from Middlesex Avenue to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn Street westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Avenue to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond Street to Billerica Line	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Avenue	from Lake Street to Dexter Street	455	1954	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Drive northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from North Reading Line to North Reading Line	1,105	1954	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Wakefield Avenue	from Buckingham Street easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Avenue southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

Taft Road	from Bourwell Street to Swain Road	1,936	1938
Taylor Avenue	from Wasser Street	461	1946
Taylor Avenue	from Baker Street	900	1946
Temple Street	from Church Street	214	1911
Thrush Road	from Salem Street to Marie Drive	400	1961
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907
Tomahawk Drive	from Aldrich Road	675	1989
Towpath Drive	from Towpath Drive to a dead end	463	1990
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990
Towpath Drive	from Towpath Drive	370	1993
Towpath Drive	from Towpath Drive to Bustere Row	886	1996
Tracy Circle	from Woburn Street	675	1992
Truman Road	from Hathaway Road	300	1953
Unnamed Street	from Salem Street to Andover Street	470	1958
Upton Court	from Andover Street	500	1894
Valya Lane	from Salem Street	608	1989
Veranda Avenue	from Main Street	847	1916
Virginia Road	from North Reading Line to North Reading Line	1,195	1954

* * For Your Information * *

Department Phone Directory

Department	Telephone Number	
Accountant	694-2029	
Animal Control	658-5071	
Appeals Board	658-4531	
Assessor	658-3675	
Building Inspector	658-4531	
Cemetery Department	658-3901	
Collector of Taxes	658-3531	
Elderly Services	657-7595	
Engineer	658-4499	
Fire Department	658-3346	(Business Phone)
	9-1-1	**(EMERGENCY)**
Fire Prevention	694-2006	
Harnden Tavern Museum	658-5475	
Health, Board of	658-4298	
Library	658-2967	
Nurse	658-4298	
Planning/Conservation	658-8238	
Plumbing Inspector	658-4531	
Police Department	658-5071	
	9-1-1	**(EMERGENCY)**
	657-8368	(TDD)
Public Buildings Department	658-3017	
Public Works Department	658-4481	
Recreation Department	658-4270	
School Department	694-6000	
Selectmen, Board of	658-3311	
Town Clerk	658-2030	
Town Manager	658-3311	
	694-1417	(TDD)
Treasurer	658-3531	
Tree Department	658-2809	
Veterans' Agent	694-2040	
Water & Sewer	658-4711	
	658-3116	(Billing)
Food Pantry	658-7425	
Housing Authority	658-8531	
Shawsheen Tech	667-2111	
WCTV	657-4066	
Comcast	800 - 266-2278	
Mosquito Control	508 - 393-3055	
National Grid (GAS)	800 - 233-5325	
Reading Light Dept.	781 - 944-1340	
Transitional Services	781 - 388-7300	
Verizon	800 - 837-4966	

www.wilmingtonma.gov

Please Save for Future Reference

A special "thank you" to all those who contributed photographs for the enhancement of our Annual Report.

WILMINGTON, MASS.
THE WHITEFIELD ELM
INCORPORATED 1730